

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Meeting

**April 18, 2016
7:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council meeting to order at 7:00 p.m. Mayor Laughlin then invited the Council, Staff and members of the audience to stand and led the group in the Pledge of Allegiance. Roll call: Mayor Roger Laughlin was present. Council members: Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, and Mary Beth Stevenson were present. Laughlin welcomed the audience and the following City staff: City Administrator Matt Muckler, Deputy City Clerk Leslie Brick, Finance Officer Gordon Edgar, City Attorney Kevin Olson, Police Chief Mike Horihan, Park & Recreation Director Melissa Russell, Public Works Director Matt Goodale and Fire Chief Kevin Stoolman.

APPROVE AGENDA/CONSENT AGENDA/MOVE TO ACTION.

Approve minutes from the April 4, 2016 City Council Meeting.

Approve claims.

Motion by Ellyson, second by Stevenson to approve agenda/consent agenda. AYES: Ellyson, Stevenson, Pierce, Shields, , Miller. Motion carried.

EXPENDITURES		04/18/16
ACTION SEWER & SEPTIC SERV	INSPECTION OF SEWER LINE	841.25
ALLIANT ENERGY	ELEC SERVICE 151 FAWCETT DR	9,436.81
BARRON MOTOR SUPPLY	VEHICLE MAINT SUPPLIES	413.35
BP AMOCO	EMERGENCY VEHICLE FUEL	91.34
CEDAR CO SHERIFF'S OFFICE	SERVICE OF PROCESS	76.56
COSTCO WHOLESALE	LIBRARY, PARK & REC SUPPLIES	83.37
DEWEYS JACK & JILL	MISC SUPPLIES	52.04
DORSEY & WHITNEY LLP	LEGAL SERVICE THROUGH 01-31-16	16,096.34
GOODALE, MATTHEW	MILEAGE FOR TRAINING	220.72
INTERNATIONAL INST OF MUNI	MEMBERSHIP DUES LB	120.00
IOWA ASSN. MUN. UTILITIES	SAFETY MANUAL	86.80
IOWA ONE CALL	UTILITY LOCATION SERVICE	44.10
IOWA STATE UNIVERSITY, TRE	FIRE SERVICE TRAINING	100.00
JOHNSON COUNTY REFUSE INC.	RECYCLING MAR2016	3,714.50
KINGDOM GRAPHICS LLC	UPDATE FLUSHING BANNER	10.00
LINN COUNTY R.E.C.	STREETS - UTILITIES	138.00
LYNCH'S EXCAVATING INC	REMOVE VALVE 4TH & ORANGE	2,137.40
MIDWEST JANITORIAL SERVICE	JANITORIAL SERVICE	781.26
MRS APPRAISALS LLC	APPRAISAL	2,500.00
OVERDRIVE INC	BOOKS	176.98
PARKSIDE SERVICE	TIRE REPAIR	107.95
PEDEN, SHANELLE M	VIDEOTAPE SERVICES	150.00
PITNEY BOWES INC	POSTAGE METER RENTAL	208.50
PLEASANT VALLEY NURSERY	ARBORVITAE TREES	3,200.00
PORT 'O' JONNY INC.	PORTABLE TOILET SERVICE	94.60
PRAXAIR DISTRIBUTION INC	MEDICAL SUPPLIES	244.23
QUILL CORP	OFFICE SUPPLIES	115.49
RACOM CORPORATION	EQUIPMENT INSTALLATION	600.00
RADIO STATION KCJJ-AM	ADVERTISING	100.00
REPUBLIC SERVICES OF IOWA	DOCUMENT DESTRUCTION SERVICE	43.00
RICKERTSEN, LISA	CONSUTLING SERVICES	175.00
RIVER PRODUCTS COMPANY INC	ROCK FOR STREET REPAIR	490.83
SCHLITZ, MICHAEL	REIMBURSEMENT SEWER BACKUP	1,108.77
STATE HYGIENIC LAB	WATER TESTING	75.00
TIPTON CONSERVATIVE	LIBRARY-SUBSCRIPTION	37.00
US BANK CORPORATE CARD	VARIOUS EXPENSES	2,685.88
US BANK EQUIPMENT FINANCE	ADMIN COPIER LEASE	241.80
USA BLUE BOOK	CHEMICALS & SUPPLIES	492.90
VEENSTRA & KIMM INC.	COLL ST BRIDGE PRLIM - ENG	4,696.24
WALMART COMMUNITY/GEMB	BOOKS, DVDS, SUPPLIES	425.14
WEST BRANCH REPAIRS	BATTERIES FOR SPEED SIGNS	1,261.03

WEST BRANCH TIMES	PUBLIC NOTICES	1,495.81
WEX BANK	VEHICLE FUEL	1,058.35
TOTAL		56,228.34
PAYROLL	4/8/2016	36,320.87
PAID BETWEEN MEETINGS		
COMMUNITY STATE BANK	LETTER OF CREDIT FEE	7,500.00
CROELL REDI-MIX INC	SEWER SYSTEM REPAIR	4,102.63
CULLIGAN WATER TECHNOLOG	WATER SOFTENER SERVICE	38.65
DREAMHOST WEBHOSTING	WEB SITE HOSTING	405.55
FARMERS SUPPLY SALES INC	EQUIPMENT REPAIR PARTS	30.89
PLUNKETT'S PEST CONTROL	TOWN HALL - PEST CONTROL	25.96
UPS SHIPPING	54.79	
TOTAL		12,158.47
GRAND TOTAL EXPENDITURES		104,707.68
FUND TOTALS		
001 GENERAL FUND		62,155.12
112 TRUST & AGENCY		3,838.47
022 CIVIC CENTER		387.31
031 LIBRARY		6,048.18
110 ROAD USE TAX		6,769.35
310 COLLEGE STREET BRIDGE		2,211.70
600 WATER FUND		13,360.82
610 SEWER FUND		12,932.73
GRAND TOTAL		104,707.68

COMMUNICATIONS/OPEN FORUM – No Comments

PUBLIC HEARING/NON-CONSENT AGENDA

Mayor Roger Laughlin – Recognition of Cornerstone Real Estate Consultants.

Mayor Laughlin presented Teresa Horton, owner of Cornerstone Real Estate Consultants and Ken and Helen Fawcett, Realtors, a plaque honoring Cornerstone Real Estate Consultants as the West Branch Business of the Month for April.

Second Reading of Ordinance 736, re-zoning an approximate 6.02 acre parcel of real property located north of West Main Street from Residence R-1 Single Family District to Residence R-2 Two Family District./Move to action.

Motion by Miller, second by Stevenson, to approve Resolution 736. AYES: Miller, Stevenson, Pierce, Ellyson, Shields. Motion carried.

Public Hearing on the proposed amendments to the West Branch Zoning Code on rezoning an approximate 0.44 acre parcel of real property located at 203 North Downey Street from Residence R-3 Multiple Family District to Central Business CB-1 District.

Public Hearing opened at 7:05 p.m. Reverend Alexis Johnson addressed the Council and asked that all three readings be approved tonight so that construction could begin immediately and be completed by year end. Public Hearing ended at 7:08 p.m.

First Reading of Ordinance 737, re-zoning an approximate 0.44 acre parcel of real property located at 203 North Downey Street from Residence R-3 Multiple Family District to Central Business CB-1 District./Move to action.

Motion by Pierce, second by Ellyson, to approve Resolution 737. AYES: Pierce, Ellyson, Miller, Stevenson, Shields. Motion carried.

Moved by Councilperson Pierce that the rule requiring that ordinances must be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended; that the first

and second consideration and vote be waived; that the ordinance be placed upon its final passage and that the ordinance do now pass./Move to action.

Motion by Pierce, second by Stevenson, to waive first and second readings and place ordinance upon its final passage. AYES: Pierce, Stevenson, Ellyson. Nays: Miller, Shields. Motion failed due to lack of 80% majority.

Motion by Miller, second by Ellyson, to waive first reading and place ordinance on second reading tonight. AYES: Miller, Ellyson, Pierce, Stevenson, Shields. Motion carried.

Second Reading of Ordinance 737, re-zoning an approximate 0.44 acre parcel of real property located at 203 North Downey Street from Residence R-3 Multiple Family District to Central Business CB-1 District./Move to action.

Motion by Ellyson, second by Stevenson, to approve Resolution 737. AYES: Ellyson, Stevenson, Miller, Pierce, Shields. Motion carried.

Third Reading of Ordinance 737, re-zoning an approximate 0.44 acre parcel of real property located at 203 North Downey Street from Residence R-3 Multiple Family District to Central Business CB-1 District./Move to action.

Motion by Ellyson, second by Stevenson, to postpone third reading of Ordinance 737 to May 2nd. AYES: Ellyson, Stevenson, Miller, Pierce, Shields. Motion carried.

Resolution 1446, approving the West Branch United Methodist Church Accessibility Improvement Site Plan./Move to action.

Motion by Ellyson, second by Stevenson, to postpone approval to May 2nd. AYES: Ellyson, Stevenson, Miller, Pierce, Shields. Motion carried.

Public Hearing on the proposed amendments to the West Branch Zoning Code on rezoning an approximate 2.34 acre parcel of real property located north of West Main Street from Residence R-1 Single Family District to Residence R-2 Two Family District.

Mayor Laughlin opened the Public Hearing opened at 7:22 p.m. Three residents of the area, Erica Fitzgerald, Trey Sucher, and Matt Schneider spoke in opposition to changing the zoning designation and Brad Larson, Ken Fawcett, and Teresa Horton spoke in favor of the zoning change. The Public Hearing ended at 7:42 p.m.

First Reading of Ordinance 738, re-zoning an approximate 2.34 acre parcel of real property located north of West Main Street from Residence R-1 Single Family District to Residence R-2 Two Family District./Move to action.

Motion by Stevenson, second by Ellyson, to approve First Reading of Ordinance 738. AYES: Stevenson, Ellyson, Miller, Pierce, Shields. Motion carried.

Resolution 1447, ordering notice of public hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of the City of West Branch Parks and Recreation Phase I Improvements and the taking of bids therefor./Move to action.

Motion by Ellyson, second by Stevenson, to approve resolution 1447, setting public hearing for May 2nd and bid opening at 2:00 p.m. on May 16. AYES: Ellyson, Stevenson, Miller, Pierce, Shields. Motion carried.

Resolution 1433, approving a consultant services agreement with Jose Gongora for safety and health consulting services./Move to action.

Motion by Stevenson, second by Shields, to approve resolution 1433. AYES: Stevenson, Shields, Miller, Pierce, Ellyson. Motion carried.

Resolution 1448, setting the date for public hearings on proposals to enter into General Obligation Loan Agreements and to borrow money thereunder./Move to action.

Motion by Shields, second by Ellyson, to approve resolution 1448. AYES: Shields, Ellyson, Stevenson, Miller, Pierce. Motion carried.

Resolution 1449, approving an engagement letter from Dorsey & Whitney LLP for 2016 General Obligation Corporate Purpose Issue in an amount not to exceed \$13,500./Move to action.

Motion by Shields, second by Pierce, to approve resolution 1448. AYES: Shields, Pierce, Ellyson, Stevenson, Miller. Motion carried.

Discussion of the proposed Amended and Restated West Branch Urban Renewal Plan.

Matt Muckler stated the only changes appear on pages 84 and 85. Two projects were added and four had costs updated.

Resolution 1450, ordering notice of public hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of Main Street Intersection and Sidewalk Improvements for the City of West Branch, Iowa, and the taking of bids therefor./Move to action.

Motion by Pierce, second by Ellyson, to approve Resolution1450. AYES: Pierce, Ellyson, Stevenson, Miller, Shields. Motion carried.

CITY STAFF REPORTS

Public Works Director Matt Goodale- 4th Street Wastewater Infrastructure Improvements

Paul Stagg reported for Matt Goodale. He said the manhole at the intersection of 4th and College Street was replaced on Tuesday, April 12 and the street was repaired on April 14. The fire hydrant will be replaced at a future date.

Parks & Recreation Director Melissa Russell – Announcement of Main Street Stage entertainment for 2016 Hoover’s Hometown Days Celebration.

Director Russel reported that Local on the 8’s will appear on the stage Friday evening. On Saturday, the schedule will be: 1. Bobby Hunt-Circus Boy 2. Sid V and the Human Resources 3. 34th Army Band-“The Scrap Metal Band” 4. B.F. Burt 5. Dean O’holics on the evening Hoover Stage.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

Mayor Laughlin reported that he is hearing the building incentive program advertised on the Cubs baseball games.

Councilperson Pierce said the new bridge put in by the National Park Service is a great improvement and he is very appreciative of it.

MOTION TO ADJOURN TO EXECUTIVE SESSION

Motion to adjourn to executive session by Shields, second by Pierce. AYES: Shields, Pierce, Ellyson, Stevenson, Miller. Motion carried. City Council adjourned to executive session at 8:19 p.m.

MOTION TO ADJOURN FROM EXECUTIVE SESSION

Motion to adjourn from executive session by Miller, second by Pierce. Motion carried on a voice vote. City Council adjourned from executive session at 9:25 p.m.

ADJOURNMENT

Regular session resumed at 9:25 p.m. Shields moved to adjourn, second by Pierce. Motion carried on a voice vote. City Council meeting adjourned at 9:26 p.m.

Roger Laughlin, Mayor

ATTEST: _____
Gordon R. Edgar, Deputy City Clerk