

RESOLUTION NO. 1256

RESOLUTION APPROVING AN AGREEMENT WITH THE EASTERN IOWA BRASS BAND IN THE AMOUNT OF \$3,000 FOR ENTERTAINMENT DURING THE 2015 HOOVER'S HOMETOWN DAYS CELEBRATION ON SATURDAY AUGUST 8, 2015.

WHEREAS, the City's premier event of the year is Hoover's Hometown Days; and

WHEREAS, the City of West Branch is organizing entertainment on a stage located in the Herbert Hoover National Historic Site as part of the 2015 Hoover's Hometown Days Celebration; and

WHEREAS, the City of West Branch has consulted with the Herbert Hoover National Historic Site to ensure that this entertainment would be well received and appropriate for patrons of the Historic Site as part of the 2015 event which will be focused on "Celebrating our Heritage" and the 50<sup>th</sup> anniversary of the dedication of the Herbert Hoover National Historic Site; and

WHEREAS, the budget for Hoover's Hometown Days 2015 includes funding for entertainment on the stage located in the Herbert Hoover National Historic Site; and

WHEREAS, the Eastern Iowa Brass Band has submitted a proposed service agreement to provide said services in the amount of \$3,000.00; and

WHEREAS, it is now necessary to approve said agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa that the aforementioned agreement with the Eastern Iowa Brass Band is hereby approved. Further, the Mayor is directed to execute the agreement on behalf of the City.

Passed and approved this 15th day of December, 2014.

  
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Mark Worrell, Mayor

ATTEST:

  
\_\_\_\_\_  
Matt Muckler, City Administrator/Clerk

**Directions:** Please complete the following form and return to the EIBB booking manager.

<b>Event Information</b>	
Sponsoring Organization	City of West Branch
Sponsor URL	<a href="https://www.westbranchiowa.org">https://www.westbranchiowa.org</a>
Event Name	<b>Hoover's Hometown Days</b>
Event Date, Time	Saturday August 8, 2015, 8:30 PM concert. Fireworks at 9:30 PM
Event Location	West Branch, Iowa
Venue Google Map Location	<a href="https://goo.gl/maps/oR13K">https://goo.gl/maps/oR13K</a>
Venue name	
Inclement weather location	

<b>Contact Information</b>	<b>Contact 1</b>	<b>Contact 2</b>
Contact Person, title	Nick Shimmin Public Library / IT Director City of West Branch	Melissa Russell Parks & Recreation Director City of West Branch
Physical address	300 N Downey St. PO Box 460 West Branch, Iowa 52358	201 E Main St. PO Box 218 West Branch, IA 52358
Email	<a href="mailto:nshimmin@westbranch.lib.ia.us">nshimmin@westbranch.lib.ia.us</a>	<a href="mailto:melissa@westbranchiowa.org">melissa@westbranchiowa.org</a>
Phone	(319)643-2633	(319)643-4212

<b>Concert Information</b>				
Desired Concert Length	Approx. 45 minute pre-fireworks concert starting at 8:30 PM. 17-25 minutes of music to go with the Fireworks starting at 9:30 PM.			
Intermission? Length?	15 minute break			
Concert Fee	\$3000			
Transportation Fee	NA			
Meal provided?	No			
Programming requests	Marches/up-beat music to accompany fireworks, ties to Iowa in some manner preferred (e.g., Karl King)			
Printed program?	No			
Program contact person	-			
Program information needed	-	Program order	-	Band information
	-	Band roster	-	Conductor biography
Date information needed	-			

Notes	Recordings of the music that will be played during the fireworks should be provided to Hoover Hometown Days contact person by May 1, 2015 in order for the fireworks to be designed to fit the music.			
<b>Promotional Information</b>				
Promotional activities	na	Printed posters	na	Website event page
	na	Newspaper press release	na	Email notifications
	na	Newspaper advertising	na	Other (specify)
Who creates materials?	Promotion handled by Hoover Hometown Days			
Additional details				

<b>Staging Information</b>				
Requirements	If outdoors, a flat surface free of gravel and mud. Hoover Hometown Days will provide a "portable band shell"			
Technical contact person				
Staging	HHD	Chairs (40 needed)	HHD	Sound System
	na	Stands and stand lights (EIBB provides)	HHD	1 Microphone
	na	Podium (EIBB provides)	HHD	Portable band shell
Large percussion (EIBB provides)				
Notes:				

<b>Merchandise</b>	
Merchandise sales allowed?	Yes
Conditions for sales:	Sales need to be reported to contact within 7 days of performance.

**Signatures**

Sponsor Name/Date:



12/15/14

Booking Manager  
Name/Date:

\_\_\_\_\_

<p><b>Return to:</b> Alan Kiser EIBB Booking Manager 108 Candlestick Cir NE Mount Vernon, IA 52314 319-929-1789 alankiser@gmail.com</p>	<p>In the event of a cancellation on the part of the host for any reason, it is agreed that the Eastern Iowa Brass Band will be notified by telephone at least four hours in advance. This is to ensure that we have ample time to contact our members who may not be travelling with the band but instead driving directly to the event themselves.</p> <p>In addition, if a bus has been chartered, the Eastern Iowa Brass Band reserves the right to pass on to the host any and all fees charged to the band by the bus company due to cancellation by the host.</p>
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