

To: City Council
From: Matt Muckler, City Administrator
Date: May 23, 2014 Weekly Council Update

- **West Main Street Traffic Study:** Data for the traffic study on West Main Street which will address development of the Meadows Subdivision and expansion of the West Branch High School campus has been collected and is currently being analyzed by Kent Ralston, Assistant Transportation Planner with the Metropolitan Planning Organization of Johnson County. City staff will be scheduling a meeting for the first week of June with stakeholders to discuss the findings of the traffic study.
- **Summer Reading Program:** The West Branch Public Library is finalizing the details on this year's summer reading program. Activities begin after school releases on the 4th of June for all youth and on the 1st of June for adults. In addition to reading, several other methods of learning have also been included as a way to earn prizes this year for all ages. Events for families include the Summer Reading Program Kickoff on June 7th at 8:00 p.m. with an outdoor movie, as well as visits from the Blank Park Zoo, Chasing4Life storm chasers, and the West Branch Fire Department. More information will be provided at an upcoming city council meeting.
- **IIMC Annual Conference:** City Administrator Matt Muckler and Deputy City Clerk Dawn Brandt attended the International Institute of Municipal Clerk's Annual Conference in Milwaukee, WI from Sunday May 18th through Thursday May 22nd. Training was completed on public meeting facilitation, addressing the urgency of overloaded leadership circuits, electronic records management, ethics and leadership, performance management, getting the most out of your employees, and many more. More information will be provided to the City Council as a staff report at a future City Council Meeting.
- **Memorial Day Activities:** American Legion Chauncey Butler Post 514 is inviting the public to attend Memorial Day services throughout the City of West Branch on Monday, May 26, 2014. At 8:00 a.m., a Wreath Laying Ceremony will take place at Appreciation Park. The traditional service at the West Branch Municipal Cemetery will take place at 9:00 a.m. and the Memorial Ceremony at West Branch High School, featuring guest speaker and World War II Veteran John Gualtier, will begin at 10:30 a.m. The public is welcome and invited to attend all events. For more information or questions regarding the schedule, please contact Legion Adjutant Wayne Frauenholtz at 319-930-1196.

The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.