

# City of West Branch

~A Heritage for Success~

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110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358  
(319) 643-5888 • Fax (319) 643-2305 • www.westbranchiowa.org • city@westbranchiowa.org

## CITY COUNCIL MEETING AGENDA

Monday, April 20, 2015 • 7:00 p.m.

City Council Chambers, 110 North Poplar Street

*Action may be taken on any agenda item.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
  - a. Approve minutes from the March 23, 2015 City Council Meeting.
  - b. Approve claims.
  - c. Approve street closure of Gilbert Street, north of the intersection of Gilbert and Sullivan, on Sat. May 16, 2015 from 5:30 p.m. until 11:00 p.m. for a graduation party.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
  - a. Mayor Mark Worrell – Recognition of Anita Starr D.D.S.
  - b. John Etheredge and Jay Walton – Introduction to JCG Land Services, Inc.
  - c. Motion to adjourn to closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where the disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation pursuant to Section 21.5(c) of the Code of Iowa.
  - d. First Reading of Ordinance 727 amending Chapter 55 “Animal Protection and Control.”/Move to action.
  - e. Resolution 1289, approving a professional services agreement with Iowa Codification, Inc. in the amount of \$2,300./Move to action.
  - f. Resolution 1290, amending the West Branch Schedule of Fees./Move to action.
  - g. Resolution 1291, amending the Revolving Loan Fund Agreement with Main Street West Branch./Move to action.
  - h. Public Hearing on the proposed plans and specifications, proposed form of contract and estimate of cost for construction of Main Street Sidewalk – Phase 2 for the City of West Branch, Iowa, and the taking of bids therefor.
  - i. Resolution 1292, approving the plans, specifications, form of contract, and estimate of cost; all for the Main Street Sidewalk – Phase 2 Project./Move to action.
  - j. Resolution 1296, accepting bids and awarding the construction contract for the Main Street Sidewalk Phase 2 Project./Move to action.
  - k. Public Hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of Parkside Drive Improvements for the City of West Branch, IA and the taking of bids therefor.

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## CITY COUNCIL MEETING AGENDA

**Monday, April 20, 2015 • 7:00 p.m. (continued)**  
**City Council Chambers, 110 North Poplar Street**  
*Action may be taken on any agenda item.*

- l. Resolution 1293, approving the plans, specifications, form of contract, and estimate of cost; all for the Parkside Drive Road Improvements Project, West Branch, Iowa./Move to action.
  - m. Resolution 1297, accepting bids and awarding the construction contract for the Parkside Drive Road Improvements Project, West Branch, Iowa./Move to action.
  - n. Resolution 1294, approving an amendment to subscription agreement with Tyler Technologies, Inc. in the amount of \$16,756./Move to action.
  - o. Resolution 1295, approving 28E agreements between the City of West Branch, Iowa and the Boards of Trustees of Cass, Gower, Graham, Iowa, Scott and Springdale Townships for the purposes of fire protection and aid and assistance for other emergencies or disasters relating to life and property, or hazardous materials./Move to action.
  - p. Resolution 1288, approving a joint funding agreement between the City of West Branch and the United States Geological Survey (USGS) Iowa Water Science Center for stormwater monitoring./Move to action.
  - q. Accept the resignation of Josh Meade as a reserve police officer./Move to action.
  - r. Accept the resignation of Mackenzie Krob from the West Branch Preservation Commission./Move to action.
8. City Staff Reports
- a. Public Works Director Matt Goodale – Planning and Zoning Training Report
  - b. Public Works Director Matt Goodale – Stormwater BMP Reimbursement Program
  - c. Public Works Director Matt Goodale – Sealcoat Repair on 4<sup>th</sup> Street and other streets
  - d. Public Works Director Matt Goodale – Intake Repairs on Parkside Drive
  - e. Deputy City Clerk Leslie Brick – Employee Insurance Policy
  - f. Library/IT Director Nick Shimmin – Surplus Policy
  - g. Library/IT Director Nick Shimmin – City Twitter Account
9. Comments from Mayor and Council Members
- a. Mayor Mark Worrell - Recommendation to City Council from Planning & Zoning Commission to investigate various options and costs and consider a timeline for the construction of an extension of Green View Drive from Sullivan Street to Greenview Circle, connecting the Greenview and Pedersen Valley subdivisions.
  - b. Mayor Mark Worrell - Development Incentives Committee Report on Incentive Options.
  - c. Mayor Mark Worrell – Emergency Communications Update
10. Adjournment

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**Mayor:** Mark Worrell • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson  
**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin  
**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale