



110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358
(319) 643-5888 • Fax (319) 643-2305 • www.westbranchiowa.org • city@westbranchiowa.org

CITY COUNCIL MEETING AGENDA
Tuesday, January 3, 2017 • 7:00 p.m.
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
 - a. Approve minutes from the December 19, 2016 City Council Meeting.
 - b. Approve minutes from the December 19, 2016 City Council Work Session
 - c. Approve claims.
 - d. Approve 2017 Seal Coat Unit Pricing Agreement with L.L. Pelling Company.
 - e. Approve destruction of records with Document Destruction & Recycling Services listed on Records Destruction Form per the Record Retention Manual for Iowa Cities.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
 - a. Accept the resignation of Liz Sieberling from the Planning and Zoning Commission./Move to action.
 - b. Mayor Roger Laughlin - Appointments/Reappointments/Move to action.
 - i. Mayor Pro Tem – Colton Miller
 - ii. Official City Newspaper - West Branch Times
 - iii. Animal Control Facility - West Branch Animal Clinic
 - iv. City Engineer – Dave Schechinger, Veenstra & Kimm, Inc.
 - v. Leesa Johnson - Animal Control Commission, December 31, 2019
 - vi. James Provine - Animal Control Commission, December 31, 2019
 - vii. Michael Sexton – Library Board of Trustees, June 30, 2019
 - viii. Liz Sieberling – West Branch Preservation Commission, Dec. 31, 2019
 - c. Councilperson Mary Beth Stevenson - Appointments/Reappointments/Move to action.
 - i. Emilie Walsh – Planning & Zoning Commission, December 31, 2020
 - ii. Jennie Embree – Zoning Board of Adjustment, December 31, 2021
 - d. Third Reading of Ordinance 744, Amending Chapter 69 “Parking Regulations.”/Move to action.
 - e. Resolution 1552, adopting a policy authorizing the city clerk or deputy city clerk to pay certain bills prior to the City Council’s approval./Move to action.
 - f. Resolution 1553, authorizing the transfer of funds./Move to action.

Mayor: Roger Laughlin • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson
City Administrator/Clerk: Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin
Parks & Rec Director: Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale



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CITY COUNCIL MEETING AGENDA
Tuesday, January 3, 2017 • 7:00 p.m. (continued)
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8. City Staff Reports
 - a. Public Works Director Matt Goodale – Winter Weather Reminders: Snow Emergencies, Sidewalks, Mailboxes and Fire Hydrants
9. Comments from Mayor and Council Members
10. Adjournment

CITY COUNCIL WORK SESSION AGENDA
Tuesday, January 3, 2017
Immediately following regular City Council Meeting
City Council Chambers, 110 North Poplar Street

1. Call to order
2. Roll call
3. FY 2017 Budget Session
 - a. Finance Director Gordon Edgar - FY17 Tax Levy Comparison
 - b. Library/IT Director Nick Shimmin – Taxable Valuations
 - c. City Administrator Matt Muckler - Initial general fund revenue estimate
 - d. Department Director Budget Presentations
 - i. Police Chief Mike Horihan – Police Department Budget Proposal
 - ii. Library/IT Director – Library Budget Proposal
 - iii. Public Works Director Matt Goodale – Roads & Streets and Cemetery Budget Proposals
 - e. City Administrator Matt Muckler - Total Employee Compensation Proposal
 - f. Council Member Input - Questions and Comments for Staff
4. Adjourn