

To: City Council

From: Matt Muckler, City Administrator

Date: December 18, 2013 Weekly Council Update

- **Upcoming Council Meetings and Work Sessions:** Work sessions will take place before and after each Council Meeting in January and February. We will start each evening with a 6:00 p.m. Work Session focused on topics related to City Council orientation. Our regular meetings will start at 6:30 p.m. and a second budget work session will take place after each regular Council Meeting. Please note that our second meetings of January and February are scheduled to take place on the third Tuesday, as the City will observe Martin Luther King, Jr. Day on Monday January 20th and Presidents Day on Monday February 17th.
- **January 6, 2014 Budget Workshop Information:** A forty-eight page packet is being distributed today that contains some of the information that will be presented at the City Council Work Session #2, immediately following the regular City Council Meeting. This will provide Council Members a few weeks to review the material prior to the meeting. City Administrator Matt Muckler will be contacting members to arrange for budget reviews prior to the meeting on December 30th, December 31st, January 2nd or January 3rd.
- **High School Senior Education Sessions:** Police Chief Mike Horihan and Officer Alex Koch were invited by West Branch High School faculty to speak with high school seniors about life after high school. Chief Horihan and Officer Koch presented to the students with an anti-bullying message and helpful hints concerning identity theft. Students were also warned about the dangers of alcohol abuse and drunk driving.
- **Register Now for Park & Recreation Winter Programs:** A new Park & Rec Newsletter is available on the City Website at: <http://www.westbranchiowa.org/departments/parks-and-recreation>. Registrations are now being accepted for several programs including Tough Mother, Zumba, Pilates, Iowa Gym-Nest Preschool Mobile Tumbling Program, Iowa Gym-Nest Afterschool Mobile Tumbling Program and Wednesday Roundup (AKA Tot Time). Interested participants can register online. Please contact Park & Recreation Director Melissa Russell for more information at (319) 930-0393 or via e-mail at recdirector@westbranchiowa.org.
- **Holiday Trash Pick-Up and Office Schedule:** Due to the Christmas and New Year's Holidays, trash and recycling will be picked up in West Branch on Saturday December 28, 2013 and Saturday January 4, 2014. All recycling and garbage should be placed at the curb no later than 6:00 a.m. on each Saturday morning. Please note that the West Branch Public Library, Park & Recreation Department and the City Offices will be closed Tuesday December 24th, Wednesday, December 25th and Wednesday January 1st for the holidays. Please contact the City Office at (319) 643-5888 with any questions that you may have. City Administrator Matt Muckler will be out of the office, but available by cell phone, between December 20th and December 29th. You can also feel free to direct any concerns during this time to Mayor Mark Worrell.

The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.