

**City of West  
Branch  
Office of the  
City  
Administrator**

To: Mayor and Council  
From: Matt Muckler, City Administrator  
Date: May 20, 2011 Weekly Council Update

- **Police Department Staffing Update:** To assist Officers Hanna and Stewart during this time of transition, two part-time officers will be brought in to supplement our full-time staff. One reserve officer, Nick Ulrich, tendered his resignation on Monday evening. The remaining two Reserve Officers, Todd Thurman and Mendim Alimoski, will also be assisting our full-time officers. Our auxiliary program has been placed on hold until a new chief is in place. Officers will be on hand to introduce the Police Department Staff at the June 6, 2011 Council Meeting. The recruitment for the new police chief is moving forward. A job description has been developed and will be presented to Council for your review at the June 6, 2011 Council Meeting.
- **West Branch Trails Plan:** Park and Recreation Director Melissa Russell will be presenting the revised West Branch Community Trails Plan for Council consideration at the June 6, 2011 Council Meeting. Plans will be distributed to members as soon as they are available.
- **East Central Intergovernmental Association (ECIA):** City Administrator Matt Muckler participated in the ECIA Council Meeting. Topics discussed included financial reports, the ECIA budget for fiscal year 2012, and revisions to the current year budget. An ECIA representative will be in town two weeks from now to discuss the comprehensive plan update.
- **Summer Reading Program:** The West Branch Public Library will be officially kicking off the Summer Reading Program on Friday June 3<sup>rd</sup> at 6:30 p.m. at the Library. Readers of all ages will travel the globe this summer as the West Branch Public Library presents “One World, Many Stories” during our Summer Reading Program! Children will explore cultures from all over the world through stories, crafts, music, dance, and other activities. The 2011 Summer Reading Program is open to everyone from preschoolers to adults, with programs, prize drawings, storytimes, special events and more. Registration for “One World, Many Stories” begins on May 25th; Summer Reading Program packets will be sent home with all children in Friday folders, and details of the teen and adult programs will be available at the library and online in late May. Kickoff Party is June 3<sup>rd</sup> at 6:30 pm, featuring the Iowa City Drum Circle.
- **Jazz & Pop at Village Green:** Main Street West Branch is sponsoring Jazz & Pop at Village Green this evening starting at 7:00 p.m. The event will feature the West Branch High School Jazz Band. The event will also feature a special Flag Raising Ceremony by American Legion Post 514. Everyone is invited. Please stop by for entertainment and free popsicles.
- **Brick Arch Winery Grand Opening:** The Brick Arch Winery will celebrate their grand opening on June 11, 2011. This date corresponds with the collapse of the building last year.

**The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.**