

# City of West Branch

~A Heritage for Success~

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**CITY COUNCIL MEETING AGENDA**  
**Monday, December 7, 2015 • 7:00 p.m.**  
**City Council Chambers, 110 North Poplar Street**  
*Action may be taken on any agenda item.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
  - a. Approve minutes from the November 30, 2015 City Council Meeting.
  - b. Approve claims.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
  - a. Resolution 1402, authorizing internal advances to capital projects fund./Move to action.
  - b. Mayoral Appointment: Resolution 1406, hiring \_\_\_\_\_ as a police officer for the City of West Branch, Iowa, setting the salary for the position for fiscal year 2015-2016 and entering into an officer training reimbursement agreement./Move to action.
  - c. Resolution 1407, approving a service agreement with J&M Displays in connection with the 2015 Hoover's Hometown Days Celebration in the amount of \$40,000./Move to action.
  - d. Resolution 1408, approving annual TruGreen service agreement./Move to action.
  - e. Resolution 1409, approving a marketing license agreement between the City of West Branch, Iowa, and Utility Service Partners Private Label, Inc. D/B/A Service Line Warranties of America./Move to action.
  - f. Resolution 1410, approving the request for qualifications (RFQ) for the West Branch Park Improvements Project./Move to action.
8. City Staff Reports
  - a. Public Works Director Matt Goodale – Six Month Report on Housing Incentive Program
  - b. City Administrator Matt Muckler – FY 17 Annual Budget Schedule Proposal
9. Comments from Mayor and Council Members
  - a. Mayor Roger Laughlin – City Council Joint Work Session with the West Branch Community School District Board of Directors, Monday December 21, 2015 at 6:00 p.m.
10. Adjournment

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**Mayor:** Roger Laughlin • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson  
**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin  
**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale