

City of West Branch

~A Heritage for Success~

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PLANNING AND ZONING COMMISSION MEETING

Tuesday, September 23, 2014 • 6:30 p.m.

West Branch City Council Chambers, 110 N. Poplar St.

Council Quorum May Be Present

1. Call to Order
2. Roll Call
3. Approve minutes from the June 11, 2014 Planning and Zoning Commission Meeting/Move to action.
4. Old Business
 - a. City Administrator Matt Muckler - Discussion of proposed amendment to Section 170.15.5.D of the West Branch Zoning Ordinance.
 - b. City Administrator Matt Muckler - Update on cemetery annexation.
 - c. Chair Roger Laughlin - Discussion of revisions to future land use plan.
 - d. City Engineer Dave Schechinger – West Main Traffic Study Update.
5. New Business
 - a. City Engineer Dave Schechinger and Zoning Administrator Paul Stagg - Discussion of potential building permits enhancements:
 - i. Building Permit Application, Single Family, Duplex & Townhouse Dwellings.
 - ii. Driveway Permit Application.
 - iii. Fence Permit Application.
 - iv. Temporary Use Application.
 - v. Subdivision Construction Permit Application.
 - vi. Commercial/Industrial/Multi-Family Permit Application.
 - vii. Demolition Permit Application.
 - viii. Electrical Permit Application.
 - ix. Plumbing Permit Application.
 - x. Mechanical Permit Application.
 - xi. City of West Branch Building Permit Application
 - b. City Administrator Matt Muckler – City Council Goal Setting Session Results.
 - c. City Engineer Dave Schechinger – Stormwater runoff at new park space in Pedersen Valley.
6. Adjourn

Planning & Zoning Commission Members: Roger Laughlin, Chair, LeeAnn Aspelmeier,

Helen Dauber, John Fuller, Trent Hansen, Molly Menard, Gary Slach

Mayor: Mark Worrell • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson

City Administrator/Clerk: Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin

Parks & Rec Director: Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale