

*(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**City Council Work Session**

**August 18, 2014  
8:21 p.m.**

Mayor Worrell opened the West Branch City Council work session at 8:21 p.m. by welcoming the audience and the following City staff: City Administrator Matt Muckler, Deputy City Clerk Dawn Brandt, Administrative Assistant Shanelle Peden, Library Director Nick Shimmin, Parks & Recreation Director Melissa Russell, and City Attorney Kevin Olson. Council members: Jordan Ellyson, Colton Miller, Mary Beth Stevenson, Brian Pierce and Tim Shields.

Resident Todd Thein of 701 Sullivan Street asked the Council to look at adding two cross walks. One at Scott Drive across Main Street and the other at Pedersen Street across Main that will allow kids to walk safely to the high school. He also commented that there are no school zone signs on the way out to the high school. City Administrator Matt Muckler said that this is a priority project in the CIP plan.

Pat Callahan, Capital Improvement Planning Process  
Review of Mayor and City Council Rankings of Projects

• Review of Individual Rankings – Revised • Review of Composite Scores – Revised

Callahan reviewed the rankings and revisions the Council made and asked if they would like to do a second ranking or make any changes. Mayor Worrell asked to keep the current rankings as is until after the presentation from Larry Burger.

Muckler provided Council with a list of potential A and B projects for years 2016 through 2019.

Maggie Burger, Speer Financial - Larry Burger from Speer Financial filled in for Maggie. Larry explained that a city's total of outstanding loans, bonds, or notes payable from property taxes cannot exceed the principal amount of five percent of the actual valuation of the city. He gave examples of city debt that counts against the debt limitation: General obligation debt, urban renewal or tax increment revenue debt and local option sales tax revenue debt. Examples of city debt that does not count against the debt limit: Utility revenue bonds, special assessment debt and road use tax revenue debt. The City has 9.6 million in total debt capacity and is in good financial shape with continued property tax growth in the future.

Council made no changes to the current ranking of projects. Callahan said a tentative date for the review of the first draft of the Capital Improvements Plan could be at the September 15 Council meeting.

#### **ADJOURNMENT**

Motion by Miller to adjourn the work session, second by Pierce. Motion carried on a voice vote. City Council work session adjourned at 9:02 p.m.

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Mark Worrell, Mayor

ATTEST: \_\_\_\_\_  
Dawn Brandt, Deputy City Clerk