

City of West Branch

~A Heritage for Success~

110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358
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WEST BRANCH PRESERVATION COMMISSION MEETING

Tuesday, November 15, 2016 • 6:00 p.m.

West Branch City Council Chambers, 110 N. Poplar St.

Council Quorum May Be Present

1. Call to Order
2. Roll Call
3. Approve Sign Permit Application for 104 1/2 E. Main Street./Move to Action.
4. Adjourn

West Branch Preservation Commission Members: Alan Bohanan, John Fuller, Peggy Jeffries, Lou Picek, vacant

West Branch Preservation Commission Honorary Members: Lynn Smith, Karen Suchomel, Cary Wiesner

Mayor: Roger Laughlin • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson

City Administrator/Clerk: Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin

Parks & Rec Director: Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

SIGN PERMIT APPLICATION

BUSINESS Main Street Sweets
 (full business name)
104 1/2 E. Main
 (street address of business)

APPLICANT Steven Grace
 (name)
134 Scott Dr.
 (permanent address)

PROPERTY OWNER Wayne Maas
 (name)
J C
 (permanent address)

COMMISSION:
RECEIVED _____
REVIEWED _____
NOTIFIED _____
BUILDING OFFICIAL:
DATE APPROVED _____
PERMIT NUMBER _____
DATE ISSUED _____

Intended date of installation Aug 2016
 Linear foot of building frontage 30' (17 on angle, 13 above window)

TYPE OF SIGN(S): applied to façade
 projecting
 fixed post
 movable (sandwich board)

Will sign be illuminated? If so, describe means of illumination:
Either back lit w/ fluorescent lights or w/ spot lights

Attach detailed description and sketch of proposed sign.
 INCLUDE:

- EXACT MEASUREMENTS 4x8
- LOCATION ON BUILDING OR RELATIONSHIP TO BUILDING - Above Fr. Door
- LETTERING STYLE
- COLOR SAMPLES
- MEANS OF SECURING MOVABLE SIGNS

The Preservation Commission would like to work with you in the development of signs that compliment your property and the Historic Downtown District. If you wish to consult with the Commission before finalizing your design, please contact the Chairperson for the schedule of meetings.

COMMISSION RECOMMENDATION: _____



MAIN



STREET



SWEETS