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110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358  
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## City Administrator's Weekly Update

Matt Muckler, City Administrator

January 19, 2017

- **Iowa League Legislative Day:** The Iowa League of Cities encourages all elected officials to join them on February 7, 2017 for the Iowa League of Cities Legislative Day! As a city official, the League Legislative Day gives you a wonderful opportunity to learn more about what is taking place at the Capitol and how it affects West Branch. In addition, the day provides you with an opportunity to share ideas with other city officials and legislators.

Day at the Capitol | 1 – 4:30 p.m.

Legislators will speak on issues of particular importance to cities during the 2017 Legislative Session. You are also welcome to watch floor debate, attend any committee meetings that may be going on during that time, set up a private meeting with your legislators, or ask League staff to help you arrange a meeting while you are there.

Legislative Reception | 5 – 7 p.m.

Join the League's annual Cities Legislative Reception at the Richard A. Clark Municipal Service Center located minutes from the Capitol. All city officials and legislators are invited to attend. Be sure to personally reach out to your legislator and let them know you will be attending. The reception will be in conjunction with the Iowa Association of Municipal Utilities Legislative Reception.

This event is always a lot of fun so the League encourages elected officials to consider inviting another city official to come with you. Please contact Deputy City Clerk Leslie Brick in the City Office if you are interested in attending this event.

- **Movie Night and WARM:** The West Branch Public Library has several events coming up over the next few weeks. First, on Friday, the 20th at 7pm, the library will be holding another adult-level movie night featuring a new DVD release movie based on one of the most popular books of 2016. For details on the movie, visit [wbpl.org](http://wbpl.org) and you will find that information on the front page.

Also, the library will again be holding the Winter Adult Reading Month (WARM) in February! Signup for the reading program begins on January 23rd! There will again be reading for prizes throughout the month! We don't yet have details up online, but this is advance notice that it will be shortly.

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**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin

**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale



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- **Town Hall Update:** Repairs to the Town Hall restroom began last week. Staff began by removing all the existing fixtures from the walls and capping off plumbing to the urinal. Drywall was then repaired and painted. New flooring and sink were installed as well as the toilet being reinstalled on Friday. Public Works will be installing a mirror, soap dispenser, paper towel dispenser and toilet paper dispenser this week. Staff will also be repairing parts of the ceiling and walls in the main room of Town Hall in preparation of repainting to begin next week. The entryway and hallway to the restroom will also be completed as part of the painting project.
- **Parks and Rec Meet Tonight:** The Parks and Recreation Commission will meet this evening at 6:30 p.m. The Commission will elect officers for the Commission, approve the 2017 meeting schedule for the Commission and have further discussion on the park space at Pedersen Valley. Continued discussion on the concession stand facility will be held, as well as the two bidding options that were presented to the City Council at our most recent meeting.
- **2017 Pet Tags Now Available:** All cats and dogs over four months of age residing within the city limits must be registered annually with the City of West Branch. Please [CLICK HERE](#) for the Annual Pet Registration form. Registrations and tags for 2017 are also available at City Offices located at 110 North Poplar Street. When registering your pets, please provide current rabies vaccination papers at the time of registration. The fee for registering pets is \$5.
- **Upcoming City Meetings & Events:** Please see the Calendar of Events on the City Website <http://westbranchiowa.org/home> for a complete list of upcoming events. There are several meetings and other community events currently scheduled in the next few weeks:
  - Thursday January 19<sup>th</sup> at 6:30 p.m. Park & Recreation Commission Meeting
  - Tuesday January 24<sup>th</sup> at 7:00 p.m. Planning and Zoning Commission Meeting
  - Tuesday January 31<sup>st</sup> at 6:00 p.m. City Council Work Session
  - Monday February 6<sup>th</sup> at 7:00 p.m. City Council Meeting
  - Monday February 6<sup>th</sup> (after Council) City Council Work Session
  - Thursday February 9<sup>th</sup> at 6:30 p.m. Library Board of Trustees Meeting
  - Thursday February 9<sup>th</sup> at 7:00 p.m. Preservation Commission Meeting
  - Tuesday February 14<sup>th</sup> at 6:30 p.m. Animal Control Commission Meeting
  - Thursday February 16<sup>th</sup> at 6:30 p.m. Park & Recreation Commission Meeting
  - Tuesday February 21<sup>st</sup> at 7:00 p.m. City Council Meeting
  - Monday March 6<sup>th</sup> at 7:00 p.m. City Council Mtg. (Public Hearing/Budget Adoption)

**The information provided is one-way communication and should not be discussed among you as this could be a violation of the open meeting law.**

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