

# *City of West Branch* ~A Heritage for Success~

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110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358  
(319) 643-5888 • Fax (319) 643-2305 • [www.westbranchiowa.org](http://www.westbranchiowa.org) • [city@westbranchiowa.org](mailto:city@westbranchiowa.org)

## **CITY COUNCIL MEETING AGENDA** **Monday, June 27, 2016 • 7:00 p.m.** **City Council Chambers, 110 North Poplar Street** *Action may be taken on any agenda item.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
  - a. Approve minutes from the June 6, 2016 City Council Meeting.
  - b. Approve destruction of records with Document Destruction & Recycling Services listed on Records Destruction Form per the Record Retention Manual for Iowa Cities.
  - c. Approve claims.
  - d. Approve Class B Beer Permit (includes wine coolers) with Outdoor Service for West Branch Firefighters Inc. on August 5, 2016 and August 6, 2016.
  - e. Approve street closures for the 2016 Hoovers Hometown Days Celebration.
    - i. 2nd Street from Main Street to the Water Street Parking Lot from 5:00 p.m. on Friday August 5, 2016 to 1:00 a.m. on Sunday August 7, 2016.
    - ii. Main Street from Parkside Drive to 2<sup>nd</sup> Street from 12:00 a.m. on Saturday August 6, 2016 to 12:00 a.m. on Sunday August 7, 2016.
    - iii. Main Street from Parkside Drive to Poplar Street, S. Downey from Wetherell to Main Street, and Wetherell from S. Poplar Street to S. Downey Street from 5:00 a.m. to 6:00 p.m. on Saturday August 6, 2016.
    - iv. N. Downey Street from Main Street to Green Street from 9:00 a.m. on Friday August 5, 2016 to 6:00 p.m. on Saturday August 6, 2016.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
  - a. Councilperson Jordan Ellyson - Appointments/Reappointments/Move to action.
    - i. Rachel Mona – West Branch Fire and Rescue Department Volunteer
  - b. Mayor Roger Laughlin - Appointments/Reappointments/Move to action.
    - i. Michael Schlitz – Library Board of Trustees, June 30, 2019
    - ii. Monica Tylee – Library Board of Trustees, June 30, 2019
  - c. Jonny Stax, Jonny Stax Presents, Inc. – Promoting West Branch
  - d. Second Reading of Ordinance 739, rezoning two parcels of real property located north of West Main Street from Residence R-1 Single Family District to Residence/Business RB-1 District./Move to action.
  - e. Second Reading of Ordinance 740, amending Chapter 165 “Zoning Regulations.”/Move to action.

**CITY COUNCIL MEETING AGENDA**  
**Monday, June 27, 2016 • 7:00 p.m. (continued)**  
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- f. Resolution 1482, authorizing adoption of policies and procedures regarding municipal securities disclosure./Move to action.
- g. Resolution 1483, authorizing and approving a certain Loan Agreement and providing for the issuance of \$1,000,000 General Obligation Corporate Purpose Bonds, Series 2016A and providing for the levy of taxes to pay the same./Move to action.
- h. Resolution 1484, authorizing and approving a certain Loan Agreement and providing for the issuance of \$400,000 Taxable General Obligation Urban Renewal Bonds, Series 2016B and providing for the levy of taxes to pay the same./Move to action.
- i. Resolution 1485, approving the City of West Branch, Iowa Drug and Alcohol Policy./Move to action.
- j. Resolution 1486, approving a service agreement with CJ Cooper & Associates Inc. for drug and alcohol testing programs./Move to action.
- k. Resolution 1487, approving Approve General Agreement between the United States Department of the Interior National Park Service and the West Branch Fire/Rescue Department, City of West Branch, Iowa./Move to action.
- l. Resolution 1488, approving General Agreement between the United States Department of the Interior National Park Service and the City of West Branch, Iowa regarding Law Enforcement Assistance./Move to action.
- m. Resolution 1489, approving workers compensation insurance proposal with IMWCA./Move to action.
- n. Resolution 1490, approving a liability insurance proposal with ICAP./Move to action.
- o. Resolution 1491, approving those certain agreements in connection with the West Branch Sidewalk Phase 3 Improvements Project./Move to action.
- p. Resolution 1492, approving a variance for street grades in Lynch Heights Subdivision./Move to action.
- q. Resolution 1493, approving a subdivider's agreement for Lynch Heights Subdivision./Move to action.
- r. Resolution 1494, approving the Lynch Heights Subdivision Preliminary Plat./Move to action.
- s. Resolution 1495, approving an engineering services agreement between the City of West Branch and Veenstra & Kimm, Inc. for 2016-2017 bridge inspection and rating./Move to action.

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- t. Resolution 1496, amending the “Health Insurance” section of the City of West Branch, Iowa Employee Handbook./Move to action.
  - u. Resolution 1497, approving a “Wellness Policy” section in the City of West Branch, Iowa Employee Handbook./Move to action.
  - v. Resolution 1498, approving an agreement for the 2016 Hoover’s Hometown Days Celebration./Move to action.
  - w. Resolution 1499, awarding the contract for the Beranek Electrical Improvements Project./Move to action.
  - x. Resolution 1500, declaring two summer camp day trips as public purposes and approving funding for transportation./Move to action.
  - y. Resolution 1501, approving two agreements with Windstar Lines, Inc. in the amount of \$2,197.00 for transportation related to West Branch Day Camps./Move to action.
8. City Staff Reports
- a. Police Chief Mike Horihan – Police Department Policies
  - b. Police Chief Mike Horihan – School Resource Officer 28E Agreement
  - c. Police Chief Mike Horihan – Update on Kayden Powell
  - d. Police Chief Mike Horihan – AED Update
  - e. Zoning Administrator Paul Stagg – Sidewalk Inspection and Repair Policy
  - f. Public Works Director Matt Goodale – CIP Construction Update
  - g. Public Works Director Matt Goodale – West Branch Village Trail Project Update
9. Comments from Mayor and Council Members
10. Adjournment