

To: City Council
From: Matt Muckler, City Administrator
Date: December 12, 2014
Weekly Council Update

Gift Wrapping Party – Tonight at 7:00 pm: As a reminder, the West Branch Public Library is hosting a gift wrapping party this evening at 7:00 p.m. This event is part of the “Library...After Hours” series for adults 21 years of age and older. You bring gifts, wrapping paper, drinks and friends. We’ll supply scissors, tape, snacks and music.

2015 Pet Tags Now Available: All cats and dogs over four months of age residing within the city limits must be registered annually with the City of West Branch. Registrations and tags for 2015 are now available at City Offices located at 110 North Poplar Street. When registering your pets, please provide current rabies vaccination papers at the time of registration. The fee for registering pets is \$5.00 per animal. A \$5.00 late penalty fee will be applied if an animal is registered after Jan. 31, 2015.

Meadows Subdivision – Phase 2: The Planning and Zoning Commission will meet on Tuesday December 16th to consider the preliminary plat for the Meadows Subdivision – Phase 2. Plats were mailed out earlier this week and an electronic copy is available on the P&Z webpage at: <http://www.westbranchiowa.org/government/planning-zoning-commission>.

December 15th Joint Meeting with School Board: A Joint Meeting of the West Branch City Council and the West Branch Community School District Board of Education has been scheduled for 6:00 p.m. on Monday December 15th. The purpose of the meeting will be for both groups to share information on upcoming facilities and capital improvement projects. The regular City Council Meeting will begin at 7:00 p.m.

Town Hall Update: Service Master 380 began removing flood damaged walls in the Town Hall basement this past week. Work began on Monday and is expected to be completed by Monday the 15th. Crews removed any damaged or moldy drywall, flooring, door casings, bathroom stalls, fixtures and framing. During the process air filtration takes place at all times and these filters will be run until the time that air tests return negative for spores. At this time, no major issues with mold have been detected and staff was informed that removals went well. After all demolition work, Service Master 380 does a thorough cleaning with disinfection and mold killing products. Upon completion of cleanup and disinfection, the Town Hall basement will be closed for any and all uses. There will be no storage allowed in the basement. Storage for Park and Recreation has been moved to the Town Hall garage, any other materials previously stored in Town Hall have been moved to the Public Works building.

The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.