

City of West
Branch
Office of the
City
Administrator

To: Mayor and City Council
From: Matt Muckler, City Administrator
Date: September 16, 2016
Weekly Council Update

School Resource Officer Update: Officer Cathy Steen has been busy working with students, staff and faculty in the West Branch Community School District in the last few weeks and has provided the following update for the City Council:

“With the start of the School Resource Officer (SRO) program in the West Branch Community School District (WBCSD), the day to day support has been immediate. Prior to the first week of school I spent 6 hours at the schools participating in Active Shooter planning and a presentation, with Chief Horihan, New Teacher Orientation and Meet the Teams Night.

Since the start of the school year, I have spent time in all three school buildings, accumulating about 26 hours for the first two weeks. Included in those hours were, arrival, lunch, recess, dismissal and athletic events.

With the support of school administrators and faculty, I have been approached and invited by a handful of teachers and staff to interact with students with presentations later in the fall. (H.S. Technology class and 4th grade Drug and Alcohol unit.) I have spent time reading to the younger kids' in their classrooms, and have been invited back with enthusiasm!

I have collaborated with elementary school counselor Marissa Boles. She has been introducing herself to all the classes in the elementary and invited me to split time with her, while in the classroom, to introduce myself and interact with the students. Teachers have been very accommodating, fitting us into their already busy day. Being in their classrooms has been two-fold as I get to establish rapport with them, also. Having the opportunity to meet and understand who I am and what I do as an SRO officer has been very successful in the elementary thus far.

The communication with the entire West Branch Community School District has been very positive. Several people in the schools and in the community have approached me at various times and have expressed support and encouragement as to the uniqueness of having a police officer in the schools as a genuine benefit.”

Promoting West Branch Meeting: October 12th at 5:30 p.m. Jonny Stax and Tara Langley have met with each of the City Council Members one or two at a time in the last two weeks to get their impressions on the logo. These meetings have been successful, and we will be able to bring in 2-3 options to the October 3rd City Council Meeting. We hope all City Council members can join us on October 12th at 5:30 p.m. at the Brick Arch Winery to meet with folks who have been participating in our public strategy sessions. At this session, we will present our work to date building a coordinated promotions strategy, get feedback, make refinements, and determine first steps. Having City Council members present will honor the work that these community leaders have invested and inform future promotions planning and resource investment. Early November, the final results of all of our promotions work will be presented to the City Council.

W. Main St. Shoulder Repairs and W. Orange St. Culvert Cleaning: Public Works began repairs to shoulders on West Main Street this past week. Shoulders were graded to allow for water to run off of the road surface and a new coating of rock applied. Public Works will finish with the West Main Street shoulders next week before moving to Fawcett Drive for a similar project. Public Works has also been working on cleaning out the culverts on West Orange Street. Staff has gotten two of the four culverts open and running freely. The remaining two culverts will need more extensive cleaning and will require dredging similar to what was completed two years ago in this area.

Annual Goal Setting Session – Sept. 19th: As a reminder, the annual goal setting session for the City Council will take place at a City Council Work Session immediately following the regular City Council Meeting on September 19th. Feel free to contact the City Office to add potential goals to the list of items the Council will consider for next year's goals.

Library Update: The West Branch Public Library has several events coming up over the next few weeks. First, the library just had its first afterschool program with a teen event on the afternoon of Wednesday, September 7th. Kids made artwork out of perler beads which were then molded together with a clothes iron. It was well attended with 18 teens, but also likely holds the record for the longest craft program at the library at just under 3 hours (the kids liked this craft enough that they sat making their own all afternoon). The library welcomes Shirley and Ray Hendrickson, two Iowa City authors, to discuss their own writings and stories, but also urge attendees to write their own stories. The Hendricksons will be at the library Sat., September 24th at 10:00 a.m. (some breakfast food and coffee will be provided). Lastly, the library staff will be holding a workshop the afternoon of September 30th to discuss in-library procedures and policies and to provide staff-goals for the next year or two. To do this, the library will be closed from 11:30 a.m. to 5:00 p.m. on the 30th.

Downtown East Redevelopment Project: A pre-application conference for the site plan on the new Croell Redi-Mix Plant in the Industrial Park has been set for October 3rd. Staff is hopeful that this project will be presented to the Planning and Zoning Commission and the City Council this winter and will be under construction in the spring.

4th Street Road Improvements Project Update: Starting Monday, September 19th, Phase 4 will be open to traffic and Phase 5 pavement removal will begin. Access to Northridge will be from the north and access to the animal clinic will be from the south. Residents are asked to please follow instructions on the traffic control signs and to not attempt to drive around the barricades. Revised drawings for Phases 4 and 5 are attached to this week's *Update*.

Park & Recreation Department Update: West Branch Park and Recreation Fall Activities are in full swing. Games for 3rd/4th grade volleyball start Saturday September 17. 5th/6th grade volleyball, 3rd/4th grade flag football start Sunday September 18, and PreK-2nd grade flag football starts Monday September 19th at 5:30 p.m. There are about 96 children participating in flag football this season and about 40 participating in volleyball.

City Wide Cleanup - October 1st: The West Branch City Wide Cleanup will be held on Saturday, October 1st from 7:00 a.m. to 11:00 a.m. at the Water Street Parking Lot, across from the Fire Station. Residents are encouraged to bring unwanted items, enter the Water Street Parking Lot from 4th Street by the Fire Station, and exit onto Parkside Drive. There is a \$10.00 charge for household appliances. Items not accepted include any items brought by businesses, commercial appliances, construction debris, household garbage, large metal items, paint or toxic waste, tires, and yard waste. For specific questions regarding the cleanup, please contact Johnson County Refuse at (877) 423-9877 or the West Branch City Office at (319) 643-5888.

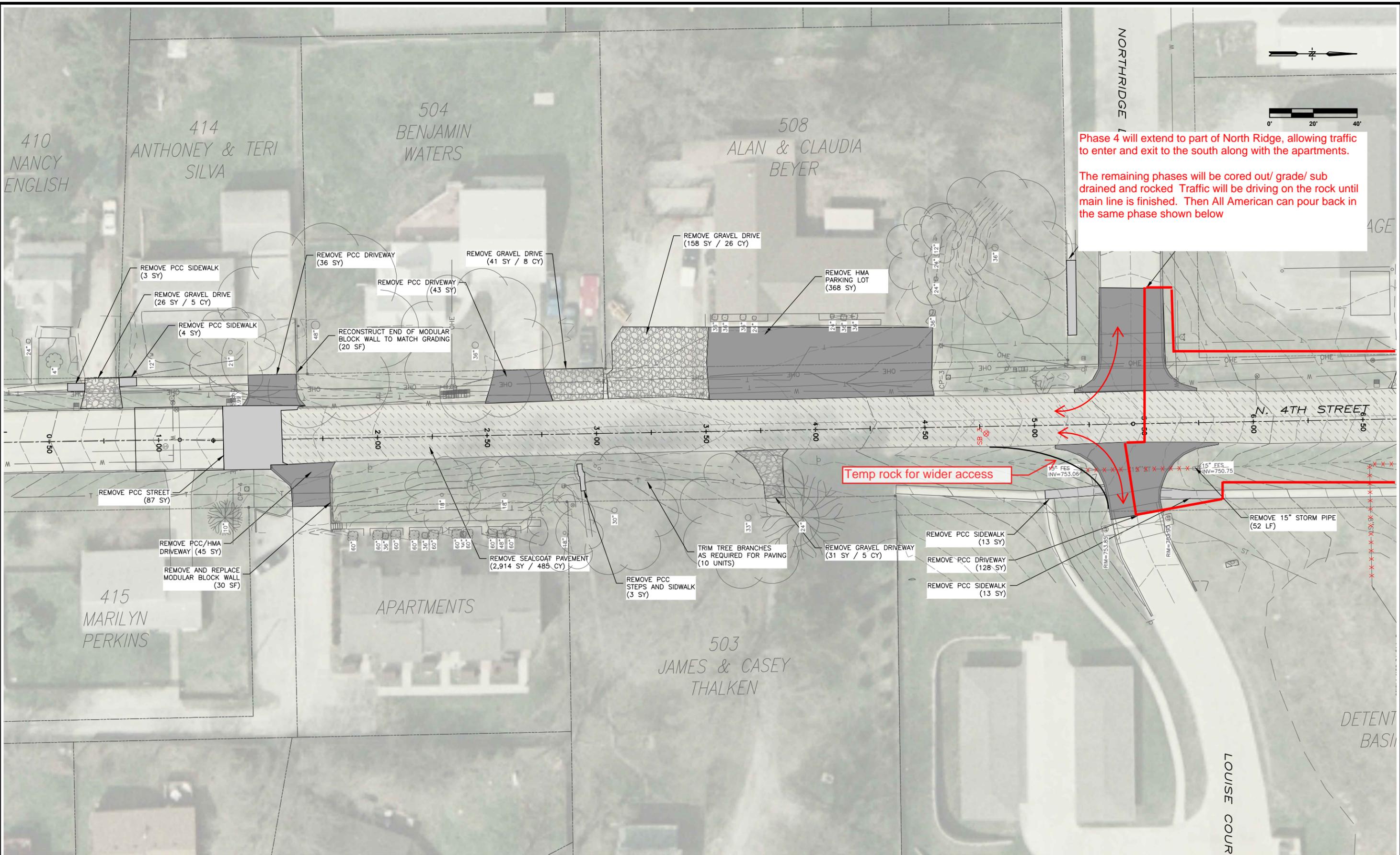
Upcoming City Meetings & Events: Please see the Calendar of Events on the City Website at <http://westbranchiowa.org/home> for a complete list of upcoming events. There are several Council, Board and Commission Meetings currently scheduled:

- Monday Sept. 19th-Wed. Sept. 28th City Annual Audit
- Monday September 19th at 7:00 p.m. City Council Meeting
- Monday September 19th (after Council) City Council Goal Setting
- Thursday September 22nd at 6:00 p.m. Lions Field Creek Restoration Project Meeting
- Tuesday September 27th at 7:00 p.m. Planning & Zoning Commission Mtg.
- Sat. October 1st from 7:00-11:00 a.m. City Wide Cleanup

The information provided is one-way communication and should not be discussed among you as this could be a violation of the open meeting law.

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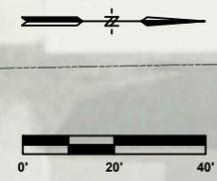
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Phase 4 will extend to part of North Ridge, allowing traffic to enter and exit to the south along with the apartments.

The remaining phases will be cored out/ grade/ sub drained and rocked Traffic will be driving on the rock until main line is finished. Then All American can pour back in the same phase shown below

Temp rock for wider access



DATE	REVISIONS	SCALE	AS NOTED
		DRAWN	LJB
		CHECKED	LJB
		APPROVED	DRS
		DATE	3-3-2016
		ISSUED FOR	CONSTRUCTION

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4TH ST RECONSTRUCTION
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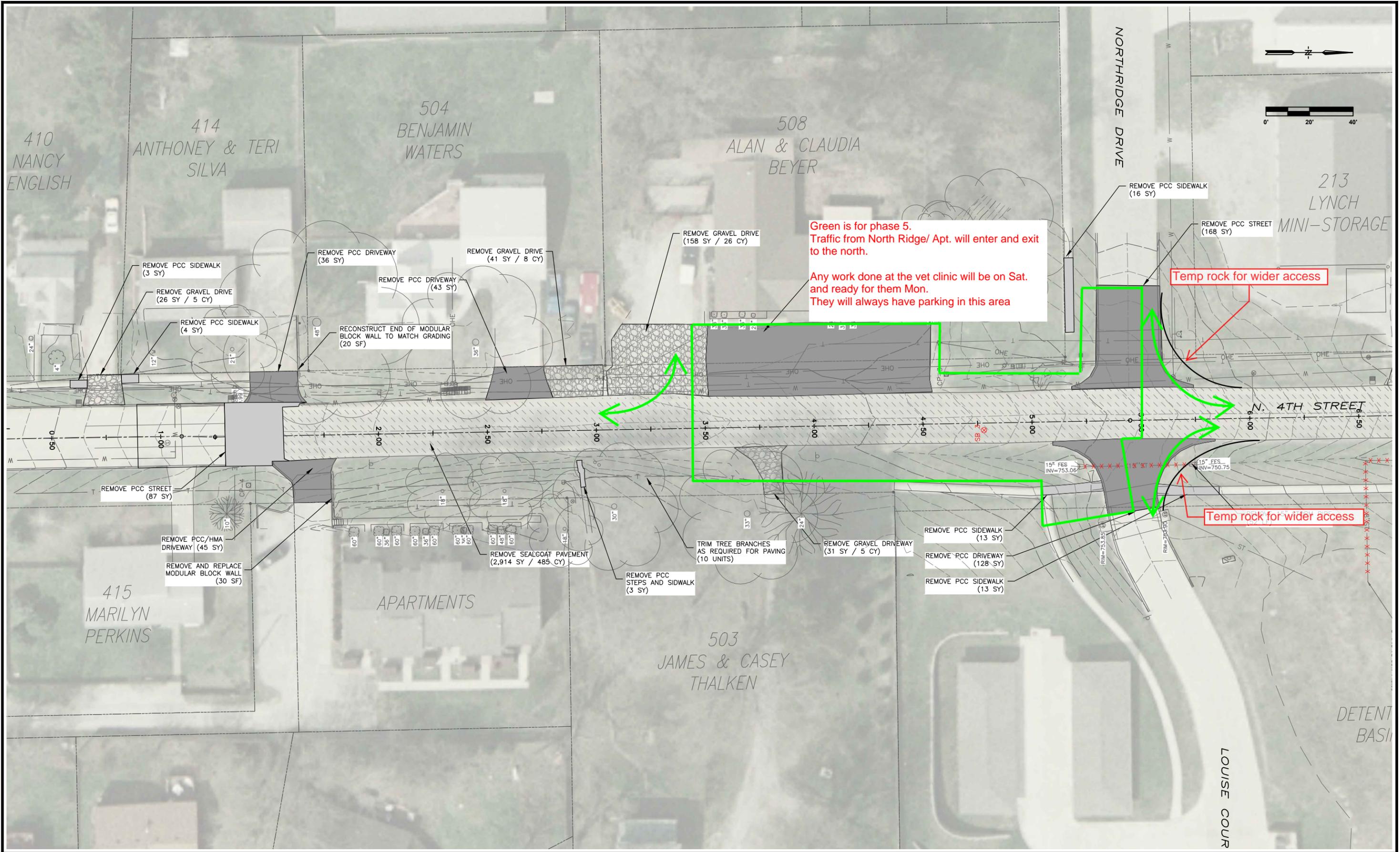
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DEMOLITION PLAN

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