

# *City of West Branch* ~A Heritage for Success~

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110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358  
(319) 643-5888 • Fax (319) 643-2305 • [www.westbranchiowa.org](http://www.westbranchiowa.org) • [city@westbranchiowa.org](mailto:city@westbranchiowa.org)

## **CITY COUNCIL MEETING AGENDA** **Monday, January 4, 2016 • 7:00 p.m.** **City Council Chambers, 110 North Poplar Street** *Action may be taken on any agenda item.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
  - a. Approve minutes from the December 21, 2015 City Council Meeting.
  - b. Approve claims.
  - c. Approve 2016 Seal Coat Unit Pricing Agreement with L.L. Pelling Company.
  - d. Approve Class E liquor license, including carryout beer; carryout wine, and Sunday sales privileges for Fisher's Market Nauvoo, IL DBA Dewey's Jack & Jill.
  - e. Approve 2016 City Council Meeting Schedule.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
  - a. Resolution 1413, approving license agreements with the American Society of Composers, Authors and Publishers and Broadcast Music, Inc./Move to action.
  - b. Resolution 1414, approving an entertainment contract with Flying Houndz Frizbee LLC./Move to action.
  - c. Resolution 1415, adopting a policy authorizing the city clerk or deputy city clerk to pay certain bills prior to the City Council's approval./Move to action.
  - d. Resolution 1416, establishing a new reserve fund./Move to action.
  - e. Councilperson Mary Beth Stevenson - Appointments/Reappointments/Move to action.
    - i. John Fuller – Planning & Zoning Commission, December 31, 2019
    - ii. Sally Peck – Planning & Zoning Commission, December 31, 2019
    - iii. Craig Walker – Zoning Board of Adjustment, December 31, 2020
  - f. Mayor Roger Laughlin - Appointments/Reappointments/Move to action.
    - i. Mayor Pro Tem – Colton Miller
    - ii. Official City Newspaper - West Branch Times
    - iii. Public Health Officer - Dr. Thomas Novak
    - iv. Animal Control Facility - West Branch Animal Clinic
    - v. City Engineer – Dave Schechinger, Veenstra & Kimm, Inc.
    - vi. Ashley Olson - Animal Control Commission, December 31, 2018
    - vii. Alan Beyers - Animal Control Commission, December 31, 2018
    - viii. Liz Seydel – Park & Recreation Commission, December 31, 2018
    - ix. Cory Nalan – Park & Recreation Commission, December 31, 2018
    - x. Doug Klein – Park & Recreation Commission, December 31, 2018
8. City Staff Reports
9. Comments from Mayor and Council Members
10. Adjournment

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**Mayor:** Roger Laughlin • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson  
**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin  
**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

**CITY COUNCIL WORK SESSION AGENDA**  
**Monday, January 4, 2016**  
**Immediately following regular City Council Meeting**  
**City Council Chambers, 110 North Poplar Street**

1. Call to order
2. Roll call
3. FY 2017 Budget Session
  - i. Review of Proposed Budget Schedule
  - ii. Comp Plan Review
  - iii. CIP Review
  - iv. City Council Annual Goals
  - v. Total Employee Compensation Proposal
  - vi. FY 16 Expenditures by Function
  - vii. FY 16 Revenue by Source
  - viii. West Branch Property Tax Distribution
  - ix. My Tax Dollars at Work
  - x. Review of Budget Forms
  - xi. Council Member Input - Questions and Comments for Staff
4. Adjourn

*(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**City Council Meeting**

**December 21, 2015  
5:30 p.m.**

Mayor Roger Laughlin called the West Branch City Council meeting to order at 5:30 p.m. Mayor Laughlin then invited the Council, staff and members of the audience to stand and led the group in the Pledge of Allegiance. Roll call: Mayor Roger Laughlin was present. Council members: Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, and Mary Beth Stevenson were present. Laughlin welcomed the audience and the following City staff: City Administrator Matt Muckler, Deputy City Clerk Leslie Brick, Police Chief Mike Horihan, Library Director Nick Shimmin and Parks & Recreation Director Melissa Russell.

**APPROVE AGENDA/CONSENT AGENDA/MOVE TO ACTION.**

Approve minutes from the December 7, 2015 City Council Meeting.

Approve claims.

Approve West Branch Fire & Rescue Officer Elections.

Approve Fire Department annual payroll in the amount of \$29,655.00.

Approve Class C Liquor License (LC) (Commercial) with Sunday sales for Herb & Lou's.

Motion by Pierce, second by Ellyson to approve agenda/consent agenda. AYES: Pierce, Ellyson, Miller, Stevenson, Shields. Motion carried.

**12/21/2015**

ALLIANT ENERGY	SERVICES	9,165.79
AMAZON	SUPPLIES	792.07
AMERICAN WATER WORKS ASSOC	MEMBERSHIP DUES	90.00
BAKER & TAYLOR INC.	BOOKS	538.13
BROWN'S WEST BRANCH	SUPPLIES	85.00
CEDAR COUNTY COOPERATIVE	DIESEL	1,711.87
CEDAR COUNTY EMS ASSOCIATI	ANNUAL DUES	100.00
CHIEF SUPPLY CORPORATION	UNIFORMS	14.50
CAPITAL ONE COMMERCIAL	CHARGES	200.53
CROELL REDI-MIX INC	SUPPLIES	277.83
DEARBORN NATIONAL INSURANC	LIFE INSURANCE	53.80
DEWEYS JACK & JILL	SUPPLIES	78.25
FELD FIRE EQUIPMENT CO. IN	GEAR	6,550.00
FUTURE LINE TRUCK EQUIPMEN	PLOW BOX & BLADE	6,771.61
GOERDT, TERENCE J	INSPECTION SERVICES	315.00
HARRY'S CUSTOM TROPHIES LT	SUPPLIES	233.75
HDS WHITE CAP CONSTRUCTION	SUPPLIES	496.95
HEIMAN FIRE EQUIPMENT	HELMET	1,433.43
IHEARTMEDIA	ADVERTISING	80.00
IOWA ONE CALL	NOTIFICATIONS	46.80
IOWA PRISON INDUSTRIES	SIGNS	29.98
JOHNSON COUNTY REFUSE INC.	SERVICES	14,886.50
LENOCH & CILEK	SUPPLIES	92.34
LINN COUNTY R.E.C.	SERVICE	138.00
LYNCH'S PLUMBING INC	SERVICES	207.50
MENARDS	SUPPLIES	280.94
MIDWEST JANITORIAL SERVICE	SERVICES	701.26
MIDWEST TAPE LLC	DVD	12.99
MOORE'S WELDING INC	SERVICES	195.00
MOSS, TIM	FLAG FOOTBALL REFUND	15.00
MUNICIPAL SUPPLY INC.	METER AND PARTS	1,568.00
OLSON, KEVIN D	LEGAL SERVICES	1,500.00
ORIENTAL TRADING CO. INC.	SUPPLIES	256.89
PARKSIDE SERVICE	PARTS	1,560.82
PEDEN, SHANELLE M	SERVICES	75.00
PITNEY BOWES PURCHASE POWE	POSTAGE	503.50
PLUNKETT'S PEST CONTROL IN	SERVICES	47.59
QC ANALYTICAL SERVICES LLC	TESTING	584.00
QUALITY ENGRAVED SIGNS	SUPPLIES	31.30
RACOM CORPORATION	NEW SQUAD EQUIPMENT	9,452.77

RICKERTSEN, LISA	SERVICES	2,050.00
SCHIMBERG CO	PARTS	10,201.03
STATE HYGIENIC LAB	TESTINGS	100.00
STEVENS EROSION CONTROL IN	SERVICES	820.00
SUPPLYWORKS	SUPPLIES	149.65
TRUGREEN PROCESSING CENTER	SERVICES	145.00
UNIFORM DEN INC.	UNIFORMS	373.87
US BANK CORPORATE CARD	CC CHARGES	542.83
US BANK EQUIPMENT FINANCE	COPIER LEASE	241.80
WALMART COMMUNITY/GEMB	SUPPLIES	305.59
WATER SOLUTIONS UNLIMITED	CHEMICALS	2,511.00
WELLMARK	HEALTH INSURANCE	10,506.50
WEST BRANCH TIMES	SUBSCRIPTION - CITY HALL	1,237.02
<b>TOTAL</b>		<b>90,358.98</b>

<b>PAYROLL</b>	<b>12/18/2015 REGULAR PLUS COUNCIL</b>	37,075.65
<b>PAYROLL</b>	<b>12/18/2015 FIRE DEPARTMENT</b>	31,990.62
<b>TOTAL</b>		<b>69,066.27</b>

<b>PAID BETWEEN MEETINGS</b>		
<b>US BANK CORPORATE CARD</b>	CREDIT CARD CHARGES	2,040.54
<b>TREASURER, STATE OF IOWA</b>	MONTHLY SALES TAX	2,821.00
<b>TOTAL</b>		<b>4,861.54</b>

**GRAND TOTAL EXPENDITURES** **164,286.79**

**FUND TOTALS**

001 GENERAL FUND	97,468.59
022 CIVIC CENTER	533.16
031 LIBRARY	8,406.76
110 ROAD USE TAX	10,488.18
112 TRUST AND AGENCY	10,120.18
600 WATER FUND	27,971.47
610 SEWER FUND	9,012.08
740 STORM WATER	286.37
<b>TOTAL</b>	<b>164,286.79</b>

**AUGUST REVENUE FUND TOTALS**

001 GENERAL FUND	23,932.70
022 CIVIC CENTER	85.00
031 LIBRARY	340.27
110 ROAD USE TAX	32,163.19
121 LOCAL OPTION SALES TAX	14,610.53
125 TIF	14.88
226 DEBT SERVICE	50.93
302 PARKSIDE DR IMPR PROJECT	1,250.00
305 W MAIN ST STORMWATER IMP PROJ	69,688.00
306 4TH ST IMPROV PROJECT	521,808.00
307 MAIN ST INTERSECTION IMP PROJECT	258,354.00
500 CEMETERY PERPETUAL FUND	720.08
502 KROUTH INTEREST FUND	0.03
600 WATER FUND	38,333.77
610 SEWER FUND	26,549.49
740 STORM WATER UTILITY	3,615.56
<b>TOTAL</b>	<b>991,516.43</b>

**COMMUNICATIONS/OPEN FORUM**

None

**PUBLIC HEARING/NON-CONSENT AGENDA**

Mayor Roger Laughlin- Oath of Office, Police Officer Wesley Homeister.

Mayor Laughlin administered the oath of office to new West Branch Police Officer Wesley Homeister.

Homeister will begin training at the Iowa Law Enforcement Academy on January 4, 2016.

Resolution 1411, accepting Outlot A of Lot 1 of Pedersen Valley Part Two as city property./Move to action.

The current owner of the property, Oak Helm Properties, proposed to give this land to the City along with a \$500.00 one-time payment for maintenance. Miller cast a 'no' vote and stated that he did not feel the City should set a precedent of taking on ownership of junk land. Pierce and Ellyson agreed with Miller that the City should not set a precedent in taking ownership of outlots, but also stated that they saw benefit to the community in this particular piece of land. Muckler stated that the City would be responsible for the maintenance of this outlot if the Council accepted it. He also stated that he would contact Crestview to see if Crestview had any suggestions on how this piece of property might be utilized in the future.

Motion by Stevenson, second by Ellyson to approve Resolution 1411. AYES: Stevenson, Ellyson, Pierce, Shields. NAYS: Miller. Motion carried.

Resolution 1412, approving Contract Amendment #1 to a professional services agreement with HBK Engineering, LLC for park design./Move to action.

Motion by Shields, second by Pierce to approve Resolution 1412. AYES: Shields, Pierce, Stevenson, Miller, Ellyson. Motion carried.

Motion to adjourn to closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where the disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation pursuant to Section 21.5 ( c ) of the Code of Iowa.

Motion by Shields, second by Stevenson to adjourn to closed session. AYES: Shields, Stevenson, Pierce, Ellyson, Miller. Motion carried. Council adjourned to closed session at 5:44 p.m.

Motion by Shields, second by Pierce to adjourn from the closed session. AYES: Shields, Pierce, Stevenson, Ellyson, Miller. Motion carried. Council adjourned to closed session at 6:49 p.m.

## **CITY STAFF REPORTS**

### City Administrator Matt Muckler- Janitorial Services

Muckler advised the Council that additional services are needed at Town Hall to accommodate some of the weekly activities and that a quote had been obtained. In addition, the current services agreements will be reviewed to ensure that all of the Cities cleaning needs are being met for each of the facilities.

### City Engineer Dave Schechinger – FY2016 CIP Projects

Schechinger reported on three projects that will be occurring in 2016. The first project involves improvements to two Main Street intersections, one at Main and Oliphant and the other at Main and Foster. These intersections will become ADA compliant as a result of this project. The second project involves two Main Street crossings, one at Scott Drive and one at Pedersen Street. Work on the intersection improvements and crossings will not begin until early June and are scheduled to be completed before Hoover's Hometown Days. Schechinger stated that 4<sup>th</sup> Street improvements would begin in April and are scheduled to be completed by November. The College Street Bridge is being designed. The Main Street Water Main Project would increase the size (from 4" to 8") of the water main on East Main Street from 5<sup>th</sup> Street to the city limits.

### City Engineer Dave Schechinger – Plans for Heritage Square Improvements

Schechinger described plans for Heritage Square and noted that the improvements would cost approximately \$75,000.00. Some of the improvements included new signage on Main Street, removing the stamped blacktop and replacing with pavers. Councilpersons Shields and Miller requested a breakdown of the costs for further review.

## **COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

### Mayor Pro Tem Colton Miller – West Branch Village Trail Project

Miller gave an update on the West Branch Village Trail project. Renderings of the bridge were shown indicating a similar structure. The bridge will be approximately 175 foot in length, 16 foot tall and 10 foot wide. The project is currently awaiting DNR approval and once the approvals are obtained, the bridge will be constructed. The project is a grant project being funded through the REAP Grant Program.

Mayor Roger Laughlin – Stream Team 2

Laughlin commented that the Stream Team had been reassembled and met on December 17, 2016. During the meeting discussion, it was determined that USGS modeling was now necessary to accommodate flood mitigation, stabilization and the restoration of the Hoover Creek at the Herbert Hoover National Historic Site. Laughlin reported that the National Park Service may be able to provide some or all of the funding necessary for the modeling. Information on the availability of funds from the National Park Service may be determined in January 2016.

**ADJOURNMENT**

Motion to adjourn meeting by Miller, second by Shields. Motion carried on a voice vote. City Council meeting adjourned at 7:18 p.m.

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Roger Laughlin, Mayor

ATTEST: \_\_\_\_\_  
Leslie Brick, Deputy City Clerk

# PROPOSAL



City of West Branch (PG)  
P.O. Box 218  
West Branch, IA 52358-0218

WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

**RE: 2016 Seal Coat Work**

**Date: November 2015**

**TYPE OF WORK**

**Unit Price**

**A. Base Repair and Single Seal Coat consisting of:**

Scarify and pulverize existing street surface  
Furnish water as required for compaction and reshape and recompact.

Furnish and apply single seal coat of **MC-3000 asphalt**  
Furnish, spread and roll **3/8" cover aggregate.**

3.45 SY

**B. Single Seal Coat consisting of:**

Power broom streets  
Furnish and apply single seal coat of **MC-3000 asphalt**  
Furnish, spread and roll **3/8" cover aggregate.**

2.35 SY

**Cold Mix Patching Material Delivered and Placed (15 tons or less)**

195.<sup>00</sup> TN

**Notes: 1.)** Price's based on receipt of Tax Exempt Certificate.

**Authorized  
Signature**

Darrin Tippie

Note: This proposal may be withdrawn if not accepted within 60 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## 2016 City Council Meeting Schedule

### January

Monday Jan. 4<sup>th</sup>

Tuesday Jan. 19<sup>th</sup>

### February

Monday Feb. 1<sup>st</sup>

Tuesday Feb. 16<sup>th</sup>

### March

Monday Mar. 7<sup>th</sup>

Monday Mar. 21<sup>st</sup>

### April

Monday Apr. 4<sup>th</sup>

Monday Apr. 18<sup>th</sup>

### May

Monday May 2<sup>nd</sup>

Monday May 16<sup>th</sup>

### June

Monday June 6<sup>th</sup>

Monday June 27<sup>th</sup>

### July

Monday July 18<sup>th</sup>

### August

Monday Aug. 1<sup>st</sup>

Monday Aug. 15<sup>th</sup>

### September

Tuesday Sept. 6<sup>th</sup>

Monday Sept. 19<sup>th</sup>

### October

Monday Oct. 3<sup>rd</sup>

Monday Oct. 17<sup>th</sup>

### November

Monday Nov. 7<sup>th</sup>

Monday Nov. 21<sup>st</sup>

### December

Monday Dec. 5<sup>th</sup>

Monday Dec. 19<sup>th</sup>

RESOLUTION NO. 1413

A RESOLUTION APPROVING LICENSE AGREEMENT WITH THE  
AMERICAN SOCIETY OF COMPOSERS, AUTHORS AND PUBLISHERS  
AND BROADCAST MUSIC, INC.

WHEREAS, the City of West Branch co-sponsors annual festivals which involves the public musical performances; and

WHEREAS, some of these performances involve copyrighted music; and

WHEREAS, the American Society of Composers, Authors, and Publishers (ASCAP) and BMI provides permission from songwriters and composers to allow their music to be played publicly in exchange for membership in their organizations; and

WHEREAS, ASCAP and BMI each offer a local government rates for cities with less than 50,000 residents.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Cedar County, Iowa, that the City Council approves license agreements with the American Society of Composers, Authors and Publishers (ASCAP) and Broadcast Music, Inc. (BMI).

Passed and approved this 4th day of January, 2016.

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Roger Laughlin, Mayor

ATTEST:

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Matt Muckler, City Administrator/Clerk

# LICENSE AGREEMENT - LOCAL GOVERNMENTAL ENTITIES

## Agreement

between American Society of Composers, Authors and Publishers ("SOCIETY"), located at  
2 Music Square West, Nashville, TN 37203

and \_\_\_\_\_

("LICENSEE"), located at

\_\_\_\_\_  
\_\_\_\_\_

as follows:

### 1. Grant and Term of License

(a) ASCAP grants and LICENSEE accepts a license to perform publicly on the "Premises" and at "Events" and "Functions," and not elsewhere or otherwise, non-dramatic renditions of the separate musical compositions in the "ASCAP repertory." The performances licensed under this Agreement may be by means of "Live Entertainment" or "Mechanical Music". For purposes of this Agreement,

- (i) "LICENSEE" shall include the named entity and any of its constituent bodies, departments, agencies or leagues.
- (ii) "Mechanical Music" means music which is performed at the Premises by means other than by live musicians who are performing at the Premises, including, but not limited to (A) compact disc, audio record or audio tape players (but not including "jukeboxes"), (B) videotape, videodisc or DVD players; (C) the reception and communication at the premises of radio or television transmissions which originate outside the Premises; and which are not exempt under the Copyright Law; or (D) a music-on-hold telephone system operated by LICENSEE at the Premises.
- (iii) "Live Entertainment" means music that is performed at the Premises by musicians, singers or other performers.
- (iv) "Premises" means buildings, hospitals, airports, zoos, museums, athletic facilities, and recreational facilities, including, but not limited to, community centers, parks, swimming pools, and skating rinks owned or operated by LICENSEE and any site which has been engaged by LICENSEE for use by LICENSEE.
- (v) "ASCAP repertory" means all copyrighted musical compositions written or published by ASCAP members or members of affiliated foreign performing rights societies, including compositions written or published during the term of this Agreement and of which ASCAP has the right to license non-dramatic public performances.
- (vi) "Events" and "Functions" means any activity conducted, sponsored, or presented by or under the auspices of LICENSEE. Except as set forth in paragraph 2.(d) below, "Events" and "Functions" shall include, but are not limited to, aerobics and exercise classes, athletic events, dances and other social events, concerts, festivals, arts and crafts fairs, and parades held under the auspices of or sponsored or promoted by LICENSEE on the Premises.
- (vii) "Special Events" means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Event exceeds \$25,000 (as defined in paragraph 4.(d) below).

(b) This Agreement shall be for an initial term of one year, commencing \_\_\_\_\_, which shall be considered the effective date of this Agreement, and continuing thereafter for additional terms of one year each. Either party may give notice of termination to the other no later than thirty (30) days prior to the end of the initial or any renewal term. If such notice is given, the agreement shall terminate on the last day of the term in which notice is given.

### 2. Limitations On License

(a) This license is not assignable or transferable by operation of law or otherwise. This license does not authorize LICENSEE to grant to others any right to perform publicly in any manner any of the musical compositions licensed under this agreement, nor does it authorize any public performances at any of the Premises in any manner except as expressly herein provided.

(b) This license does not authorize (i) the broadcasting, telecasting or transmission or retransmission by wire, Internet, website or otherwise, of renditions of musical compositions in ASCAP's repertory to persons outside of the Premises, other than by means of a music-on-hold telephone system operated by LICENSEE at the Premises; and (ii) performances by means of background music (such as *Muzak*) or other services delivered to the Premises. Nothing in this paragraph shall be deemed to limit LICENSEE's right to transmit renditions of musical compositions in the ASCAP repertory to those who attend Events or Functions on the Premises by means of teleconferencing, videoconferencing or similar technology.

(c) This license is limited to non-dramatic performances, and does not authorize any dramatic performances. For purposes of this agreement, a dramatic performance shall include, but not be limited to, the following:

- (i) performance of a "dramatico-musical work" (as hereinafter defined) in its entirety;

- (ii) performance of one or more musical compositions from a “dramatico-musical work (as hereinafter defined) accompanied by dialogue, pantomime, dance, stage action, or visual representation of the work from which the music is taken;
  - (iii) performance of one or more musical compositions as part of a story or plot, whether accompanied or unaccompanied by dialogue, pantomime, dance, stage action, or visual representation;
  - (iv) performance of a concert version of a “dramatico-musical work” (as hereinafter defined).  
The term “dramatico-musical work” as used in this Agreement, shall include, but not be limited to, a musical comedy, opera, play with music, revue, or ballet.
- (d) This license does not authorize performances:
- (i) at any convention, exposition, trade show, conference, congress, industrial show or similar activity presented by LICENSEE or on the Premises unless it is presented or sponsored solely by and under the auspices of LICENSEE, is presented entirely on LICENSEE'S Premises, and is not open to the general public;
  - (ii) by or at colleges and universities;
  - (iii) at any professional sports event or game played on the Premises;
  - (iv) at any permanently situated theme or amusement park owned or operated by LICENSEE;
  - (v) by any symphony or community orchestra;
  - (vi) by means of a coin operated phonorecord player (jukebox) for which a license is otherwise available from the Jukebox License Office.

### 3. License Fee

- (a) In consideration of the license granted herein, LICENSEE agrees to pay ASCAP a license fee which includes the total of the “Base License Fee” and any applicable “Special Events License Fees”, all of which shall be calculated in accordance with the Rate Schedule attached to and made part of this Agreement. For purposes of this Agreement,
- (i) “Base License Fee” means the annual fee due in accordance with Schedule A of the Rate Schedule and based on LICENSEE’s population as established in the most recent published U.S. Census data. It does not include any fees due for Special Events.
  - (ii) “Special Events License Fees” mean the amount due in accordance with Schedule B of the Rate Schedule when Special Events are presented by or on behalf of LICENSEE. It does not include any Base License Fees due.
  - (iii) LICENSEES who are legally organized as state municipal and/or county leagues or state associations of municipal and/or county attorneys shall be required to pay only the fee under Schedule C of the Rate Schedule. Such leagues or associations are not subject to Schedule A or Schedule B of the Rate Schedule. Fees paid by such leagues or associations do not cover performances of the municipality, county or other local government entity represented by the league or association. Schedule C fees are not applicable to municipal, county or other local government entities.

Unless otherwise limited by law, LICENSEE shall pay a finance charge of 1.5% per month from the due date, or the maximum amount permitted by law, whichever is less, on any required payment that it is not made within thirty days of its due date.

### 4. Reports and Payments

- (a) Upon the execution of this Agreement, LICENSEE shall submit:
- (i) a report stating LICENSEE’s population based on the most recent published U.S. Census data. The population set forth in the report shall be used to calculate the Base License Fee under this Agreement; and (ii) a report containing the information set forth in paragraph 4.(d) below for all Special Events that were presented between the effective date of this Agreement and the execution of this Agreement.
- (b) The Base License Fee for the first year of this Agreement and any license fees due for Special Events that were presented between the effective date of this Agreement and the execution of this Agreement shall be payable upon the execution of this Agreement.
- (c) Base License Fees for subsequent years shall be due and payable within 30 days of the renewal date of this Agreement and shall be accompanied by a statement confirming whether any Special Events were presented during the previous calendar year.
- (d) Ninety days after the conclusion of each Special Event, LICENSEE shall submit to ASCAP payment for such Special Event and a report in printed or computer readable form stating:
- (i) the date presented;
  - (ii) the name of the attraction(s) appearing;
  - (iii) the “Gross Revenue” of the event. “Gross Revenue” means all monies received by LICENSEE or on LICENSEE’S behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, “Gross Revenue” shall mean contributions from sponsors or other payments received by LICENSEE for each Special Event;
  - (iv) the license fee due for each Special Event.
- (e) If LICENSEE presents, sponsors or promotes a Special Event that is reportable under Rate Schedule B with another person or entity licensed under an ASCAP License Agreement, LICENSEE shall indicate the name, address, phone number and ASCAP account number of the other person(s) or entity(ies) and the party responsible for payment for such Special Event. If the other party is not

licensed by ASCAP, LICENSEE shall pay the license fee due hereunder, notwithstanding any agreement to the contrary between LICENSEE and the other party.

(f) LICENSEE agrees to furnish to ASCAP, where available, copies of all programs of musical works performed, which are prepared for distribution to the audience or for the use or information of LICENSEE or any department thereof. The programs shall include all encores to the extent possible. LICENSEE shall be under no obligation to furnish programs when they have not been otherwise prepared.

(g) ASCAP shall have the right to examine LICENSEE'S books and records at LICENSEE's place of business during normal business hours to such extent as may be necessary to verify the reports required by paragraph 4.(d) above. ASCAP shall have the right to adjust LICENSEE's Base License Fee based upon the most recently available revised population figures and Population Estimates Program provided by the U.S. Census Department.

**5. Breach or Default**

Upon any breach or default by LICENSEE of any term or condition herein contained, ASCAP may terminate this license by giving LICENSEE thirty days notice to cure such breach or default, and in the event that such breach or default has not been cured within said thirty days, this license shall terminate on the expiration of such thirty-day period without further notice from ASCAP. In the event of such termination, ASCAP shall refund on a pro-rata basis to LICENSEE any unearned license fees paid in advance.

**6. Interference in Operations**

ASCAP shall have the right to terminate this license upon thirty days written notice if there is any major interference with, or substantial increase in the cost of, ASCAP's operations as the result of any law in the state, territory, dependency, possession or political subdivision in which LICENSEE is located which is applicable to the licensing of performing rights. In the event of such termination, ASCAP shall refund to LICENSEE on a pro-rata basis any unearned license fees paid in advance.

**7. Non-Discrimination**

LICENSEE recognizes that ASCAP must license all similarly situated users on a non-discriminatory basis. LICENSEE agrees that any modifications to this Agreement by ASCAP, which are required by local, state or federal law for other municipalities, counties and other governmental entities shall not constitute discrimination between similarly situated users. Examples of such modifications are statements of equal employment opportunity or nondiscrimination on the basis of race, creed, color, sex or national origin.

**8. Notices**

ASCAP or LICENSEE may give any notice required by this Agreement by sending it by certified United States Mail, by generally recognized same-day or overnight delivery service or by electronic transmission (i.e., Mailgram, facsimile or similar transmission) to the appropriate person/office as listed herein. Each party agrees to notify the other of any change in contact information, such as change of address, change of person/office responsible, etc. within 30 days of such change.

AMERICAN SOCIETY OF COMPOSERS,  
AUTHORS AND PUBLISHERS

By \_\_\_\_\_

LICENSEE \_\_\_\_\_

By \_\_\_\_\_

TITLE \_\_\_\_\_

(Fill in capacity in which signed: (a) If corporation, state corporate office held; (b) If partnership, write word "partner" under signature of signing partner; (c) If individual owner, write "individual owner" under signature.)



# LOCAL GOVERNMENT ENTITIES

## 2015 Rate Schedule

**SCHEDULE A: Base License Fee**

Population Size			Base License Fee
1	to	50,000	\$335.00
50,001	to	75,000	\$668.00
75,001	to	100,000	\$804.00
100,001	to	125,000	\$1,071.00
125,001	to	150,000	\$1,339.00
150,001	to	200,000	\$1,740.00
200,001	to	250,000	\$2,141.00
250,001	to	300,000	\$2,544.00
300,001	to	350,000	\$2,946.00
350,001	to	400,000	\$3,347.00
400,001	to	450,000	\$3,747.00
450,001	to	500,000	\$4,151.00
500,001	and over		*** \$5,086.00

\*\*\* \$5,086.00 plus \$500 for each 100,000 of population above 500,000 to a maximum fee of \$66,929.00

**SCHEDULE B: Special Events**

The rate for Special Events shall be 1% of Gross Revenue.

"Special Events" means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Event exceeds \$25,000.

"Gross Revenue" means all monies received by LICENSEE or on LICENSEE'S behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from sponsors or other payments received by LICENSEE for each Special Event.

**SCHEDULE C: State Municipal and/or County Leagues or State Associations of Attorneys**

The annual license fee for LICENSEES who are legally organized as state municipal and/or county leagues or state associations of municipal and/or county attorneys shall be \$335.

**License Fee for Year 2016 and Thereafter**

For each calendar year commencing 2016, all dollar figures set forth in Schedules A, B and C above (except for \$500 add-on for populations of 500,001 or more) shall be the license fee for the preceding calendar year, adjusted in accordance with the increase in the Consumer Price Index - All Urban Consumers (CPI-U) between the preceding October and the next preceding October. Any additional license fees due resulting from the CPI adjustment shall be payable upon billing by ASCAP.





## Music License for Local Governmental Entities

### 1. DEFINITIONS

- (a) **LICENSEE** shall include the named entity and any of its constituent bodies, departments, agencies or leagues.
- (b) **Premises** means buildings, hospitals, airports, zoos, museums, athletic facilities, and recreational facilities, including, but not limited to, community centers, parks, swimming pools, and skating rinks owned and/or operated by LICENSEE and any site which has been engaged by LICENSEE for use by LICENSEE.
- (c) **Recorded Music** means music which is performed at the Premises by means other than by live musicians who are performing at the Premises, including, but not limited to (1) compact disc, audio record or audio tape players (but not including "jukeboxes"); (2) videotape, videodisc or DVD players; (3) music performed as an accompaniment to karaoke; (4) the reception and communication at the premises of radio or television transmissions which originate outside the Premises, and which are not exempt under the Copyright Law; or (5) a music-on-hold telephone system operated by LICENSEE at the Premises.
- (d) **Live Entertainment** means music that is performed at the Premises by musicians, singers and/or other performers.
- (e) **BMI Repertoire** means all copyrighted musical compositions written and/or published by BMI affiliates or members of BMI-affiliated foreign performing rights societies, including compositions written or published during the Term of this Agreement and of which BMI has the right to license non-dramatic public performances.
- (f) **Events and Functions** means any activity conducted, sponsored, or presented by or under the auspices of LICENSEE. Except as set forth in Paragraph 2 (d) below, "Events" and "Functions" shall include, but are not limited to, aerobics and exercise classes, athletic events, dances and other social events, concerts, festivals, arts and crafts fairs, and parades held under the auspices of, or sponsored or promoted by, LICENSEE on the Premises.
- (g) **Special Events** means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" (as defined in Schedule B) of such Special Event exceeds \$25,000.

### 2. BMI GRANT

- (a) BMI grants and LICENSEE accepts a non-exclusive license to perform, present or cause the live and/or recorded public performance on the "Premises" and at "Events" and "Functions", and not elsewhere or otherwise, non-dramatic renditions of the separate musical compositions in the "BMI Repertoire". The performances licensed under this Agreement may be by means of "Live Entertainment" or "Recorded Music".
- (b) This license does not authorize (1) the broadcasting, telecasting or transmission or retransmission by wire, Internet, website or otherwise, of renditions of musical compositions in BMI's Repertoire to persons outside of the Premises, other than by means of a music-on-hold telephone system operated by LICENSEE at the Premises; and (2) performances by means of background music (such as *Muzak*) or other services delivered to the Premises. Nothing in this Paragraph shall be deemed to limit LICENSEE's right to transmit renditions of musical compositions in the BMI Repertoire to those who attend Events or Functions on the Premises by means of teleconferencing, videoconferencing or similar technology.
- (c) This license is limited to non-dramatic performances, and does not authorize any dramatic performances. For purposes of this Agreement, a dramatic performance shall include, but not be limited to, the following: (1) performance of a "dramatico-musical work" (as hereinafter defined) in its entirety; (2) performance of one or more musical compositions from a "dramatico-musical work" (as hereinafter defined) accompanied by dialogue, pantomime, dance, stage action, or visual representation of the work from which the music is taken; (3) performance of one or more musical compositions as part of a story or plot, whether accompanied or unaccompanied by dialogue, pantomime, dance, stage action, or visual representation; and (4) performance of a concert version of a "dramatico-musical work" (as hereinafter defined). The term "dramatico-musical work" as used in the Agreement, shall include, but not be limited to, a musical comedy, opera, play with music, revue, or ballet.
- (d) This license does not authorize performances: (1) at any convention, exposition, trade show, conference, congress, industrial show or similar activity presented by LICENSEE or on the Premises unless it is presented or sponsored solely by and under the auspices of LICENSEE, is presented entirely on LICENSEE's Premises, and is not open to the general public; (2) by or at colleges and universities; (3) at any professional sports events or game played on the Premises; (4) at any permanently situated theme or amusement park owned or operated by LICENSEE; (5) by any symphony or community orchestra; and (6) by means of a coin operated jukebox.

### 3. REVIEW OF STATEMENTS AND / OR ACCOUNTINGS

- (a) BMI shall have the right to require such reasonable data necessary in order to ascertain the Annual License Fee.
- (b) BMI shall have the right, by its authorized representatives, at any time during customary business hours, to examine the books and records of account of LICENSEE to such extent as may be necessary to verify the statements made hereunder. BMI shall consider all data and information coming to its attention as a result of any such examination of books and records as completely confidential.
- (c) BMI shall have the right to adjust LICENSEE's Annual License Fee based upon the most recently available revised population figures provided by the U. S. Census Department.

#### **4. LATE PAYMENT AND SERVICE CHARGES**

BMI may impose a late payment charge of one and one-half percent (1½%) per month, or the maximum rate permitted by law, whichever is less, from the date payment is due on any payment that is received by BMI more than thirty (30) days after the due date. BMI may impose a \$25.00 service charge for each unpaid check, draft or other means of payment LICENSEE submits to BMI.

#### **5. BMI COMMITMENT TO CUSTOMER / INDEMNITY**

So long as LICENSEE is not in default or breach of this Agreement, BMI agrees to indemnify, save harmless, and defend LICENSEE and its officers, and employees, from and against any and all claims, demands, or suits that may be made or brought against them with respect to the performance of any musical works which is licensed under this Agreement at the time of performance. LICENSEE agrees to give BMI immediate notice of any such claim, demand, or suit, to deliver to BMI any papers pertaining thereto, and to cooperate with BMI with respect thereto, and BMI shall have full charge of the defense of any such claim, demand, or suit.

#### **6. BREACH OR DEFAULT / WAIVER**

Upon any breach or default of the terms and conditions contained herein, BMI shall have the right to cancel this Agreement if such breach or default continues for thirty (30) days after LICENSEE's receipt of written notice thereof. The right to cancel granted to BMI shall be in addition to any and all other remedies which BMI may have. No waiver by BMI of full performance of this Agreement by LICENSEE in any one or more instances shall be deemed a waiver of the right to require full and complete performance of this Agreement thereafter or of the right to cancel this Agreement with the terms of this Paragraph.

#### **7. CANCELLATION OF ENTIRE CATEGORY**

BMI shall have the right to cancel the Agreement along with the simultaneous cancellation of the Agreements of all other licensees of the same class and category as LICENSEE, as of the end of any month during the Term, upon sixty (60) days advance written notice.

#### **8. ASSIGNMENT**

This license is not assignable or transferable by operation of law or otherwise. This license does not authorize LICENSEE to grant to others any right to perform publicly in any manner any of the musical compositions licensed under this Agreement, nor does it authorize any public performances at any of the Premises in any manner except as expressly herein provided.

#### **9. ARBITRATION**

All disputes of any kind, nature, or description arising in connection with the terms and conditions of this Agreement, except for matters within the jurisdiction of the BMI Rate Court, shall be submitted to the American Arbitration Association in the City, County, and State of New York, for arbitration under its then prevailing arbitration rules. The arbitrator(s) to be selected as follows: Each of the parties shall, by written notice to the other, have the right to appoint one arbitrator. If, within ten (10) days following the giving of such notice by one party, the other shall not, by written notice, appoint another arbitrator, the first arbitrator shall be the sole arbitrator. If two arbitrators are so

appointed, they shall appoint a third arbitrator. If ten (10) days elapse after the appointment of the second arbitrator and the two arbitrators are unable to agree upon a third arbitrator, then either party may, in writing, request the American Arbitration Association to appoint the third arbitrator. The award made in the arbitration shall be binding and conclusive on the parties and judgment may be, but not need be, entered in any court having jurisdiction. Such award shall include the fixing of the costs, expenses, and attorneys' fees of arbitration, which shall be borne by the unsuccessful party.

#### **10. NOTICES**

Any notice under this Agreement will be in writing and deemed given upon mailing when sent by ordinary first-class U.S. mail to the party intended, at its mailing address stated, or any other address which either party may designate. Any such notice sent to BMI shall be to the attention of the Vice President, Licensing Department at 10 Music Square East, Nashville, TN 37203. Any such notice sent to LICENSEE shall be to the attention of the person signing the Agreement on LICENSEE's behalf or such person as LICENSEE may advise BMI in writing.

#### **11. MISCELLANEOUS**

The fact that any provisions are found by a court of competent jurisdiction to be void or unenforceable will not affect the validity or enforceability of any other provisions. This Agreement constitutes the entire understanding between the parties and cannot be waived or added to or modified orally and no waiver, addition and modification shall be valid unless in writing and signed by both parties.

#### **12. FEES**

- (a) In consideration of the license granted herein, LICENSEE agrees to pay BMI a license fee which includes the total of the "Base License Fee" and any applicable "Special Events License Fees", all of which shall be calculated in accordance with the Rate Schedule on Page 3. For purposes of this Agreement,
- (i) "Base License Fee" means the annual fee due in accordance with Schedule A of the Rate Schedule and based on LICENSEE's population as established in the most recent published U.S. Census data. It does not include any fees due for Special Events.
  - (ii) "Special Events License Fees" means the amount due in accordance with Schedule B of the Rate Schedule when Special Events are presented by or on behalf of LICENSEE. It does not include any Base License Fee due.
  - (iii) LICENSEES who are legally organized as state municipal and/or county leagues or state associations of municipal and/or county attorneys shall be required to pay only the fee under the Schedule C of the Rate Schedule. Such leagues or associations are not subject to Schedule A or Schedule B of the Rate Schedule. Fees paid by such leagues or associations do not cover performances of the municipality, county, or other local government entity represented by the league or association. Schedule C fees are not applicable to municipal, county or other government entities.

## 2015 RATE SCHEDULE FOR LOCAL GOVERNMENTS

SCHEDULE A				
Check Population Range (√)	LICENSEE's Population		Base License Fee	Enter Fee Based Upon Population
<input type="checkbox"/>	1	-	50,000	\$335
<input type="checkbox"/>	50,001	-	75,000	\$668
<input type="checkbox"/>	75,001	-	100,000	\$804
<input type="checkbox"/>	100,001	-	125,000	\$1,070
<input type="checkbox"/>	125,001	-	150,000	\$1,340
<input type="checkbox"/>	150,001	-	200,000	\$1,740
<input type="checkbox"/>	200,001	-	250,000	\$2,141
<input type="checkbox"/>	250,001	-	300,000	\$2,545
<input type="checkbox"/>	300,001	-	350,000	\$2,946
<input type="checkbox"/>	350,001	-	400,000	\$3,349
<input type="checkbox"/>	400,001	-	450,000	\$3,749
<input type="checkbox"/>	450,001	-	500,000	\$4,152
<input type="checkbox"/>	500,001	-	plus	\$5,005 plus \$500 for every 100,000 population increment or portion thereof above 500,000 up to a maximum annual fee of \$66,938
	If 500,001 or more, enter population _____			
			<b>SCHEDULE A FEE</b>	<b>\$</b>

SCHEDULE B Special Events Fee (to be reported 90 days after each event*, see Par. 13(d))	
The rate for Special Events shall be 1% of Gross Revenue.	
<ul style="list-style-type: none"> <li>▪ "Special Events" means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Events exceeds \$25,000.</li> <li>▪ "Gross Revenue" means all monies received by LICENSEE or on LICENSEE's behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from the sponsors or other payments received by LICENSEE for each Special Event.</li> </ul>	
<b>SCHEDULE B FEE</b>	<i>BMI will provide a report form to report your events*</i>

SCHEDULE C State Municipal and/or County Leagues or State Associations of Attorneys (to be completed if you are a State Municipal and/or County Leagues or State Associations of Attorneys)	
The annual license fee for LICENSEES who are legally organized as state municipal and/or county leagues, or state associations of municipal and/or county attorneys shall be <b>\$335.00</b> . No Special Events fee applies to LICENSEES qualifying under this schedule.	
<b>SCHEDULE C FEE</b>	<b>\$</b>

### 13. REPORTING

- (a) Upon the execution of this Agreement, LICENSEE shall submit:
- (i) a report stating LICENSEE's population based on the most recent published U.S. Census data. The population set forth in the report shall be used to calculate the Base License Fee under this Agreement; and
  - (ii) a report containing the information set forth in Paragraph 13 (d) below for all Special Events that were presented between the effective date of this Agreement and the execution of this Agreement.
- (b) The Base License Fee for the first year of this Agreement and any license fees due for Special Events that were presented between the effective date of this Agreement and the execution of this Agreement shall be payable upon the execution of this Agreement.
- (c) Base License Fees for subsequent years shall be due and payable within 30 days of the renewal date of this Agreement and shall be accompanied by a statement confirming whether any Special Events were presented during the previous calendar year.
- (d) Ninety (90) days after the conclusion of each Special Event, LICENSEE shall submit to BMI payment for such Special Event and a report in printed or computer readable form stating:
- (i) the date presented;
  - (ii) the name of the attraction(s) appearing;
  - (iii) the "Gross Revenue" of the event (as defined above);
  - (iv) the license fee due for each Special Event.

- (e) If LICENSEE presents, sponsors or promotes a Special Event that is reportable under Rate Schedule B with another person or entity licensed under a BMI License Agreement, LICENSEE shall indicate the name, address, phone number and BMI account number of the other person(s) or entity(ies) and the party responsible for payment for such Special Event. If the other party is not licensed by BMI, LICENSEE shall pay the license fee due hereunder, notwithstanding any agreement to the contrary between LICENSEE and the other party.
- (f) LICENSEE agrees to furnish to BMI, where available, copies of all programs of musical works performed, which are prepared for distribution to the audience or for the use or information of LICENSEE or any department thereof. The programs shall include all encores to the extent possible. LICENSEE shall be under no obligation to furnish programs when they have not been otherwise prepared.

**14. RATE ADJUSTMENTS / LICENSE FEE FOR YEAR 2015 AND THEREAFTER**

For each calendar year commencing 2016, all dollar figures set forth in Schedules A, B and C (except the \$500 add-on for populations of 500,001 or more) shall be the license fee for the preceding calendar year, adjusted in accordance with any percentage increase in the Consumer Price Index – All Urban Consumers (CPI-U)) between the preceding October and the next preceding October, rounded to the nearest dollar. Any additional license fees due resulting from the CPI adjustment shall be payable upon billing by BMI.

**15. TERM OF AGREEMENT**

This Agreement shall be for an initial Term of one (1) year, commencing \_\_\_\_\_, which shall be considered the effective date of this Agreement, and continuing thereafter for additional terms of one (1) year each. Either party may give notice of termination to the other no later than thirty (30) days prior to the end of the initial or any renewal term. If such notice is given, the Agreement shall terminate on the last day of the Term in which notice is given.

**AGREEMENT**

AGREEMENT, made at New York, N.Y. on (Date will be entered by BMI upon execution) \_\_\_\_\_ between BROADCAST MUSIC, INC., a State of New York corporation with its principal offices at 7 World Trade Center, 250 Greenwich Street, New York, N.Y. 10007-0030 (hereinafter "BMI") and the legal or trade name described below and referred to thereafter as "LICENSEE" (the "Agreement"). This Agreement includes all of the terms and conditions set forth herein.

<b>LEGAL NAME</b>	<b>LICENSED PREMISES</b>		
<i>(Name of Corporation, Partnership, or Individual Owner)</i>	<b>(All locations are licensed by LICENSEE)</b>		
<b>TRADE NAME</b>	<i>(Street Address)</i>		
<i>(Doing business under the name of)</i>	<i>(City)</i>	<i>(State)</i>	<i>(Zip)</i>
<b>PLEASE CHECK APPROPRIATE BOX</b>	<i>(Telephone Number)</i>	<i>(Fax Number)</i>	
<input type="checkbox"/> Individual Ownership	<i>(Contact Name)</i>	<i>(Title)</i>	
<input type="checkbox"/> LLC <input type="checkbox"/> Corporation	<i>(Email Address)</i>	<i>(Web Address)</i>	
<input type="checkbox"/> LLP <input type="checkbox"/> Partnership	<b>MAILING ADDRESS</b>		
<i>(State of Incorporation, if different from Licensed Premises)</i>	<b>(if different from Licensed Premises)</b>		
<i>(Enter names of partners)</i>	<i>(Street Address)</i>		
<input type="checkbox"/> Other _____	<i>(City)</i> <i>(State)</i> <i>(Zip)</i>		
Federal Tax ID No. _____	<i>(Telephone Number)</i> <i>(Fax Number)</i>		
<b>GOVERNMENT ENTITIES</b>	<i>(Contact Name)</i> <i>(Title)</i>		
<b>(if applicable, please check one)</b>	<i>(Email Address- if different from above)</i>		
<input type="checkbox"/> Federal <input type="checkbox"/> State	<b>TO BE COMPLETED BY LICENSEE</b>		
<input type="checkbox"/> Local			
<i>(Municipality and State)</i>	<b>FOR ADMINISTRATIVE USE ONLY</b>		
<b>TO BE COMPLETED BY LICENSEE</b>	<b>TO BE COMPLETED BY BMI</b>		
By signing this Agreement you represent that you have the authority to bind LICENSEE and that you have read, understood and agree to all of the terms and conditions herein.	<b>BROADCAST MUSIC INC.</b>		
<b>(SIGN HERE – PLEASE INCLUDE PAYMENT)</b>	<b>FOR BMI USE ONLY</b>		
Signature _____	<b>LGE</b>	<b>LI-2014/DEC</b>	
Print Name / Title _____	<b>EFFECTIVE:</b>		
Signatory Email Address* _____	<b>January 2015</b>		
<i>(if different from above)</i>	<b>ACCOUNT NO.</b>	<b>COID</b>	
*In order to receive a copy of your executed Agreement, please provide the email address of the Signatory			
<b>PLEASE RETURN THIS ENTIRE SIGNED LICENSE AGREEMENT TO:</b>	© BMI and the music stand symbol are registered trademarks of Broadcast Music, Inc.		
<b>BMI, 10 MUSIC SQUARE E., NASHVILLE, TN 37203</b>			

RESOLUTION NO. 1414

RESOLUTION APPROVING AN ENTERTAINMENT CONTRACT WITH  
FLYING HOUNDZ FRISBEE LLC

WHEREAS, the City's premier event of the year is Hoover's Hometown Days; and

WHEREAS, one of the highlights of previous Hoover's Hometown Days Celebrations has been family friendly entertainment in the Herbert Hoover National Historic Site; and

WHEREAS, the City Council has adopted the fiscal year 2015-2016 budget; and

WHEREAS, the fiscal year 2015-2016 budget includes funding for entertainment in the Herbert Hoover National Historic Site; and

WHEREAS, Flying Houndz Frisbee LLC has submitted an agreement for the 2016 Hoover's Hometown Days Celebration in the amount of \$2,750.00; and

WHEREAS, it is now necessary to approve said agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa that the aforementioned agreement with Flying Houndz Frisbee LLC is hereby approved. Further, the Mayor is directed to execute the agreement on behalf of the City.

Passed and approved this 4th day of January, 2016.

\_\_\_\_\_  
Roger Laughlin, Mayor

ATTEST:

\_\_\_\_\_  
Matt Muckler, City Administrator/Clerk

**“Come Catch the Fun!”**



## **FLYING HOUNDZ TRICK DOG SHOW**

**A unique, one-of-a-kind, family-fun experience! These thrilling performances are led by husband & wife entertainers and their family of amazing canine superstars!**

**Flying Houndz Frisbee Trick Dog Show has thrilled family audiences all across America including performances live on Good Morning America and the Today Show!**

**“Come Catch the Fun!” and lots of memories with this high-energy, action-packed, interactive Frisbee trick dog show!**

**A choreographed production with upbeat musical themes featuring 9 Flying Houndz superstars performing acrobatic Frisbee catching stunts, novel dog tricks and one-of-a-kind dog dancing fun!**

**We bring the value of our family fun to your family, creating special memories for everyone! Be sure to “Come Catch the Fun!”**

# Flying Houndz Frizbee Trick Dog Show

"Come Catch the Fun!" A thrilling, family-fun show for everyone!



[www.flyinghoundzfrizbee.com](http://www.flyinghoundzfrizbee.com)



Flying Houndz Frizbee LLC  
8815 Shelbyville Road  
Louisville, KY 40222  
(502) 445-5282  
[jeffwright@flyinghoundzfrizbee.com](mailto:jeffwright@flyinghoundzfrizbee.com)  
[www.flyinghoundzfrizbee.com](http://www.flyinghoundzfrizbee.com)

**Entertainment Contract**

Flying Houndz Frizbee LLC, its' trainer's, handlers, and team of performance canines will provide entertainment for the 2016 Hoover's Hometown Days, City of West Branch P.O. Box 218 110 N. Poplar St. West Branch, IA 52358, as entailed in this contract.

**Show Details**

Performance Date(s): August 6, 2016  
Show Time(s): TBD  
Number of shows daily: 2-3  
Total number of shows: 2-3  
Length of shows: 25-30 minutes each show  
Number of performers: 2  
Number of performing canines: 6-8

Flying Houndz Frizbee LLC is a self-contained entertainment ground act that will provide everything needed for our shows. We will provide performers/handlers along with our own personal canine superstars, both with colorful, attractive costumes. Our shows are performed inside our staging perimeters. The total area requirements needed for our show staging is 32' x 56' on a flat grass surface, with seating arrangements to be provided by the venue in this contract. Our staging allows for a safe and secure performance area. We require the venue to allow us to keep our 16' enclosed trailer on site at the performance area. We require the venue to provide electricity at our performance site, directly to our staging tent. We require and venue must provide a total minimum of 60 amps to be on 110 volt plugs with four separate plugs.

**Total fees (includes all expenses and performance fees):** \$2,750.00

**Cancellation Policy:** All fees will be paid in full if Hoover's Hometown Days cancels the performance date(s) of this contract within 10 calendar days before the performance date(s). If Hoover's Hometown Days cancels the performance date(s) of this contract prior to the 10<sup>th</sup> calendar day of the performance date(s) listed in this contract a 50% fee of total fees will be paid to Flying Houndz Frizbee LLC.

**Payment:** Payment in full will be due upon completion of said performance dates of this contract, August 6, 2016. Please make payment to Flying Houndz Frizbee LLC. If payment in hand is not received on August 6, 2016 then a \$250.00 fee will be charged to the total balance due per day for every day after August 6, 2016 until payment is received in hand.

Flying Houndz Frizbee LLC is insured through Kennel Pro insurance company for \$1,000,000.00 per incident coverage.

Hoover's Hometown Days: Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Print: \_\_\_\_\_

Flying Houndz Frizbee LLC: Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Print: \_\_\_\_\_

RESOLUTION NO. 1415

A RESOLUTION ADOPTING A POLICY AUTHORIZING THE CITY CLERK OR DEPUTY CITY CLERK TO PAY CERTAIN BILLS PRIOR TO THE CITY COUNCIL'S APPROVAL.

BE IT RESOLVED, by the City Council of the City of West Branch, Iowa:

Section 1. The City Council hereby establishes the following policy authorizing the City Clerk or Deputy City Clerk to pay the following bills prior to the City Council's approval:

- Utility Deposit Refunds
- Payroll
  - Payroll taxes and other checks relative to the Payroll (such as garnishments, insurance, etc.)
- Postage
- Library Bills approved by the Library Board of Trustees
- Recycling Contract
- Conferences
  - Registration fees, mileage, meals, books and lodging
- Employee Reimbursements
- Recording and Filing Fees
- Loan and Bond Payments
- Authorize the City Clerk or Deputy City Clerk to issue checks for immediate payment of amounts due, which if not paid promptly would result in loss of discount, penalty for late fee or additional interest cost.

Section 2. All Resolutions or parts of Resolutions in conflict with the provisions of this resolution are hereby repealed.

PASSED AND APPROVED, this 4th day of January 2016.

---

Roger Laughlin, Mayor

ATTEST:

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Matt Muckler, City Administrator/Clerk

RESOLUTION NO. 1416

A RESOLUTION ESTABLISHING A NEW RESERVE FUND

WHEREAS, donations are being received for a Memorial Garden Project in the West Branch Municipal Cemetery and a reserve fund for the Memorial Garden Project must be established.

BE IT RESOLVED, by the City Council of the City of West Branch, Iowa, as follows:

Section 1. A reserve fund for the Memorial Garden Project (Fund 027) is hereby created.

Section 2. All Resolutions or parts of Resolutions in conflict with the provisions of this resolution are hereby repealed.

PASSED AND APPROVED, this 4th day of January 2016.

---

Roger Laughlin, Mayor

ATTEST:

---

Matt Muckler, City Administrator/Clerk



---

Birthplace of President Herbert Hoover, The Great Humanitarian • Home of the Bears

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124 W. Main Street, West Branch, IA 52358  
(319)643-2131 • wbtimes@Lcom.net • Fax: (319)643-5853

November 18, 2015

City of West Branch:

Please consider this an official request to again be named an official newspaper for the City of West Branch.

As you know, the *Times* is the only newspaper that solely covers the West Branch community. In that capacity, we have been the city's official newspaper for years.

We look forward to working with you again in 2016!

Gregory R. Norfleet  
Editor  
West Branch Times

**City of West Branch  
Advisory Board/Commission  
Application Form**

Individuals serving on boards or commissions play an important role in advising the City Council on matters of interest to our community and its future. For the most part, Board and Commission members must be residents of West Branch.

When a vacancy occurs an announcement of that vacancy will be posted. No sooner than two weeks later the Mayor and City Council will review all applications. The appointment will be made at a formal City Council meeting. Appointees serve as unpaid volunteers.

**This application is a public document and as such it or the information it contains may be reproduced and distributed. This application will remain active for two years and you will automatically be considered for any vacancy occurring during that time.**

Name of Board or Commission: Parks + Rec Date: 12/15/15

Your Name: Douglas I Klein Street Address: 1444 Charles Ave

Do you live within the corporate limits of West Branch? Yes  No

How long have you been a resident of West Branch? 5 yr

Occupation: Retired Employer: N/A

*Optional Questions (use back of application if necessary)*

What experience and/or skills do you have that might especially qualify you to serve on this board or commission?

I am a retired construction CFO and I thought  
I could be of some assistance

What particular contributions do you feel you can make to this board or commission?

35 years in the construction and financial  
services industries

## Iowa League of Cities FY17 Proposed Budget Calendar

League of Cities Model Budget Calendar:

### Typical Budget Timeline

City elected officials and staff members meet to hold preliminary budget discussions and schedule formal work sessions and budget adoption dates	Nov. and Dec.
City department heads give budget and proposals to city finance officer	January 4
Budget work session(s) with finance officer and city council	January 18
Budget work session(s) with finance officer and city council	February 1
Council receives and adopts final proposed budget and orders notice of hearing	February 15
Notice of hearing on adoption of final budget published	February 25

**NOTICE REQUIREMENT:** Notice of the budget hearing must be given not more than 20\* days nor less than 10\* days before the date of the hearing.

**DETAILED BUDGET:** The detailed budget must be available for public inspection at least 10\* days before the final budget hearing and 20\* days before final date for certification, and is to be available at the clerk's and mayor's offices and the public library, or posted at three places designated by ordinance if there is no library.

Budget hearing	March 7
Adoption of final budget	March 7
Certified budget to county auditor	March 15*
Persons affected by the budget have 10 days after the date of certification to file a written protest	March 25*
IDOM certifies taxes back to county auditor	June 15*
Budget takes effect	July 1*

\* Dates noted by an asterisk are statutory deadlines or requirements.

Staff Recommendations:

- 1) Adopt the League of Iowa Cities Proposed Budget Calendar (above).
- 2) Add discussion of budget during December 21, 2015 City Council Meeting
- 3) Add an additional work session on January 5, 2015.

## City of West Branch, Iowa FY17 Budget Timeline

Budget work session(s) with city administrator and city council December 21

- 1) Review of proposed budget schedule
- 2) Review of Comp Plan
- 3) Review of CIP Review
- 4) Review of City Council Goals
- 5) Total Employee Compensation Proposal
- 6) Council Member Input - Questions and Comments for Staff

Budget work session(s) with city administrator and city council January 4

- 1) FY 16 Expenditures by Function
- 2) FY 16 Revenue by Source
- 3) West Branch Property Tax Distribution
- 4) My Tax Dollars at Work
- 5) Review of Budget Forms
- 6) Total Employee Compensation Proposal
- 7) Council Member Input - Questions and Comments for Staff

Budget work session(s) with city administrator and city council January 18

- 1) Council approves an initial general fund revenue estimate
- 2) Council approves a salary plan
- 3) Department Director Budget Presentations
- 4) Council Member Input - Questions and Comments for Staff

Budget work session(s) with city administrator and city council February 1

- 1) Council sets general fund departmental non-salary expenditures.
- 2) Council approves initial revenue estimates for all other funds
- 3) Council approves departmental non-salary expenditures for all other funds
- 4) Council Member Input - Questions and Comments for Staff

Council receives and adopts final proposed budget and orders notice of hearing February 15

Notice of hearing on adoption of final budget published February 25

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# WEST BRANCH COMPREHENSIVE PLAN



# WEST BRANCH COMPREHENSIVE PLAN

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**3. Ongoing City Revenues – Capital Projects**

**4. Optional Funding Sources – Not Currently Used By the City of West Branch**

- A. Capital improvements fund tax levy
- B. Franchise fees – Electric, gas, and cable revenues
- C. Special assessments

**5. Annual Appropriations for Capital Projects**

- A. City General Fund
- B. Road Use Tax (RUT) Revenues
- C. Sanitary Sewer and Water Fund Revenues

**6. Proposed Capital Projects by Funding Area**

- A. Park Planning
- B. Tax Increment Financing
- C. Fire
- D. Utility (Water/Sewer/Stormwater)
- E. General Obligation Bonds

**7. Proposed Capital Projects – FY 2015-16**

- A. 4<sup>th</sup> Street from WB Animal Clinic to Reagan Blvd. (\$500,000)
- B. Main Street Crossings at Pedersen Street and Scott Drive (\$70,000)
- C. Main & Oliphant Intersection Improvements (\$110,000)
- D. Main & Foster Intersection Improvements (\$150,000)

**8. Proposed Capital Projects FY 2016-17**

- A. Beranek Street (\$400,000)
- B. S. Maple, 2<sup>nd</sup> -4<sup>th</sup> (\$60,000)

- C. N. 1<sup>st</sup> Street, Green to Maple (\$81,000)
- D. 2<sup>nd</sup> Street, Green to College (\$135,000)
- E. 2<sup>nd</sup> Street, Main to Green (\$140,000)

**9. Proposed Capital Projects – FY 2017-18**

- A. College Street Bridge (\$750,000)
- B. South 1<sup>st</sup> Street, Cookson to Cedar (\$102,000)

**10. Proposed Capital Projects –FY 2018-19**

- A. Cookson Drive, Maple to end (\$73,000)
- B. Foster Street, Main to School (\$158,000)
- C. Town Hall Renovation (\$400,000)
- D. Oliphant Street, Downey to 551 N. (\$130,000)

**11. Proposed Capital Projects – FY 2019-20**

- A. North 1<sup>st</sup> Street, College St. to dead end (\$239,000)
- B. Northside, Oliphant to Maple (\$113,000)
- C. West Main Street Overlay (\$215,000)
- D. East Main Street Overlay (\$205,000)

**12. Final Comments & Acknowledgement**



## West Branch Capital Improvements Plan 2016-2020

### 1. General Overview and Introduction

#### A. Introduction

The Mayor and City Council decided to prepare a capital improvements plan (CIP) for future capital projects in West Branch in 2014. The two basic components of a CIP are to identify the projects and the estimated costs of each and then devise a way to pay for these projects. Appendix G is an overall summary of what constitutes a capital improvements plan.

#### B. The CIP – What it is and is Not

A capital improvement plan is a “tool” for the scheduling, planning, and financing of large construction projects and major pieces of equipment. It is a “blueprint” for the future infrastructure improvements in the City. It is a written document that links together the City’s comprehensive plan with the City’s annual budget. It provides the mayor, city council, city staff and the citizens with a listing of capital projects that the City will need to complete over the next four to five years.

On the other hand, a capital improvements plan is not “cast in stone.” It is a planning document that can be revised at any time. It is not a legal commitment by the city council to complete any particular project within a specified period of time. The adoption of the CIP does not obligate future city councils to any course of action. It merely provides an indication of the projects that might be completed, when they might be accomplished, and how they could be funded. The final decision as to whether a project will be built will be decided by the city council during the preparation of the annual city budget and the actual award of a contract to complete the project.

#### C. Annual CIP Reviews

After the CIP has been adopted, it will need to be reviewed and updated on an annual basis by the city staff. Completed projects will be deleted from the CIP. New projects will be added to the CIP. Some projects will be revised and updated, as new information becomes available. The ideal time to update the CIP is in October or November of each year or prior to the preparation of the next city budget.



**D. Utility (Water/Sewer/Stormwater)**

Recent increases to the water and sewer rates, described in more detail previously in Section 5C, have ensured that both the water and sewer utilities are self-sustaining, to include any capital improvement projects. Future projects may require revenue bonding, however current capital improvements are planned to be completed by utilizing annual rates paid by water users. It is important to note that several customers of the water utility are located outside the city limits. One of the largest water customers, West Branch Village Mobile Home Community, has its own wastewater treatment facility. Both the water service that is provided outside city limits and the funding situation with West Branch Village Mobile Home Community ensure that water revenues consistently outpace sewer revenues.

As described earlier in Section 2G, the City of West Branch recently created a stormwater utility with the purpose of encouraging and implementing storm water best management practices and repairing, replacing and installing storm water infrastructure. Initial plans calls for matching funds to be provided for these purposes from the general fund.

**E. General Obligation Bonds**

Lastly, the projects that are not receiving funding from the sources described in Sections 6A-D will compete for revenue generated by general obligation bonds. The Council has decided to funds these projects at \$800,000 per year for the five upcoming fiscal years: 2015-2016, 2016-2017, 2017-2018, 2018-2019 and 2019-2020. A large part of the capital improvement planning process involved prioritizing the projects that will be funded through general obligation bonds. Sections 7-11 contain a listing of the individual projects and a brief description of what is planned as part of each project.

**7. Proposed Capital Projects – FY 2015-16**

**A. 4<sup>th</sup> Street from WB Animal Clinic to Reagan Blvd. (\$500,000)**

This portion of 4<sup>th</sup> Street has long been a concern for both drivers and pedestrians. The project would reconstruct 4<sup>th</sup> Street and install a sidewalk on the west side of the street.

**B. Main Street Crossings at Pedersen Street and Scott Drive (\$70,000)**

When Pedersen Valley was developed, there was no planning for a crossing of Main Street to take place at Pedersen Street. In its current condition, there is no safe way to cross Main Street at this location and pedestrians are forced to navigate a ditch on the south side of Main Street in order to access the trail that runs from the Herbert Hoover National Historic Site (near the Ford Garage) and West Branch High School.

**C. Main & Oliphant Intersection Improvements (\$110,000)**

This intersection has been a topic of discussion for several years. A three-way stop was created at this intersection through the addition of stop signs for both westbound and eastbound traffic. That was followed by the installation of flashing school zone lights. This project would provide an accessible crossing for pedestrians. From the very beginning of the capital improvement planning process (see Appendix U), this project received unanimously high marks from both city staff and elected officials.

**D. Main & Foster Intersection Improvements (\$150,000)**

Another popular place for students to walk before and after school and for drivers to access West Branch Middle School, this intersection is an important one for the safety of our students in West Branch. Stairs are present of the sidewalk located on the northwest corner of the intersection. These improvements would include providing an accessible intersection for pedestrians.

**8. Proposed Capital Projects FY 2016-17**

**A. Beranek Street (\$400,000)**

The Beranek Street Project is the major project planned for the 2016-2017 fiscal year. This project will include a road construction project on Beranek Street from 2<sup>nd</sup> Street to the entrance of Beranek Park. Also included is a sidewalk and the widening of the Beranek Park Parking Lot.

**B. South Maple Street, 2<sup>nd</sup> to 4<sup>th</sup> (\$60,000)**

This project has been long regarded as a priority project. Staff recommendations were to improve this roadway in the 2010-2011 annual budget. Instead, the City Council appropriated funding that year to resurface N. Downey Street. This project would provide an asphalt overlay on this portion of the road.

**C. North 1<sup>st</sup> Street, Green to Maple (\$60,000)**

This stretch of N. 1<sup>st</sup> Street was identified as failing on the Street Condition Map. It was identified as a PCC road with severe cracking, patching, exposed rebar, potholes and spalling.

**D. 2<sup>nd</sup> Street, Green to College (\$135,000)**

This stretch of roadway was rated as poor by the recent street inspection process. The inspection described the road as a seal coat road with a couple minor cold patches in the surface and slight edge unraveling/edge rutting. An asphalt overlay will be completed.

**E. 2<sup>nd</sup> Street, Main to Green (\$150,000)**

This section of roadway also received a rating of poor from the street inspection process. The inspection noted that this stretch of 2<sup>nd</sup> Street is a seal coat road with several edge pot holes, lane rutting, and unraveling edges. There is also a broken up section at Green Street. An asphalt overlay will be completed

**9. Proposed Capital Projects – FY 2017-18**

**A. College Street Bridge (\$750,000)**

The necessity to replace the College Street Bridge was a driving force in the motivation to develop a capital improvement plan. This project, which will likely \$1.5 million, was a project that would never have been able to be replaced as part of the regular operating budget.

**B. South 1<sup>st</sup> Street, Cookson to Cedar (\$102,000)**

This stretch of roadway was described in the street inspection report as having several severe longitudinal cracks and several transverse cracks. The road will be replaced.

10. **Proposed Capital Projects – FY 2018-19**

**A. Cookson Drive, Maple Street to end (\$73,000)**

This road is described as PCC with many severe cracks both longitudinal and transverse. Removal and replacement of the road will be completed.

**B. Foster Street, Main Street to WB Middle School (\$158,000)**

Foster Street is a PCC road with minor pitting, settlement cracking, longitudinal cracking and some transverse cracks. This project would resurface the roadway.

**C. Town Hall Renovations (\$400,000)**

At the January 10, 2013 City Council Budget Work Session, the City Council held a discussion of potential renovations to the Town Hall building and continued those discussions at their January 22, 2013 Council Meeting. Four main objectives were identified by staff that could be accomplished by a renovation of Town Hall, while maintaining the building's primary focus as a public meeting and gathering space:

- 1) Make the building accessible. This is important not only for voting, but also for allowing access to the building for all of our community members for all events held in the Town Hall.
- 2) Provide modern his and hers restroom facilities on the main floor of the building (in the vicinity of the current Park & Rec Office).
- 3) Convert the two-car garage space into more usable space, which could include stairs, an elevator or lift to allow people access to the main floor, an office (for park & rec), a conference room and a lobby area.
- 4) Restrict access to the basement and provide a space for Police Department evidence storage (in an area of the basement that is secure) and general Police Department and Park and Recreation storage.





At the January 22, 2013 City Council Meeting, Main Street West Branch offered the services of Main Street Iowa Design Specialist Tim Reinders. Mr Reinders recently visited West Branch and discussed the facility renovation needs with the West Branch Preservation Commission. The Commission has reviewed the conceptual drawings provided by Mr. Reinders and have developed several recommendations for the City Council as they consider potential renovations to the Town Hall. The West Branch Preservation Commission believes that the lower version of Sheet Number 1 of 2 would be the preferred plan of action for interior renovations. Their main recommendations include:

- 1) Do not decrease size of events/community/main room but if space is needed, reduce the size of the kitchen,
- 2) It would be best to have the bathrooms on the same level as the main room,
- 3) The old garage should have two rooms,
- 4) Exterior modifications should be harmonious with the structure,
- 5) Preserve the Veteran's memorial in the main room.
- 6) Additional concerns include a) keeping the coat racks close to the main room, b) water fountains, c) the proposed lift enclosure should be sympathetic to the interior architecture, and d) there is an exterior door in the kitchen that needs to be factored into the project.

***D. Oliphant Street, Downey to 551 N. Oliphant (\$130,000)***

This road was rated as failing in the recent street study. The road was found to be PCC with many severe cracks both longitudinal and transverse. Removal and replacement of most of road is needed.

**11. Proposed Capital Projects – FY 2019-2020**

**A. North 1<sup>st</sup> Street, College Street to dead end (\$239,000)**

This was yet another stretch of road that was determined to be failing. The road was described as a PCC road with major spalling, cracking throughout the slab with lots of patching. Reconstruction was recommended.

**B. Northside, Oliphant to Maple (\$113,000)**

During the recent street inspections, Northside was found to be a PCC road with heavy cracking and faulting. No saw joints were ever cut into pavement and major pitting was detected. The road was rated as failing.

**C. West Main Street Overlay (\$215,000)**

While both the west and east main street overlays were lower priorities than some of the previously mentioned projects, it is expected that there will be a need for an overlay on Main Street within the next several years.

**D. East Main Street Overlay (\$205,000)**

While both the west and east main street overlays were lower priorities than some of the previously mentioned projects, it is expected that there will be a need for an overlay on Main Street within the next several years.

**12. Final Comments and Acknowledgements**

The preparation of a capital improvements plan requires the review and analysis of potential capital project and the City's capacity to finance the proposed projects. The process of writing a capital improvements plan is really a "team effort" that involves the City's employees and elected officials.

We would like to thank the Mayor and City Council members for suggesting potential projects, ranking the projects, and reviewing the various CIP reports. They were committed to the process and were willing to put in the hard work to make this plan a reality.

We would like to thank the West Branch Executive Team for providing much of the background information and data needed for this CIP report: City Administrator Matt Muckler, Fire Chief Kevin Stoolman, Police Chief Mike Horihan, Parks & Recreation Director Melissa Russell, Public Works Director Matt Goodale, and Library Director Nick Shimmin. They reviewed various parts of the CIP early in the process so as to verify that accurate and current information was being used in the financial analysis of the City's capacity to fund projects.

Finally, we would also like to thank City Engineer Dave Schechinger, as well as Larry and Maggie Burger with Speer Financial. Dave Schechinger provided information regarding potential capital projects. His knowledge of the City's infrastructure needs was very valuable in the preparation of the list of potential projects. Larry and Maggie Burger provided the Council with important information concerning the City's constitutional debt limit, property tax levy projections and advice concerning tax increment financing.

## GOAL SETTING SESSION RESULTS: 2010-2015

The City Council adopted the following set of goals at their September 21, 2015 Goal Setting Session:

- 1. Street Upkeep (15)**  
Miller-6, Shields-3, Pierce-3, Ellyson-2, Laughlin-1
- 2. Additional amenities at Wapsi Creek (14)**  
Stevenson-4, Shields-3, Pierce-3, Ellyson-2, Laughlin-2
- 3. Splash Pad (14)**  
Shields-3, Pierce-3, Ellyson-3, Laughlin-3, Stevenson-2
- 4. New Salt Shed (12)**  
Stevenson-5, Pierce-2, Shields-2, Miller-1, Ellyson-1, Laughlin-1
- 5. Business Incentive Plan (12)**  
Miller-4, Laughlin-4, Shields-2, Ellyson-1, Stevenson-1
- 6. North Downey & East Main Street Sidewalks**  
Pierce-3, Stevenson-3, Shield-2, Ellyson-2, Laughlin-1
- 7. Complete I & I Phase II Work (11)**  
Miller-5, Pierce-2, Ellyson-2, Shields-1, Laughlin-1
- 8. Continue to work with Cedar County Emergency Management on Emergency Communications System (9)**  
Miller-2, Shields-2, Pierce-2, Ellyson-2, Stevenson-1
- 9. Municipal Golf Course (8)**  
Pierce-3, Ellyson-3, Laughlin-2
- 10. Trail Expansion (7)**  
Shields-3, Laughlin-2, Miller-1, Stevenson-1
- 11. Creek Cleanup (7)**  
Pierce-2, Ellyson-2, Miller-1, Shields-1, Laughlin-1
- 12. Adopt a PTO plan, Disability, Maternity/Adoption Plan (6)**  
Stevenson-3, Shields-1, Ellyson-1, Laughlin-1
- 13. Flood Retention Structures (6)**  
Miller-2, Laughlin-2, Ellyson-1, Stevenson-1

Other goals considered by the City Council:

14. Later City Office hours (4)
15. Police Evidence facility (2)
16. Provide online payment option for Utility billing accounts (1)
17. Police Recruitment Program (1)
18. Paver crosswalks downtown
19. Pilot Stormwater BMP
20. Place cemetery information online
21. Code Revisions
22. Acquire Electronic Records System
23. Define pay ranges for positions

The City Council adopted the following set of goals at their September 15, 2014 Goal Setting Session:

1. Street Upkeep (14)
2. Complete I&I Phase II Work (13)
3. Funding for HHTD Inflatables and Fireworks (12)
3. Pilot 5 Stormwater Best Management Practices (12)
3. Flood Retention Structures (12)
6. Mayor/Council Pay Ordinance (11)
6. Trail Expansion (11)
8. Municipal Golf Course (10)
9. Add 4<sup>th</sup> Full-Time Police Officer (9)
9. Implement CIP into FY16 Budget (9)
9. Code Revisions (9)
12. Provide online payment option for utility bills (8)
13. Creek Clean-Up (7)
14. Adopt a PTO Plan, Disability and Maternity/Adoption Policy (4)
14. Place Cemetery Information Online (4)
16. Later Office Hours (3)

The City Council adopted the following set of goals at their September 3, 2013 Goal Setting Session:

1. Capital Improvement Plan (CIP) to include sidewalks (20)
2. Bus Barn/Library discussion between Council and School Board (17)
3. Park planning process (14)
4. Renew partnership with CEDCO (13)
5. Street upkeep (11)
6. Funding for HHTD inflatables and fireworks (10)
6. Place cemetery information online (10)
6. Creek Clean-Up (litter clean-up, stream bank stabilization, brush removal, and native plantings, especially at Main Street Bridge) (10)
9. Adopt a stormwater utility (9)
10. Electronic Council packets (IPads, Kindles, Nooks or notebook computers) (8)
10. Continue trail expansion (8)
12. Bike racks downtown (4)

The City Council adopted the following set of goals at their October 9, 2012 Goal Setting Session:

1. Make repairs to wastewater infrastructure identified in I & I Study (27)
2. Continue I&I work (21)
3. New lift station (12)
4. Develop comp plan and CIP plan (11)
5. Acquire automated water meter reading equipment (10)
6. Two pedestrian bridges across the Wapsi Creek - WB Village to Hoover Trail and Beranek Park to the proposed dog park (10)
7. Street Upkeep (10)
8. Plan for future community center site acquisition and/or purchase (9)
9. Creek clean up (8)
10. Work with School District to increase safety of children going to and from the elementary/middle school complex (7)
11. Adopt plan for Wapsi Creek Park based on recommendations from the Park & Rec Commission (6)
12. Work with Animal Control Commission and community organizations to construct a dog park (5)
13. Update City's Zoning Map (3)

The City Council adopted the following set of goals at their September 19, 2011 Goal Setting Session:

1. Offer for sale the Cookson Center Property and plan for future community center site acquisition and/or purchase. (10 votes)
2. Parking on Main Street between Parkside Dr and Second Street. (9 votes)
3. Creek clean up. (8 votes)
4. Create stormwater utility. (7 votes)
5. Adopt plan for park space (Wapsi View Trailer Court) based on recommendations from the Park & Rec Commission. (7 votes)
6. Continue I&I work (7 votes)
7. Develop comp plan and CIP plan. (7 votes)
8. Adopt financial and purchasing policies including spending limits and debt limits. (7 votes)
9. Increase funding for Hoover's Hometown Days, including band for fireworks and larger fireworks display. (6 votes)
10. Make repairs to wastewater infrastructure identified in I & I Study. (6 votes)
11. New lift station (6 votes)
12. Provide raises for employees in FY 11 & 12 (6 votes)
13. Update resolution and ordinance books (5 votes)
13. Clear site of Wapsi View Trailer Court and plant grass. (4 votes)
14. Continue second year of funding of the three-year plan to bring up salaries at Library. (4 votes)

September 19, 2011 Goal Setting Session Results (continued):

15. Work with School District to increase safety of children going to and from the elementary/middle school complex. (4 votes)
16. Increase partnership and level of support for West Branch Main Street. (4 votes)

The City Council adopted the following set of goals at their September 1, 2010 Goal Setting Session:

1. Consolidate City offices (19 votes)
2. Provide raises for employees in FY 2011/2012 (17 votes)
3. New lift station (15 votes)
4. Continue I&I work (15 votes)
5. Plan for Park and Rec building – Cookson. (15 votes )
6. Look at consolidating cleaning services ( 10 votes)
7. Adopt a PTO plan. Comp to be used as time off only (9 votes)
8. Contract with independent financial advisor (7 votes)
9. Have a teen program for summer (7 votes)
10. Library expansion (7 votes)
11. Acciona to build wind turbine to power City buildings. &/or whole town. (7 votes)
12. Make administrative assistant full time position. (6 votes)
13. Develop comp plan and CIP plan (6 votes)
14. Update resolution and ordinance books (6 votes)
15. Sidewalk plan - repair current sidewalks. Build new sidewalks. (4 votes)
16. Growing population. Need more police officers. (4 votes)
17. Repaint water tower (3 votes)
18. Annex the interstate (3 votes)
19. Conduct an annexation study. (1 vote)
20. Increase revenue for the City (1 vote)

DEPARTMENTAL EXPENDITURES	(----- 2015-2016 -----) (----- 2016-2017 -----)					
	2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
POLICE OPERATION						
=====						
001-GENERAL FUND						
001-5-1-110-6010	SALARIES AND WAGES	153,093	170,742	223,592	84,863	223,592
001-5-1-110-6210	DUES, MEMBERSHIP	2,859	2,834	4,100	4,622	4,100
001-5-1-110-6230	TRAINING AND EDUCATION	702	1,487	2,000	81	2,000
001-5-1-110-6240	TRAVEL AND CONFERENCE	306	931	2,000	539	2,000
001-5-1-110-6320	BLDG/GROUNDS OPERATION	934	904	800	954	800
001-5-1-110-6331	MOTOR OPERATION FUEL	12,550	9,922	13,500	2,826	13,500
001-5-1-110-6332	REPAIR/MAINTENANCE-VEH	3,866	4,639	5,000	712	5,000
001-5-1-110-63501	REPAIRS-RADIOS	12,622	25,277	1,000	624	1,000
001-5-1-110-6371	UTILITY SERVICES/GAS,	2,698	2,718	2,000	1,040	2,000
001-5-1-110-6373	TELEPHONE/OPERATIONS	6,694	4,952	7,000	2,809	7,000
001-5-1-110-6411	LEGAL FEES	58	0	1,000	836	1,000
001-5-1-110-6414	ADVERTISEMENT & LEGAL	0	1,037	500	629	500
001-5-1-110-6491	RESERVE OFFICERS	89	0	1,500	0	1,500
001-5-1-110-6498	CONTRACT PAYMENTS	5,950	6,557	2,700	140	2,700
001-5-1-110-6504	MINOR EQUIPMENT	647	424	1,000	315	1,000
001-5-1-110-6506	OFFICE SUPPLIES	1,112	805	1,000	278	1,000
001-5-1-110-6508	POSTAGE AND SHIPPING	0	0	200	0	200
001-5-1-110-6510	SAFETY EQUIPMENT	1,610	255	0	0	0
001-5-1-110-6513	AMMUNITION	445	706	1,150	0	1,150
001-5-1-110-6521	MOTOR VEHICLE MAINT. S	124	15	1,000	46	1,000
001-5-1-110-6529	UNIFORMS	1,748	3,833	1,500	869	1,500
001-5-1-110-6599	MISC. SUPPLIES	705	332	3,000	752	3,000
001-5-1-110-6723	VEHICLE SET ASIDE	15,119	0	22,000	31,629	22,000
001-5-1-110-6725	OFFICE EQUIPMENT	754	1,915	3,000	1,300	3,000
001-5-1-110-6727	EQUIPMENT	25,475	8,676	3,500	3,500	3,500
TOTAL 001-GENERAL FUND		250,160	248,963	304,042	139,364	304,042
036-TORT LIABILITY						
036-5-1-110-6160	WORKMENS COMP.	5,517	6,069	6,676	6,676	6,676
036-5-1-110-64081	LIABILITY INSURANCE	14,832	1,418	5,413	5,413	5,413
TOTAL 036-TORT LIABILITY		20,349	7,487	12,089	12,089	12,089
112-TRUST AND AGENCY						
112-5-1-110-6110	FICA	10,851	12,163	17,105	6,068	17,105
112-5-1-110-6130	IPERS	15,524	17,313	22,002	7,589	22,002
112-5-1-110-6150	GROUP INSURANCE	30,125	31,259	44,841	12,267	44,841
TOTAL 112-TRUST AND AGENCY		56,499	60,736	83,948	25,924	83,948
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TOTAL POLICE OPERATION		327,008	317,186	400,079	177,377	400,079

DEPARTMENTAL EXPENDITURES	(----- 2015-2016 -----) (----- 2016-2017 -----)					
	2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<b>FIRE OPERATION</b>						
=====						
001-GENERAL FUND						
001-5-1-150-6010						
001-5-1-150-6010 SALARIES AND WAGES	0	13,330	36,500	0	36,500	_____
001-5-1-150-6210 DUES, MEMBERSHIP	3,106	3,770	5,000	3,945	5,000	_____
001-5-1-150-6230 TRAINING AND EDUCATION	3,981	3,003	6,000	1,059	6,000	_____
001-5-1-150-6310 BUILDING MAINTENANCE	52,199	7,887	5,000	1,399	5,000	_____
001-5-1-150-6331 MOTOR OPERATION FUEL	6,661	4,643	9,000	1,300	9,000	_____
001-5-1-150-6332 REPAIR/MAINTENANCE-VEH	12,969	12,292	17,000	3,276	17,000	_____
001-5-1-150-63501 REPAIRS-RADIOS	1,355	4,366	155,500	122,118	155,500	_____
001-5-1-150-6371 UTILITY SERVICES/GAS,	8,093	8,155	8,000	3,119	8,000	_____
001-5-1-150-6373 TELEPHONE/OPERATIONS	2,057	1,974	2,500	935	2,500	_____
001-5-1-150-6441 FIRE PREVENTION	705	564	750	0	750	_____
001-5-1-150-6490 CONSULTANT AND PROF. F	0	0	0	0	0	_____
001-5-1-150-6498 CONTRACT PAYMENTS	31,855	31,720	0	0	0	_____
001-5-1-150-6504 MINOR EQUIPMENT	2,624	1,690	6,000	4,836	6,000	_____
001-5-1-150-6506 OFFICE SUPPLIES	1,897	1,309	2,000	322	2,000	_____
001-5-1-150-6510 SAFETY EQUIPMENT	874	535	2,500	333	2,500	_____
001-5-1-150-6514 MEDICAL SUPPLIES	3,832	1,328	2,500	1,054	2,500	_____
001-5-1-150-6529 UNIFORMS	4,290	2,253	8,000	569	8,000	_____
001-5-1-150-6599 MISC. SUPPLIES	2,339	1,645	2,400	523	2,400	_____
001-5-1-150-6727 EQUIPMENT	69,715	388,598	100,000	0	100,000	_____
TOTAL 001-GENERAL FUND	208,551	489,063	368,650	144,785	368,650	_____
036-TORT LIABILITY						
036-5-1-150-6160 WORKMENS COMP.	4,004	4,405	4,846	4,846	4,846	_____
036-5-1-150-64081 LIABILITY INSURANCE	14,626	15,373	19,141	17,801	19,141	_____
TOTAL 036-TORT LIABILITY	18,630	19,778	23,987	22,647	23,987	_____
112-TRUST AND AGENCY						
112-5-1-150-6110 FICA	0	1,020	2,700	0	2,700	_____
112-5-1-150-6130 IPERS	0	0	0	0	0	_____
112-5-1-150-6150 GROUP INSURANCE	0	0	0	0	0	_____
112-5-1-150-6199 FIRE DEPT PHYSICALS	0	5,366	0	0	0	_____
TOTAL 112-TRUST AND AGENCY	0	6,386	2,700	0	2,700	_____
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TOTAL FIRE OPERATION	227,181	515,227	395,337	167,432	395,337	
<b>ANIMAL CONTROL</b>						
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001-GENERAL FUND						
001-5-1-190-6490 CONSULTANT AND PROF. F	0	0	0	0	0	_____
001-5-1-190-6498 CONTRACT PAYMENTS	2,099	2,106	4,000	730	4,000	_____
001-5-1-190-6510 SAFETY EQUIPMENT	0	0	0	0	0	_____
001-5-1-190-6599 MISC. SUPPLIES	153	894	500	0	500	_____
TOTAL 001-GENERAL FUND	2,252	3,000	4,500	730	4,500	_____
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TOTAL ANIMAL CONTROL	2,252	3,000	4,500	730	4,500	

DEPARTMENTAL EXPENDITURES	(----- 2015-2016 -----) (----- 2016-2017 -----)					
	2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<b>ROADS AND STREETS</b>						
=====						
001-GENERAL FUND						
001-5-2-210-6010 SALARIES AND WAGES	70,238	64,622	68,330	29,454	68,330	_____
001-5-2-210-6320 BLDG/GROUNDS OPERATION	0	0	0	0	0	_____
001-5-2-210-6444 TREE TRIMMING	0	0	0	0	0	_____
001-5-2-210-6490 CONSULTANT AND PROF. F	0	244	36,321	36,687	36,321	_____
001-5-2-210-6496 MISC. CONTRACT WORK	0	6,923	6,278	0	6,278	_____
001-5-2-210-6723 EQUIPMENT SET ASIDE	0	0	8,000	0	8,000	_____
001-5-2-210-6727 EQUIPMENT	0	0	6,250	0	6,250	_____
001-5-2-210-6761 CAPITAL IMPROVEMENT ST	80,329	157,503	24,000	10,912	24,000	_____
TOTAL 001-GENERAL FUND	150,566	229,291	149,179	77,052	149,179	_____
036-TORT LIABILITY						
036-5-2-210-6160 WORKMENS COMP.	16,035	14,542	15,898	15,898	15,898	_____
036-5-2-210-6170 JOB INSURANCE	0	0	0	0	0	_____
036-5-2-210-64081 LIABILITY INSURANCE	29,852	1,418	7,115	7,115	7,115	_____
TOTAL 036-TORT LIABILITY	45,886	15,960	23,013	23,013	23,013	_____
110-ROAD USE TAX						
110-5-2-210-6010 SALARIES AND WAGES	0	0	0	0	0	_____
110-5-2-210-6020 PART TIME	0	0	0	0	0	_____
110-5-2-210-6210 DUES, MEMBERSHIP	0	0	0	0	0	_____
110-5-2-210-6310 BUILDING MAINTENANCE	85	1,760	0	624	0	_____
110-5-2-210-6320 BLDG/GROUNDS OPERATION	8,082	8,723	5,500	7,988	5,500	_____
110-5-2-210-6331 MOTOR OPERATION FUEL	7,486	3,587	7,250	2,891	7,250	_____
110-5-2-210-6332 REPAIR/MAINTENANCE-VEH	6,433	5,171	5,500	8,604	5,500	_____
110-5-2-210-6371 UTILITY SERVICES/GAS,	7,622	3,698	4,000	117	4,000	_____
110-5-2-210-6373 TELEPHONE/OPERATIONS	1,562	2,689	2,000	1,349	2,000	_____
110-5-2-210-6444 TREE TRIMMING	13,085	9,682	25,000	40,854	25,000	_____
110-5-2-210-6490 CONSULTANT AND PROF. F	631	17,225	15,000	2,271	15,000	_____
110-5-2-210-6496 MISC. CONTRACT WORK	1,797	0	0	0	0	_____
110-5-2-210-6501 CHEMICALS	0	0	0	0	0	_____
110-5-2-210-6504 MINOR EQUIPMENT	2,306	1,794	2,000	1,260	2,000	_____
110-5-2-210-6509 SIGNS/SUPPLIES	2,456	3,231	3,000	1,438	3,000	_____
110-5-2-210-6511 SAND	2,842	2,491	2,500	27	2,500	_____
110-5-2-210-6512 SALT	5,565	5,445	6,000	3,872	6,000	_____
110-5-2-210-6521 MOTOR VEHICLE MAINT. S	3,057	4,348	3,500	2,292	3,500	_____
110-5-2-210-6524 ROCK/COLD MIX	3,144	4,491	5,000	5,581	5,000	_____
110-5-2-210-6529 UNIFORMS	0	0	0	0	0	_____
110-5-2-210-6560 IRON/STEEL	0	0	0	0	0	_____
110-5-2-210-6599 MISC. SUPPLIES	1,568	1,191	1,000	1,052	1,000	_____
110-5-2-210-6723 EQUIPMENT SET ASIDE	0	0	0	0	0	_____
110-5-2-210-6724 CAPITAL EQUIP./SNOW PL	0	0	49,250	0	49,250	_____
110-5-2-210-6727 EQUIPMENT	7,350	46,900	3,000	0	3,000	_____
110-5-2-210-6761 CAPITAL IMPROVEMENT ST	91,083	122,346	90,500	26,460	90,500	_____
110-5-2-210-6801 PRINCIPAL	0	0	0	0	0	_____
110-5-2-210-6851 INTEREST/COUPONS	0	0	0	0	0	_____
TOTAL 110-ROAD USE TAX	166,152	244,770	230,000	106,680	230,000	_____

DEPARTMENTAL EXPENDITURES	2013-2014		2014-2015		2015-2016		2016-2017	
	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET		
112-TRUST AND AGENCY								
112-5-2-210-6110 FICA	4,811	4,474	5,228	2,158	5,228			
112-5-2-210-6130 IPERS	6,258	5,708	5,661	2,318	5,661			
112-5-2-210-6150 GROUP INSURANCE	9,957	9,004	11,105	3,813	11,105			
TOTAL 112-TRUST AND AGENCY	21,026	19,186	21,994	8,289	21,994			
TOTAL ROADS AND STREETS	383,631	509,207	424,186	215,034	424,186			
STREET LIGHTING								
=====								
001-GENERAL FUND								
001-5-2-230-6371 UTILITY SERVICES/GAS,	39,614	34,938	40,000	20,456	40,000			
TOTAL 001-GENERAL FUND	39,614	34,938	40,000	20,456	40,000			
TOTAL STREET LIGHTING	39,614	34,938	40,000	20,456	40,000			
031-LIBRARY								
031-5-4-410-6010 SALARIES AND WAGES	100,265	117,582	121,729	58,033	121,729			
031-5-4-410-6210 DUES, MEMBERSHIP	165	320	230	0	230			
031-5-4-410-6230 TRAINING AND EDUCATION	265	86	100	25	100			
031-5-4-410-6240 TRAVEL AND CONFERENCE	396	850	1,386	888	1,386			
031-5-4-410-6310 BUILDING MAINTENANCE	5,976	3,572	4,932	1,554	4,932			
031-5-4-410-6320 BLDG/GROUNDS OPERATION	1,312	1,063	1,000	15,663	1,000			
031-5-4-410-6371 UTILITY SERVICES/GAS,	5,625	5,512	5,600	2,804	5,600			
031-5-4-410-6373 TELEPHONE/OPERATIONS	2,088	2,161	2,100	1,116	2,100			
031-5-4-410-6409 JANITORIAL EXPENSE	3,580	3,555	3,716	1,500	3,716			
031-5-4-410-6414 ADVERTISEMENT & LEGAL	77	74	500	48	500			
031-5-4-410-6419 TECHNOLOGY SERVICES	3,177	906	1,420	3,499	1,420			
031-5-4-410-6498 CONTRACT PAYMENTS	16,015	2,943	32,461	2,164	32,461			
031-5-4-410-6506 OFFICE SUPPLIES	1,731	2,368	2,500	980	2,500			
031-5-4-410-6508 POSTAGE AND SHIPPING	3,650	3,127	3,650	1,216	3,650			
031-5-4-410-6599 MISC. SUPPLIES	4,840	5,426	5,000	1,700	5,000			
031-5-4-410-6725 OFFICE EQUIPMENT	1,889	2,166	2,145	787	2,145			
031-5-4-410-6770 COLLECTIONS	20,841	21,869	25,941	14,084	25,941			
TOTAL 031-LIBRARY	171,892	173,580	214,410	106,062	214,410			
036-TORT LIABILITY								
036-5-4-410-6160 WORKMENS COMP.	500	550	605	605	605			
036-5-4-410-64081 LIABILITY INSURANCE	3,707	971	3,855	3,855	3,855			
TOTAL 036-TORT LIABILITY	4,207	1,521	4,460	4,460	4,460			

DEPARTMENTAL EXPENDITURES	(----- 2015-2016 -----) (----- 2016-2017 -----)					
	2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<b>112-TRUST AND AGENCY</b>						
112-5-4-410-6110 FICA	7,670	8,995	9,313	4,440	9,313	_____
112-5-4-410-6130 IPERS	8,953	10,214	10,871	4,556	10,871	_____
112-5-4-410-6150 GROUP INSURANCE	12,099	11,796	11,434	5,067	11,434	_____
TOTAL 112-TRUST AND AGENCY	28,723	31,004	31,618	14,063	31,618	_____
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TOTAL	204,822	206,106	250,488	124,585	250,488	
<b>PARK &amp; RECREATION</b>						
=====						
<b>001-GENERAL FUND</b>						
001-5-4-430-6010 SALARIES AND WAGES	39,012	44,360	48,751	25,829	48,751	_____
001-5-4-430-6210 DUES, MEMBERSHIP	736	495	600	0	600	_____
001-5-4-430-6310 BUILDING MAINTENANCE	0	466	0	0	0	_____
001-5-4-430-6320 BLDG/GROUNDS OPERATION	2,934	6,793	3,732	3,011	3,732	_____
001-5-4-430-6371 UTILITY SERVICES/GAS,	530	754	1,220	523	1,220	_____
001-5-4-430-6373 TELEPHONE/OPERATIONS	2,436	2,202	2,500	2,173	2,500	_____
001-5-4-430-6409 JANITORIAL EXPENSE	0	0	0	0	0	_____
001-5-4-430-6498 CONTRACT PAYMENTS	22,814	8,434	4,500	3,545	4,500	_____
001-5-4-430-6501 CHEMICALS	0	0	0	0	0	_____
001-5-4-430-6504 MINOR EQUIPMENT	0	0	300	0	300	_____
001-5-4-430-6506 OFFICE SUPPLIES	818	4,235	4,000	1,765	4,000	_____
001-5-4-430-6508 POSTAGE AND SHIPPING	0	0	1,500	0	1,500	_____
001-5-4-430-6520 RECREATION SUPPLIES	17,160	13,730	14,140	11,235	14,140	_____
001-5-4-430-6522 SWIMMING	0	947	1,920	0	1,920	_____
001-5-4-430-6523 ADULT SPORTS	590	2,471	1,350	533	1,350	_____
001-5-4-430-6525 YOUTH SPORTS	9,383	10,320	13,470	2,860	13,470	_____
001-5-4-430-6526 FITNESS	0	7,260	8,720	342	8,720	_____
001-5-4-430-6599 MISC. SUPPLIES	0	0	0	0	0	_____
001-5-4-430-6727 EQUIPMENT	0	0	0	0	0	_____
001-5-4-430-6792 CAPITAL IMPROVEMENTS	405,075	24,620	180,000	24,281	180,000	_____
001-5-4-430-6798 TEEN ACTIVITIES	0	0	0	0	0	_____
TOTAL 001-GENERAL FUND	501,488	127,086	286,703	76,097	286,703	_____
<b>036-TORT LIABILITY</b>						
036-5-4-430-6160 WORKMENS COMP.	250	275	303	303	303	_____
036-5-4-430-64081 LIABILITY INSURANCE	1,435	376	3,411	3,411	3,411	_____
TOTAL 036-TORT LIABILITY	1,685	651	3,714	3,714	3,714	_____
<b>112-TRUST AND AGENCY</b>						
112-5-4-430-6110 FICA	2,790	3,251	3,730	1,879	3,730	_____
112-5-4-430-6130 IPERS	3,471	3,681	4,354	1,933	4,354	_____
112-5-4-430-6150 GROUP INSURANCE	6,966	7,251	7,852	3,123	7,852	_____
TOTAL 112-TRUST AND AGENCY	13,227	14,184	15,936	6,935	15,936	_____
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TOTAL PARK & RECREATION	516,400	141,920	306,353	86,746	306,353	

DEPARTMENTAL EXPENDITURES	(----- 2015-2016 -----) (----- 2016-2017 -----)					
	2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
CEMETERY =====						
001-GENERAL FUND						
001-5-4-450-6010 SALARIES AND WAGES	74,364	71,587	80,884	36,835	80,884	_____
001-5-4-450-6310 BUILDING MAINTENANCE	485	5	0	0	0	_____
001-5-4-450-6320 BLDG/GROUNDS OPERATION	1,022	1,446	1,000	261	1,000	_____
001-5-4-450-6331 MOTOR OPERATION FUEL	2,000	2,000	2,500	2,324	2,500	_____
001-5-4-450-6332 REPAIR/MAINTENANCE-VEH	1,197	1,054	1,500	508	1,500	_____
001-5-4-450-6498 CONTRACT PAYMENTS	5,541	5,034	9,000	3,564	9,000	_____
001-5-4-450-6501 CHEMICALS	0	0	0	0	0	_____
001-5-4-450-6504 MINOR EQUIPMENT	136	543	500	890	500	_____
001-5-4-450-6521 MOTOR VEHICLE MAINT. S	350	892	1,000	347	1,000	_____
001-5-4-450-6529 UNIFORMS	298	277	300	0	300	_____
001-5-4-450-6599 MISC. SUPPLIES	1,277	1,081	1,000	930	1,000	_____
001-5-4-450-6727 EQUIPMENT	7,900	0	0	0	0	_____
TOTAL 001-GENERAL FUND	94,571	83,919	97,684	45,658	97,684	
036-TORT LIABILITY						
036-5-4-450-6160 WORKMENS COMP.	2,241	2,465	2,712	2,712	2,712	_____
036-5-4-450-64081 LIABILITY INSURANCE	2,257	592	1,666	1,666	1,666	_____
TOTAL 036-TORT LIABILITY	4,498	3,057	4,378	4,378	4,378	
112-TRUST AND AGENCY						
112-5-4-450-6110 FICA	5,372	5,177	6,188	2,761	6,188	_____
112-5-4-450-6130 IPERS	6,563	6,425	7,223	2,961	7,223	_____
112-5-4-450-6150 GROUP INSURANCE	9,633	8,042	9,387	3,359	9,387	_____
TOTAL 112-TRUST AND AGENCY	21,569	19,644	22,798	9,081	22,798	
TOTAL CEMETERY	120,638	106,619	124,860	59,116	124,860	
TOWN HALL =====						
022-CIVIC CENTER						
022-5-4-460-6310 BUILDING MAINTENANCE	859	900	1,600	529	1,600	_____
022-5-4-460-6371 UTILITY SERVICES/GAS,	6,031	5,407	5,000	2,270	5,000	_____
022-5-4-460-6373 TELEPHONE/OPERATIONS	442	496	500	258	500	_____
022-5-4-460-6409 JANITORIAL EXPENSE	2,685	2,692	2,700	1,177	2,700	_____
022-5-4-460-6599 MISC. SUPPLIES	230	80	0	0	0	_____
022-5-4-460-6792 CAPITAL IMPROVEMENTS	15,715	8,665	7,512	0	7,512	_____
TOTAL 022-CIVIC CENTER	25,963	18,240	17,312	4,234	17,312	
TOTAL TOWN HALL	25,963	18,240	17,312	4,234	17,312	

DEPARTMENTAL EXPENDITURES	(----- 2015-2016 -----) (----- 2016-2017 -----)					
	2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<b>COMM &amp; CULTURAL DEVEL</b>						
=====						
001-GENERAL FUND						
001-5-4-470-6599	MISC. SUPPLIES	0	0	0	0	_____
001-5-4-470-6601	HHTD FIREWORKS	12,500	37,500	40,000	20,000	40,000 _____
001-5-4-470-6602	HHTD INFLATABLES	9,750	12,000	11,000	5,500	11,000 _____
001-5-4-470-6603	HHTD MISCELLANEOUS	3,974	7,608	34,000	26,411	34,000 _____
001-5-4-470-6604	SUMMER CONCERTS	3,000	2,900	0	60	0 _____
001-5-4-470-6605	COMMUNITY EVENTS	2,060	0	0	0	0 _____
001-5-4-470-6792	CAPITAL IMPROVEMENTS	2,128	2,128	0	0	0 _____
TOTAL 001-GENERAL FUND		33,412	62,136	85,000	51,971	85,000 _____
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TOTAL COMM & CULTURAL DEVEL		33,412	62,136	85,000	51,971	85,000
<b>ECONOMIC DEVELOPMENT</b>						
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001-GENERAL FUND						
001-5-5-520-6211	DUES CEDCO	0	6,223	6,223	6,223	6,223 _____
001-5-5-520-6212	DUES ICAD	2,750	2,750	2,750	0	2,750 _____
001-5-5-520-6213	NATIONAL PARK SERVICE	0	0	7,500	0	7,500 _____
001-5-5-520-6214	DUES MAIN STREET	18,500	18,500	18,500	18,500	18,500 _____
001-5-5-520-6498	CONTRACT PAYMENTS	1,997	111,616	0	5,157	0 _____
TOTAL 001-GENERAL FUND		23,247	139,089	34,973	29,880	34,973 _____
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TOTAL ECONOMIC DEVELOPMENT		23,247	139,089	34,973	29,880	34,973
<b>MAYOR AND COUNCIL</b>						
=====						
001-GENERAL FUND						
001-5-6-610-6020	PART TIME	6,760	6,520	7,500	800	7,500 _____
001-5-6-610-6230	TRAINING AND EDUCATION	0	3,650	3,250	1,170	3,250 _____
001-5-6-610-6241	MILEAGE	120	151	500	0	500 _____
TOTAL 001-GENERAL FUND		6,880	10,320	11,250	1,970	11,250 _____
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112-TRUST AND AGENCY						
112-5-6-610-6110	FICA	351	350	574	61	574 _____
112-5-6-610-6130	IPERS	214	214	224	54	224 _____
TOTAL 112-TRUST AND AGENCY		565	564	798	115	798 _____
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TOTAL MAYOR AND COUNCIL		7,445	10,884	12,048	2,085	12,048

DEPARTMENTAL EXPENDITURES	(----- 2015-2016 -----) (----- 2016-2017 -----)					
	2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
CLERK & TREASURER						
=====						
001-GENERAL FUND						
001-5-6-620-6010 SALARIES AND WAGES	55,241	54,002	56,034	21,044	56,034	_____
001-5-6-620-6170 JOB INSURANCE	0	0	0	0	0	_____
001-5-6-620-6210 DUES, MEMBERSHIP	3,528	3,933	4,000	3,640	4,000	_____
001-5-6-620-6230 TRAINING AND EDUCATION	7,135	4,214	5,420	238	5,420	_____
001-5-6-620-6240 TRAVEL AND CONFERENCE	4,925	5,431	4,000	2,034	4,000	_____
001-5-6-620-6310 BUILDING MAINTENANCE	606	831	1,000	190	1,000	_____
001-5-6-620-6331 MOTOR OPERATION FUEL	0	0	0	0	0	_____
001-5-6-620-6332 REPAIR/MAINTENANCE-VEH	0	0	0	0	0	_____
001-5-6-620-6371 UTILITY SERVICES/GAS,	3,621	3,043	4,000	1,420	4,000	_____
001-5-6-620-6373 TELEPHONE/OPERATIONS	2,860	3,069	5,000	1,674	5,000	_____
001-5-6-620-6400 BANKING EXPENSES	0	0	0	0	0	_____
001-5-6-620-6401 AUDITING EXPENSE	9,951	10,443	10,000	0	10,000	_____
001-5-6-620-6409 JANITORIAL EXPENSE	1,653	914	1,250	397	1,250	_____
001-5-6-620-6414 ADVERTISEMENT & LEGAL	0	0	0	0	0	_____
001-5-6-620-6419 TECHNOLOGY SERVICES	10,171	543	3,985	597	3,985	_____
001-5-6-620-6440 ELECTIONS	1,499	0	1,688	1,305	1,688	_____
001-5-6-620-6490 CONSULTANT AND PROF. F	4,325	13,451	17,793	9,137	17,793	_____
001-5-6-620-6492 BUILDING INSPECTIONS	4,166	2,800	4,453	2,437	4,453	_____
001-5-6-620-6498 CONTRACT PAYMENTS	11,442	9,536	11,996	5,443	11,996	_____
001-5-6-620-6499 MISC. CONTRACT WORK	0	0	0	0	0	_____
001-5-6-620-6506 OFFICE SUPPLIES	4,805	3,933	3,500	1,050	3,500	_____
001-5-6-620-6508 POSTAGE AND SHIPPING	2,042	2,181	2,500	804	2,500	_____
001-5-6-620-65081 POSTAGE MACHINE	1,237	1,092	1,777	562	1,777	_____
001-5-6-620-6591 HOOVERS HOMETOWN DAYS	0	0	0	0	0	_____
001-5-6-620-6599 MISC. SUPPLIES	0	0	0	55	0	_____
001-5-6-620-6721 FURNITURE AND FIXTURES	0	0	0	0	0	_____
001-5-6-620-6725 OFFICE EQUIPMENT	0	0	0	0	0	_____
001-5-6-620-6793 POLICY ADMIN./DEVELOPM	0	0	0	0	0	_____
001-5-6-620-6801 PRINCIPAL	0	0	0	0	0	_____
001-5-6-620-6851 INTEREST/COUPONS	0	0	0	0	0	_____
TOTAL 001-GENERAL FUND	129,207	119,416	138,396	52,027	138,396	_____
036-TORT LIABILITY						
036-5-6-620-6160 WORKMENS COMP.	1,089	1,198	1,318	1,376	1,318	_____
036-5-6-620-6408 LIABILITY INSURANCE	4,670	1,418	4,662	4,119	4,662	_____
TOTAL 036-TORT LIABILITY	5,759	2,616	5,980	5,495	5,980	_____
112-TRUST AND AGENCY						
112-5-6-620-6110 FICA	4,045	4,010	4,287	1,553	4,287	_____
112-5-6-620-6130 IPERS	4,925	4,630	5,004	1,560	5,004	_____
112-5-6-620-6150 GROUP INSURANCE	6,397	4,607	3,848	1,831	3,848	_____
TOTAL 112-TRUST AND AGENCY	15,366	13,247	13,139	4,944	13,139	_____
TOTAL CLERK & TREASURER	150,332	135,278	157,515	62,465	157,515	_____

DEPARTMENTAL EXPENDITURES	(----- 2015-2016 -----) (----- 2016-2017 -----)					
	2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<b>LEGAL SERVICES</b> =====						
001-GENERAL FUND						
001-5-6-640-6414 ADVERTISEMENT & LEGAL	7,861	9,334	10,000	7,421	10,000	_____
001-5-6-640-6490 CONSULTANT AND PROF. F	33,066	76,401	121,484	132,137	121,484	_____
TOTAL 001-GENERAL FUND	40,926	85,734	131,484	139,557	131,484	_____
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TOTAL LEGAL SERVICES	40,926	85,734	131,484	139,557	131,484	
<b>TORT LIABILITY</b> =====						
001-GENERAL FUND						
001-5-6-660-6801 PRINCIPAL	0	0	0	0	0	_____
001-5-6-660-6851 INTEREST/COUPONS	0	0	0	0	0	_____
TOTAL 001-GENERAL FUND	0	0	0	0	0	_____
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TOTAL TORT LIABILITY	0	0	0	0	0	
<b>BONDING</b> =====						
226-GO DEBT SERVICE						
226-5-7-700-6801 PRINCIPAL -FIRE LOAN	95,001	99,412	0	0	0	_____
226-5-7-700-6802 PRINCIPAL-CITY HALL LO	0	0	0	0	0	_____
226-5-7-700-6803 PRINCIPAL- LAWSUIT LOA	113,021	42,208	48,069	48,321	48,069	_____
226-5-7-700-6804 PRINCIPAL - GO EQUIPME	74,682	74,682	0	0	0	_____
226-5-7-700-6805 PRINCIPAL-GO PROPERTY	0	39,999	166,494	0	166,494	_____
226-5-7-700-6806 PRINCIPAL- GO BOND SER	41,986	155,000	160,000	0	160,000	_____
226-5-7-700-6851 INTEREST- FIRE LOAN	5,374	1,229	0	0	0	_____
226-5-7-700-6852 INTEREST-CITY HALL LOA	0	0	0	0	0	_____
226-5-7-700-6853 INTEREST-LAWSUIT LOAN	7,040	5,545	10,505	3,289	10,505	_____
226-5-7-700-6854 INTEREST - GO EQUIPMEN	3,384	1,307	0	0	0	_____
226-5-7-700-6855 INTEREST-GO PROPERTY A	0	6,669	10,995	0	10,995	_____
226-5-7-700-6856 INTEREST-GO BOND SERIE	0	42,240	40,190	20,095	40,190	_____
226-5-7-700-6899 BOND REGISTRATION FEES	0	0	0	500	0	_____
TOTAL 226-GO DEBT SERVICE	340,488	468,291	436,253	72,205	436,253	_____
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TOTAL BONDING	340,488	468,291	436,253	72,205	436,253	

DEPARTMENTAL EXPENDITURES	((----- 2015-2016 -----) (----- 2016-2017 -----))					
	2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<b>TIF DEBT SERVICE</b> =====						
125-T I F						
125-5-5-710-6801 PRINCIPAL	25,810	0	0	0	0	_____
125-5-5-710-6851 INTEREST/COUPONS	11,577	0	0	0	0	_____
125-5-5-710-6855 TIF REBATES	0	0	0	0	0	_____
TOTAL 125-T I F	37,387	0	0	0	0	_____
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TOTAL TIF DEBT SERVICE	37,387	0	0	0	0	
<b>CAPITAL IMPROVEMENT</b> =====						
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TOTAL CAPITAL IMPROVEMENT	0	0	0	0	0	
<b>CAPITAL PROJECT</b> =====						
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121-OPTION TAX						
121-5-7-751-6420 OPTION TAX	0	0	0	0	0	_____
TOTAL 121-OPTION TAX	0	0	0	0	0	_____
<b>301-REAP GRANT PROJECT</b>						
301-5-8-751-6490 CONSULTANT & PROF. FEE	0	0	11,900	11,900	11,900	_____
301-5-8-751-6498 CONTRACT PAYMENTS	0	0	78,000	0	78,000	_____
TOTAL 301-REAP GRANT PROJECT	0	0	89,900	11,900	89,900	_____
<b>302-PARKSIDE DR IMP CAP PROJ</b>						
302-5-8-751-6490 CONSULTANT AND PROF. F	0	3,998	6,795	6,965	6,795	_____
302-5-8-751-6498 CONTRACT PAYMENTS	0	2,800	104,945	104,945	104,945	_____
TOTAL 302-PARKSIDE DR IMP CAP PROJ	0	6,798	111,740	111,910	111,740	_____
<b>304-W MAIN ST STORMWATER IMP</b>						
304-5-8-751-6490 CONSULTANT AND PROF. F	0	0	0	0	0	_____
304-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	_____
TOTAL 304-W MAIN ST STORMWATER IMP	0	0	0	0	0	_____
<b>305-MAIN ST CROSSINGS PROJ</b>						
305-5-8-751-6490 CONSULTANT AND PROF. F	0	0	7,000	10,014	7,000	_____
305-5-8-751-6498 CONTRACT PAYMENTS	0	0	63,000	0	63,000	_____
TOTAL 305-MAIN ST CROSSINGS PROJ	0	0	70,000	10,014	70,000	_____

			((----- 2015-2016 -----))		((----- 2016-2017 -----))	
DEPARTMENTAL EXPENDITURES	2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<b>306-4TH ST IMPROVEMENTS PROJ</b>						
306-5-8-751-6490 CONSULTANT AND PROF. F	0	0	50,000	36,750	50,000	_____
306-5-8-751-6498 CONTRACT PAYMENTS	0	0	493,360	0	493,360	_____
TOTAL 306-4TH ST IMPROVEMENTS PROJ	0	0	543,360	36,750	543,360	_____
<b>307-MAIN ST INTERSECTION IMP</b>						
307-5-8-751-6490 CONSULTANT & PROF FEES	0	0	25,000	13,576	25,000	_____
307-5-8-751-6498 CONTRACT PAYMENTS	0	0	0	0	0	_____
TOTAL 307-MAIN ST INTERSECTION IMP	0	0	25,000	13,576	25,000	_____
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TOTAL CAPITAL PROJECT	0	6,798	840,000	184,150	840,000	
 DEPT 762 =====						
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TOTAL DEPT 762	0	0	0	0	0	
 DEPT 810 =====						
<b>600-WATER FUND</b>						
600-5-9-810-6010 SALARIES AND WAGES	87,104	106,149	110,456	49,670	110,456	_____
600-5-9-810-6020 PART TIME	0	0	0	0	0	_____
600-5-9-810-6110 FICA	6,117	7,474	8,450	3,599	8,450	_____
600-5-9-810-6130 IPERS	7,743	9,328	9,864	3,930	9,864	_____
600-5-9-810-6150 GROUP INSURANCE	14,886	16,734	15,422	6,997	15,422	_____
600-5-9-810-6160 WORKMENS COMP.	3,602	1,986	3,962	3,962	3,962	_____
600-5-9-810-6170 JOB INSURANCE	0	0	0	0	0	_____
600-5-9-810-6210 DUES, MEMBERSHIP	1,248	1,461	1,500	463	1,500	_____
600-5-9-810-6230 TRAINING AND EDUCATION	3,179	3,754	1,500	90	1,500	_____
600-5-9-810-6240 TRAVEL AND CONFERENCE	17	670	500	1,115	500	_____
600-5-9-810-6310 BUILDING MAINTENANCE	1,701	5,403	2,000	1,621	2,000	_____
600-5-9-810-6320 BLDG/GROUNDS OPERATION	3,288	5,096	2,000	1,080	2,000	_____
600-5-9-810-6331 MOTOR OPERATION FUEL	4,000	4,091	4,000	709	4,000	_____
600-5-9-810-6332 REPAIR/MAINTENANCE-VEH	251	3,576	1,000	631	1,000	_____
600-5-9-810-6350 EQUIPMENT REPAIR	500	1,619	500	0	500	_____
600-5-9-810-6371 UTILITY SERVICES/GAS,	32,445	31,855	32,000	18,304	32,000	_____
600-5-9-810-6373 TELEPHONE/OPERATIONS	1,562	2,818	2,000	1,514	2,000	_____
600-5-9-810-64081 LIABILITY INSURANCE	12,219	1,418	5,192	4,096	5,192	_____
600-5-9-810-6412 LAB ANALYSIS	1,332	1,208	2,000	581	2,000	_____
600-5-9-810-6418 SALES TAX	25,426	27,226	25,000	16,168	25,000	_____
600-5-9-810-64181 LOCAL OPTION SALES TAX	0	0	0	2,586	0	_____
600-5-9-810-6419 TECHNOLOGY SERVICES	0	0	0	0	0	_____
600-5-9-810-6420 OPTION TAX	0	0	0	0	0	_____
600-5-9-810-6490 CONSULTANT AND PROF. F	2,173	7,489	2,500	12,593	2,500	_____
600-5-9-810-6497 CONTRACT WORK BACKHOE	0	0	0	0	0	_____
600-5-9-810-6498 CONTRACT PAYMENTS	277	396	500	344	500	_____

		(----- 2015-2016 -----) (----- 2016-2017 -----)					
DEPARTMENTAL EXPENDITURES		2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
600-5-9-810-6501	CHEMICALS	17,616	21,127	15,000	12,118	15,000	_____
600-5-9-810-6506	OFFICE SUPPLIES	393	433	250	535	250	_____
600-5-9-810-6508	POSTAGE AND SHIPPING	2,250	2,533	2,250	1,167	2,250	_____
600-5-9-810-6521	MOTOR VEHICLE MAINT. S	0	500	0	0	0	_____
600-5-9-810-6529	UNIFORMS	232	296	350	560	350	_____
600-5-9-810-6590	MISCELLANEOUS COMMODIT	0	0	0	0	0	_____
600-5-9-810-6598	WATER DEPOSIT REFUNDS	4,006	3,201	4,000	2,250	4,000	_____
600-5-9-810-6599	MISC. SUPPLIES	22,006	22,297	7,500	7,782	7,500	_____
600-5-9-810-6722	OTHER EQUIPMENT:PLANT	15,864	10,134	7,500	5,345	7,500	_____
600-5-9-810-6727	EQUIPMENT	684	0	6,250	0	6,250	_____
600-5-9-810-6783	UTILITIES SYSTEM-REPLA	103,215	85,836	100,000	16,752	100,000	_____
600-5-9-810-6791	EQUIPMENT MAINTENANCE	1,500	0	0	0	0	_____
600-5-9-810-6796	CAPITAL SYSTEM SET ASI	0	0	20,000	0	20,000	_____
600-5-9-810-6797	CAPITAL EQUIPMENT SET	0	0	10,000	0	10,000	_____
600-5-9-810-6801	PRINCIPAL	22,535	0	0	0	0	_____
600-5-9-810-6851	INTEREST/COUPONS	9,657	0	0	0	0	_____
TOTAL 600-WATER FUND		409,028	386,108	403,446	176,562	403,446	
603-WATER SINKING FUND							
603-5-9-810-6801	PRINCIPAL	43,000	45,000	45,000	0	45,000	_____
603-5-9-810-6851	INTEREST/COUPONS	21,873	20,475	20,013	0	20,013	_____
TOTAL 603-WATER SINKING FUND		64,873	65,475	65,013	0	65,013	
TOTAL DEPT 810		473,900	451,583	468,459	176,562	468,459	
SEWER OPERATING							
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610-SEWER FUND							
610-5-9-815-6010	SALARIES AND WAGES	75,726	97,400	103,184	46,199	103,184	_____
610-5-9-815-6020	PART TIME	990	935	0	0	0	_____
610-5-9-815-6110	FICA	5,419	6,956	7,894	3,371	7,894	_____
610-5-9-815-6130	IPERS	6,815	8,646	9,215	3,655	9,215	_____
610-5-9-815-6150	GROUP INSURANCE	11,946	14,301	12,279	5,948	12,279	_____
610-5-9-815-6160	WORKMENS COMP.	2,687	1,627	1,790	2,509	1,790	_____
610-5-9-815-6170	JOB INSURANCE	0	0	0	0	0	_____
610-5-9-815-6210	DUES, MEMBERSHIP	493	643	750	271	750	_____
610-5-9-815-6230	TRAINING AND EDUCATION	940	1,000	1,000	0	1,000	_____
610-5-9-815-6240	TRAVEL AND CONFERENCE	166	500	500	80	500	_____
610-5-9-815-6310	BUILDING MAINTENANCE	1,182	2,396	1,000	0	1,000	_____
610-5-9-815-6320	BLDG/GROUNDS OPERATION	5,163	3,733	3,500	2,054	3,500	_____
610-5-9-815-6331	MOTOR OPERATION FUEL	3,130	2,743	4,417	799	4,417	_____
610-5-9-815-6332	REPAIR/MAINTENANCE-VEH	242	272	1,000	0	1,000	_____
610-5-9-815-6350	EQUIPMENT REPAIR	0	1,000	1,000	0	1,000	_____
610-5-9-815-63501	REPAIRS-RADIOS	0	0	0	0	0	_____
610-5-9-815-6371	UTILITY SERVICES/GAS,	19,898	18,127	20,000	9,198	20,000	_____
610-5-9-815-6373	TELEPHONE/OPERATIONS	1,562	2,689	2,000	1,269	2,000	_____
610-5-9-815-64081	LIABILITY INSURANCE	10,630	1,418	6,442	5,346	6,442	_____
610-5-9-815-6412	LAB ANALYSIS	7,616	7,613	8,500	2,482	8,500	_____

		(----- 2015-2016 -----)		(----- 2016-2017 -----)			
DEPARTMENTAL EXPENDITURES		2013-2014	2014-2015	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
610-5-9-815-6418	SALES TAX	0	0	0	0	0	_____
610-5-9-815-64181	LOCAL OPTION SALES TAX	0	0	0	0	0	_____
610-5-9-815-6490	CONSULTANT AND PROF. F	13,226	13,326	10,000	2,053	10,000	_____
610-5-9-815-6498	CONTRACT PAYMENTS	277	171	0	84	0	_____
610-5-9-815-6499	MISC. CONTRACT WORK	2,276	3,316	1,500	0	1,500	_____
610-5-9-815-6501	CHEMICALS	0	0	250	0	250	_____
610-5-9-815-6504	MINOR EQUIPMENT	10	0	500	0	500	_____
610-5-9-815-6506	OFFICE SUPPLIES	0	0	250	0	250	_____
610-5-9-815-6508	POSTAGE AND SHIPPING	3,501	3,106	3,500	1,748	3,500	_____
610-5-9-815-6510	SAFETY EQUIPMENT	556	987	1,300	220	1,300	_____
610-5-9-815-6521	MOTOR VEHICLE MAINT. S	0	0	1,000	0	1,000	_____
610-5-9-815-6529	UNIFORMS	314	80	350	30	350	_____
610-5-9-815-6599	MISC. SUPPLIES	3,755	2,095	3,000	369	3,000	_____
610-5-9-815-6727	EQUIPMENT	495	0	6,250	0	6,250	_____
610-5-9-815-6762	MANHOLE REPAIR	0	0	0	0	0	_____
610-5-9-815-6781	CAPITAL IMPROV. LINE C	534	0	2,000	0	2,000	_____
610-5-9-815-6783	UTILITIES SYSTEM-REPLA	343,108	103,627	65,000	12,659	65,000	_____
610-5-9-815-6790	CAPITAL EQUIPMENT	0	0	10,000	0	10,000	_____
610-5-9-815-6794	LAB EQUIP./REQUIREMENT	0	0	0	0	0	_____
610-5-9-815-6801	PRINCIPAL	60,000	0	0	0	0	_____
610-5-9-815-6851	INTEREST/COUPONS	27,225	0	0	0	0	_____
TOTAL 610-SEWER FUND		609,882	298,707	289,371	100,345	289,371	
614-WASTEWATER LIFT STATION							
614-5-9-815-6490	CONSULTANT AND PROF. F	1,000	0	0	0	0	_____
614-5-9-815-6498	CONTRACT PAYMENTS	427,500	0	0	0	0	_____
TOTAL 614-WASTEWATER LIFT STATION		428,500	0	0	0	0	
TOTAL SEWER OPERATING		1,038,381	298,707	289,371	100,345	289,371	
SOLID WASTE							
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001-GENERAL FUND							
001-5-2-840-6413	LANDFILL	11,147	12,739	13,000	14,332	13,000	_____
001-5-2-840-6430	TIPPING FEE	0	0	0	0	0	_____
001-5-2-840-6498	CONTRACT PAYMENTS	46,495	52,779	55,000	8,309	55,000	_____
TOTAL 001-GENERAL FUND		57,642	65,518	68,000	22,641	68,000	
TOTAL SOLID WASTE		57,642	65,518	68,000	22,641	68,000	
LOCAL CABLE ACCESS							
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DEPARTMENTAL EXPENDITURES	(----- 2015-2016 -----) (----- 2016-2017 -----)					
	2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
001-GENERAL FUND						
001-5-4-855-6010 SALARIES AND WAGES	13,210	16,196	16,588	8,526	16,588	_____
001-5-4-855-6230 TRAINING AND EDUCATION	0	0	1,000	0	1,000	_____
001-5-4-855-6310 BUILDING MAINTENANCE	0	0	0	0	0	_____
001-5-4-855-6350 EQUIPMENT REPAIR	0	0	0	0	0	_____
001-5-4-855-6371 UTILITY SERVICES/GAS,	1,200	1,200	1,400	500	1,400	_____
001-5-4-855-6373 TELEPHONE/OPERATIONS	1,382	1,177	1,000	554	1,000	_____
001-5-4-855-64083 COMMERCIAL PROPERTY IN	200	0	0	0	0	_____
001-5-4-855-6414 ADVERTISEMENT & LEGAL	0	0	0	0	0	_____
001-5-4-855-6498 CONTRACT PAYMENTS	2,850	2,625	2,500	940	2,500	_____
001-5-4-855-6504 MINOR EQUIPMENT	478	0	0	0	0	_____
001-5-4-855-6506 OFFICE SUPPLIES	130	0	0	0	0	_____
001-5-4-855-6508 POSTAGE AND SHIPPING	0	0	0	0	0	_____
001-5-4-855-6526 PROGRAMMING	0	0	0	0	0	_____
001-5-4-855-6599 MISC. SUPPLIES	1,322	0	0	0	0	_____
001-5-4-855-6725 OFFICE EQUIPMENT	0	0	0	0	0	_____
001-5-4-855-6727 EQUIPMENT	2,637	1,042	3,512	0	3,512	_____
TOTAL 001-GENERAL FUND	23,410	22,240	26,000	10,519	26,000	_____
112-TRUST AND AGENCY						
112-5-4-855-6110 FICA	985	1,239	1,269	601	1,269	_____
112-5-4-855-6130 IPERS	1,173	1,423	1,482	615	1,482	_____
112-5-4-855-6150 GROUP INSURANCE	2,508	2,069	2,849	893	2,849	_____
TOTAL 112-TRUST AND AGENCY	4,666	4,731	5,600	2,108	5,600	_____
TOTAL LOCAL CABLE ACCESS	28,076	26,971	31,600	12,628	31,600	_____
COMMISSION						
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001-GENERAL FUND						
001-5-1-856-6447 ANIMAL CONTROL	0	565	0	834	0	_____
001-5-4-856-6445 LOCAL CABLE	0	0	0	0	0	_____
001-5-5-856-6446 PLANNING & ZONING	24,794	18,926	25,000	4,968	25,000	_____
TOTAL 001-GENERAL FUND	24,794	19,492	25,000	5,802	25,000	_____
TOTAL COMMISSION	24,794	19,492	25,000	5,802	25,000	_____
STORM WATER UTILITY						
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740-STORM WATER UTILITY						
740-5-9-865-6499 PRIVATE STORMWATER IMP	0	246	0	0	0	_____
740-5-9-865-6783 UTILITIES SYSTEM-STORM	0	19,420	90,000	70,975	90,000	_____
TOTAL 740-STORM WATER UTILITY	0	19,666	90,000	70,975	90,000	_____
TOTAL STORM WATER UTILITY	0	19,666	90,000	70,975	90,000	_____

DEPARTMENTAL EXPENDITURES	(----- 2015-2016 -----) (----- 2016-2017 -----)					
	2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
NON-DEPARTMENTAL						
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001-GENERAL FUND						
001-5-0-950-9100 TRANSFERS OUT	0	6,798	45,000	45,000	45,000	_____
TOTAL 001-GENERAL FUND	0	6,798	45,000	45,000	45,000	_____
031-LIBRARY						
031-5-0-950-9100 TRANSFERS OUT	0	1,349	0	0	0	_____
TOTAL 031-LIBRARY	0	1,349	0	0	0	_____
110-ROAD USE TAX						
110-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	_____
TOTAL 110-ROAD USE TAX	0	0	0	0	0	_____
112-TRUST AND AGENCY						
112-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	_____
TOTAL 112-TRUST AND AGENCY	0	0	0	0	0	_____
119-EMERGENCY TAX FUND						
119-5-0-950-9100 TRANSFERS OUT	35,018	35,402	34,623	34,623	34,623	_____
TOTAL 119-EMERGENCY TAX FUND	35,018	35,402	34,623	34,623	34,623	_____
121-OPTION TAX						
121-5-0-950-9100 TRANSFERS OUT	147,968	105,418	145,754	145,754	145,754	_____
TOTAL 121-OPTION TAX	147,968	105,418	145,754	145,754	145,754	_____
125-T I F						
125-5-0-950-9100 TRANSFERS OUT	0	95,691	202,949	0	202,949	_____
TOTAL 125-T I F	0	95,691	202,949	0	202,949	_____
501-KROUTH PRINCIPAL FUND						
501-5-0-950-9100 TRANSFERS OUT	1,349	0	0	331	0	_____
TOTAL 501-KROUTH PRINCIPAL FUND	1,349	0	0	331	0	_____
502-KROUTH INTEREST FUND						
502-5-0-950-9100 TRANSFERS OUT	0	0	0	0	0	_____
TOTAL 502-KROUTH INTEREST FUND	0	0	0	0	0	_____
600-WATER FUND						
600-5-0-950-9100 TRANSFERS OUT	64,380	107,533	120,964	27,089	120,964	_____
TOTAL 600-WATER FUND	64,380	107,533	120,964	27,089	120,964	_____
610-SEWER FUND						
610-5-0-950-9100 TRANSFERS OUT	0	86,125	90,525	0	90,525	_____
TOTAL 610-SEWER FUND	0	86,125	90,525	0	90,525	_____

DEPARTMENTAL EXPENDITURES	2013-2014 ACTUAL	2014-2015 ACTUAL	(----- 2015-2016 -----)		(----- 2016-2017 -----)	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
950-BC/BS FLEXIBLE BENEFIT						
950-5-0-950-9199 EMPLOYEE FLEX EXPENSE	4,932	3,019	0	262	0	
TOTAL 950-BC/BS FLEXIBLE BENEFIT	4,932	3,019	0	262	0	
TOTAL NON-DEPARTMENTAL	253,646	441,335	639,815	253,059	639,815	
TOTAL EXPENDITURES	4,357,186	4,083,925	5,272,633	2,040,035	5,272,633	