

# *City of West Branch* ~A Heritage for Success~

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110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358  
(319) 643-5888 • Fax (319) 643-2305 • [www.westbranchiowa.org](http://www.westbranchiowa.org) • [city@westbranchiowa.org](mailto:city@westbranchiowa.org)

## **CITY COUNCIL MEETING AGENDA** **Monday, June 6, 2016 • 7:00 p.m.** **City Council Chambers, 110 North Poplar Street** *Action may be taken on any agenda item.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
  - a. Approve minutes from the May 16, 2016 City Council Meeting.
  - b. Approve minutes from the May 27, 2016 Special City Council Meeting.
  - c. Approve claims.
  - d. Approve FY17 Cigarette Permit renewals for: Kum & Go LC dba Kum & Go #254, Fisher's Market Nauvoo IL Inc. dba Dewey's Jack & Jill, Casey's Marketing Company dba Casey's General Store #2524, Casey's Marketing Company, dba Casey's General Store #3463, and Shivji LLC, dba BP Amoco.
  - e. Approve Class E Liquor license with privileges: Class B Carryout Wine permit, Class C Carryout Beer permit, and Sunday Sales permit for Kum & Go, LC, dba Kum & Go #254.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
  - a. Mayor Roger Laughlin - Appointments/Reappointments/Move to action.
    - i. Jan Cretin – Library Board of Trustees, June 30, 2017
  - b. Discussion of the City of West Branch, Iowa Drug and Alcohol Policy.
  - c. Sheryl Phelps, Business Development Manager, CJ Cooper & Associates Inc. - Discussion of a service agreement with CJ Cooper & Associates Inc. for drug and alcohol testing programs.
  - d. Resolution 1471, awarding the construction contract for the West Branch Parks and Recreation Phase I Improvements Project./Move to action.
  - e. Resolution 1472, setting salaries for appointed officers and employees of the City of West Branch, Iowa for the fiscal year 2016-2107./Move to action.
  - f. Resolution 1460, approving a variance for street grades in the Meadows Subdivision, Part 2./Move to action.
  - g. Resolution 1475, approving a variance for a mid-block crossing in the Meadows Subdivision, Part 2./Move to action.
  - h. Resolution 1461, approving a subdivider's agreement for the Meadows Subdivision, Part 2./Move to action.
  - i. Resolution 1462, approving the Meadows Subdivision, Part 2 Preliminary Plat./Move to action.
  - j. Second Reading of Ordinance 739, rezoning two parcels of real property located north of West Main Street from Residence R-1 Single Family District to Residence/Business RB-1 District./Move to action.

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**CITY COUNCIL MEETING AGENDA**  
**Monday, June 6, 2016 • 7:00 p.m. (continued)**  
**City Council Chambers, 110 North Poplar Street**  
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- k. First Reading of Ordinance 740, amending Chapter 165 “Zoning Regulations.”
  - l. Resolution 1473, setting the date for sale of General Obligation Corporate Purpose Bonds, Series 2016 and authorizing the use of a preliminary statement in connection therewith./Move to action.
  - m. Resolution 1474, approving two agreements for the Music on the Green Concert Series./Move to action.
  - n. Jerry Sexton – Presentation of Cedars Edge Golf Course Development Concept Plan
  - o. Public Hearing in proposed plans and specifications, proposed form of contract and estimate of cost for the construction of Main Street Sidewalk – Phase 3 for the City of West Branch, Iowa and the taking of bids therefor.
  - p. Resolution 1476, approving the plans and specifications, proposed form of contract and estimate of cost for the construction of the West Branch Sidewalk Phase 3 Improvements Project and the taking of bids therefor./Move to action.
  - q. Resolution 1477, awarding the construction contract for the West Branch Sidewalk Phase 3 Improvements Project./Move to action.
  - r. Resolution 1478, approving the Main Street Iowa Program Agreement./Move to action.
  - s. Resolution 1479, approving the Plastic Products Site Plan./Move to action.
  - t. Resolution 1480, approving the Kum N Go Retaining Wall Site Plan./Move to action.
8. City Staff Reports
- a. Parks and Recreation Director Melissa Russell – Summer Park & Rec Programs
  - b. City Administrator Matt Muckler - West Branch Fire and Rescue Cadet Program
  - c. City Administrator Matt Muckler – Update on Trails Agreements
  - d. City Administrator Matt Muckler – CIP Projects, FY17-FY20
  - e. City Engineer Dave Schechinger – Casey’s Road Improvements Schedule
9. Comments from Mayor and Council Members
10. Adjournment