

# City of West Branch

~A Heritage for Success~

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110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358  
(319) 643-5888 • Fax (319) 643-2305 • [www.westbranchiowa.org](http://www.westbranchiowa.org) • [city@westbranchiowa.org](mailto:city@westbranchiowa.org)

**CITY COUNCIL MEETING AGENDA**  
**Monday, September 15, 2014 • 7:00 p.m.**  
**City Council Chambers, 110 North Poplar Street**  
*Action may be taken on any agenda item.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
  - a. Approve minutes from the September 2, 2014 City Council Joint Meeting with Johnson County Board of Supervisors.
  - b. Approve minutes from the September 2, 2014 City Council Meeting.
  - c. Approve claims.
  - d. Approve Class C liquor license with Sunday sales for Herb n' Lou's.
  - e. Approve Class C Liquor License with Sunday Sales for Agaves Inc. DBA Agaves, to include the dining room and banquet and reservation area.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
  - a. Approve street closures along parade route for the West Branch High School Homecoming Parade on Wednesday September 24, 2014 from 5:45 p.m.–6:45 p.m./Move to action.
  - b. Resolution 1233, approving the fiscal year 2013-2014 street finance report./Move to action.
  - c. Resolution 1234, approving Partial Payment Estimate Number Four (final) in the amount of the retainage (\$11,604.08) to Visu-Sewer, Inc. of Pewaukee, WI and accepting the West Branch, Iowa Sanitary Sewer Rehabilitation – Phase I Project as substantially completed./Move to action.
  - d. Accept the resignation of Shanelle Peden as administrative assistant./Move to action.
8. City Staff Reports
  - a. City Administrator Matt Muckler - Recruitment for administrative assistant/deputy city clerk position.
  - b. City Engineer Dave Schechinger – Stormwater runoff at new park space in Pedersen Valley.
9. Comments from Mayor and Council Members
10. Adjournment

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**Mayor:** Mark Worrell • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson  
**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin  
**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

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## **CITY COUNCIL WORK SESSION**

**Monday, September 15, 2014**

**Immediately following regular City Council Meeting  
City Council Chambers, 110 North Poplar Street**

1. Call to order
2. Roll call
3. City Council Annual Goal Setting
4. Adjourn

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**Mayor:** Mark Worrell • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson  
**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin  
**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

*(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa**  
**Council Chambers**

**City Council Joint Meeting with Johnson County Board of Supervisors**  
**September 2, 2014 6:00 p.m.**

Mayor Worrell opened the West Branch City Council joint meeting with the Johnson County Board of Supervisors at 6:01p.m. by welcoming the audience and the following City staff: City Administrator Matt Muckler, Deputy City Clerk Dawn Brandt, Library Director Nick Shimmin, and Police Chief Mike Horihan. Council members: Colton Miller, Mary Beth Stevenson, Tim Shields, Brian Pierce. Absent: Jordan Ellyson. Johnson County Board of Supervisors: Terrence Neuzil, Janelle Rettig, Pat Harney, John Etheredge, Rod Sullivan.

Council and the Board of Supervisors had discussion on the Herbert Hoover Highway/West Main Street Traffic Study, Herbert Hoover Highway Road Improvements and area trail projects and planning. Supervisor Neuzil said that the supervisors have identified improvements to Herbert Hoover Highway from the interstate to West Branch as an important project. There are safety issues and correctional improvements that would need to be made. Supervisor Rettig added that the project could possibly include a wide paved road with shoulders with a separated trail system.

Brad Freidhof, Conservation Program Manager with the Johnson County Conservation Department spoke on his new role of working with communities on multi-purpose trails and the continuity of trails between towns. He said that West Branch has a really good opportunity for possible trail funding with the spur of the American Discovery Trail and having the National Park Service as a partner.

## ADJOURNMENT

Motion by Miller to adjourn the joint meeting, second by Shields. Motion carried on a voice vote.  
City Council joint meeting adjourned at 7:03 p.m.

**Mark Worrell, Mayor**

ATTEST: \_\_\_\_\_  
Dawn Brandt, Deputy City Clerk

*(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**City Council Meeting**

**September 2, 2014  
7:00 p.m.**

Mayor Worrell opened the West Branch City Council meeting at 7:12 p.m. by welcoming the audience and the following City staff: City Administrator Matt Muckler, Deputy City Clerk Dawn Brandt, Library Director Nick Shimmin, and Police Chief Mike Horihan. Council members: Colton Miller, Mary Beth Stevenson, Brian Pierce, and Tim Shields. Absent: Jordan Ellyson.

#### **APPROVE AGENDA/CONSENT AGENDA**

- a) Approve minutes from the August 18, 2014 City Council Meeting.
- b) Approve minutes from the August 18, 2014 City Council Work Session.
- c) Approve claims.
- d) Approve street closure of Green Street from Downey to First Street on Wednesday October 8, 2014 from 4:00 p.m.-8:00 p.m. for the Methodist Church Annual Tailgate Event.

Motion by Shields to approve the agenda/consent agenda, second by Pierce. AYES: Shields, Pierce, Miller Stevenson. Absent: Ellyson. Motion carried.

Date 9-2-14		City Of West Branch Claims Report
Blue Cross Blue Shield	Health Insurance	11,113.97
Cedar County Assessor	Fire - Fire & Ems Service Maps	1.50
Dearborn National Insurance	Life Insurance	63.25
EFTPS	Federal Withholdings	7,307.12
Hy-Vee	Park & Rec - Sand VB Supplies	42.35
Iowa Department Of Revenue	Payroll Expense - August	1,491.34
IMFOA	Admin - Training/CMC Filing Fee	65.00
IPERS	IPERS	13,296.64
Main Street West Branch	Econ Dev - Fy15 Pledge	18,500.00
Mediacom	Cable - Service	40.90
Payroll Expense	Payroll Expense 8-29-14	29,250.77
Russell, Melissa	P&R - Reimb for daycamp supplies	244.32
Shanelle Peden	Admin - Reimb For Mileage/HHTD Supplies	154.08
Treasurer State Of Iowa	State Withholding Tax	3,949.00
United States Treasury	Payroll Expense 8-29-14	538.06
UPS	Sewer - Shipping	25.14
Urmie, Tami	Animal Cont- Reimb For Dog Park Ribbon	4.75
Verizon Wireless	Various Depts - Phone Service	778.34
Wageworks	Flex - HCFA2014 Payment	430.00
	Grand Total	87,296.53

Fund Totals	
001 General Fund	47,291.81
031 Library	6,397.53
110 Road Use Tax	163.43
112 Trust And Agency	13,635.63
600 Water Fund	10,088.08
610 Sewer Fund	9,290.05
950 BC/BS Flexible Benefit	430.00
Grand Total	87,296.53

#### **COMMUNICATIONS/OPEN FORUM**

Barb Smith announced she is running for Cedar County Treasurer in the November 4<sup>th</sup> election. If she is elected she would like to have the Cedar County Driver's License Station open on Fridays.

Superintendent Pete Swisher gave an update on the project to stabilize structures and remove one building at the Thompson Farm in the next ninety days. The property is scheduled to become a maintenance facility for the National Park Service. Any comments regarding the project can be submitted to Cary Wiesner.

**PUBLIC HEARING/NON-CONSENT AGENDA**

Resolution 1223, directing the Mayor to send a letter to the Hoover Presidential Foundation./Move to action.

Motion by Stevenson, second by Shields to approve Resolution 1223. AYES: Stevenson, Shields, Miller, Pierce.  
Absent: Ellyson. Motion carried.

Resolution 1232, adopting a policy regarding the use of city credit cards./Move to action.

Motion by Pierce, second by Miller to approve Resolution 1232. AYES: Pierce, Miller, Stevenson, Shields.  
Absent: Ellyson. Motion carried.

**CITY STAFF REPORTS**

City Administrator Matt Muckler gave an update on the following items and events. The Casey's project is moving forward. The City received a pre-liminary ranking of number six through the REAP city parks and open space grant program. The trail project would allow access between the West Branch Village Mobile Home Community and the Hoover Nature Trail. The project scored well enough by the City Grant Selection Committee and the City is invited as a finalist to attend the selection meeting on Sept. 4th.

The Community center design charrette will be held on September 3rd from 8:00 am to 8:00 pm with community review and input at noon and a community presentation at 7:00 pm.

Muckler had a good meeting with Procter & Gamble, they are aware, have a plan and want to cooperate on the truck traffic situation.

The North Downey bid opening will be on September 11th. There will be a Council goal setting session on September 15th.

**COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

Councilperson Mary Beth Stevenson – Stormwater Best Management Practices Reimbursement program

Stevenson said the Council budgeted \$2,500.00 this fiscal year toward the stormwater reimbursement program. Her recommendation would be to do a match of 50% of a given project and cap the total cost at \$500.00. Types of projects that would receive reimbursement are permeable pavement, green roofs, planting trees to absorb water, rain gardens and rain barrels. There would be an application process that would follow the Iowa stormwater best management practices manual.

**ADJOURNMENT**

Motion to adjourn meeting by Pierce, second by Shields. Motion carried on a voice vote. City Council meeting adjourned at 7:51 p.m.

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Mark Worrell, Mayor

ATTEST: \_\_\_\_\_  
Dawn Brandt, Deputy City Clerk

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
AIR COOLED ENGINE SERVIC	9/15/14	STREETS - SERVICE	ROAD USE TAX	ROADS & STREETS	272.43_
				TOTAL:	272.43_
ALLIANT ENERGY	9/03/14	VARIOUS DEPTS - UTILITIES	GENERAL FUND	POLICE OPERATION	308.85
	9/03/14	VARIOUS DEPTS - UTILITIES	GENERAL FUND	FIRE OPERATION	926.55
	9/03/14	VARIOUS DEPTS - UTILITIES	GENERAL FUND	STREET LIGHTING	2,084.10
	9/03/14	VARIOUS DEPTS - UTILITIES	GENERAL FUND	STREET LIGHTING	122.03
	9/03/14	VARIOUS DEPTS - UTILITIES	GENERAL FUND	STREET LIGHTING	223.95
	9/03/14	VARIOUS DEPTS - UTILITIES	GENERAL FUND	PARK & RECREATION	42.86
	9/03/14	PARK & REC - 219 E GREEN S	GENERAL FUND	PARK & RECREATION	12.26
	9/03/14	PARK & REC - LIONS FIELD	GENERAL FUND	PARK & RECREATION	17.46
	9/03/14	VARIOUS DEPTS - UTILITIES	GENERAL FUND	CLERK & TREASURER	373.46
	9/03/14	VARIOUS DEPTS - UTILITIES	GENERAL FUND	LOCAL CABLE ACCESS	100.00
	9/03/14	VARIOUS DEPTS - UTILITIES	CIVIC CENTER	TOWN HALL	531.95
	9/03/14	VARIOUS DEPTS - UTILITIES	LIBRARY	LIBRARY	623.50
	9/03/14	VARIOUS DEPTS - UTILITIES	WATER FUND	WATER OPERATING	326.43
	9/03/14	VARIOUS DEPTS - UTILITIES	WATER FUND	WATER OPERATING	1,660.16
	9/03/14	VARIOUS DEPTS - UTILITIES	WATER FUND	WATER OPERATING	31.86
	9/03/14	VARIOUS DEPTS - UTILITIES	WATER FUND	WATER OPERATING	1,044.08
	9/03/14	WATER - UTILITIES	WATER FUND	WATER OPERATING	92.52
	9/03/14	VARIOUS DEPTS - UTILITIES	SEWER FUND	SEWER OPERATING	934.47
	9/03/14	VARIOUS DEPTS - UTILITIES	SEWER FUND	SEWER OPERATING	561.26
	9/03/14	VARIOUS DEPTS - UTILITIES	SEWER FUND	SEWER OPERATING	487.22
				TOTAL:	10,504.97_
AMAZON	9/15/14	LIBRARY/ADMIN - SUPPLIES	GENERAL FUND	CLERK & TREASURER	13.30
	9/15/14	LIBRARY/ADMIN - SUPPLIES	LIBRARY	LIBRARY	246.24
	9/15/14	LIBRARY/ADMIN - SUPPLIES	LIBRARY	LIBRARY	6.88
	9/15/14	LIBRARY/ADMIN - SUPPLIES	LIBRARY	LIBRARY	125.09
				TOTAL:	391.51_
BAKER & TAYLOR INC.	9/15/14	LIBRARY - BOOKS	LIBRARY	LIBRARY	681.14_
				TOTAL:	681.14_
BARRON MOTOR SUPPLY	9/15/14	SEWER - SUPPLIES	SEWER FUND	SEWER OPERATING	435.18_
				TOTAL:	435.18_
BEAN & BEAN	9/15/14	CEMETERY - GRAVE OPENINGS	GENERAL FUND	CEMETERY	550.00_
				TOTAL:	550.00_
BP AMOCO	9/15/14	CEM/SEWER/POLICE/FIRE-FUEL	GENERAL FUND	POLICE OPERATION	148.70
	9/15/14	CEM/SEWER/POLICE/FIRE-FUEL	GENERAL FUND	FIRE OPERATION	88.89
	9/15/14	CEM/SEWER/POLICE/FIRE-FUEL	GENERAL FUND	CEMETERY	337.62
	9/15/14	CEM/SEWER/POLICE/FIRE-FUEL	SEWER FUND	SEWER OPERATING	337.62_
				TOTAL:	912.83_
BSN SPORTS INC	9/15/14	PARK&REC - YOUTH SPORTS SU	GENERAL FUND	PARK & RECREATION	1,382.35_
				TOTAL:	1,382.35_
CEDAR COUNTY COOPERATIVE	9/15/14	FIRE - DIESEL FUEL	GENERAL FUND	FIRE OPERATION	1,638.45_
				TOTAL:	1,638.45_
CEDAR COUNTY RECORDER	9/15/14	LEGAL - DOCUMENT RECORDING	GENERAL FUND	LEGAL SERVICES	433.00_
				TOTAL:	433.00_
CEDAR RAPIDS PHOTO COPY INC	9/15/14	LIBRARY - SERVICE	LIBRARY	LIBRARY	23.87

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	23.87
COMMUNITY STATE BANK	9/03/14	FIRE DEPT EXPANSION LOAN P GO DEBT SERVICE	GO DEBT SERVICE	BONDING	8,139.19
	9/03/14	FIRE DEPT EXPANSION LOAN P GO DEBT SERVICE	GO DEBT SERVICE	BONDING	225.38
				TOTAL:	8,364.57
CROELL REDI-MIX INC	9/15/14	ANIMAL CONT - DOG PARK	GENERAL FUND	ANIMAL CONTROL	284.50
	9/15/14	STREETS - GREEN ST PROJECT	GENERAL FUND	ROADS AND STREETS	775.00
	9/15/14	STREETS - ORANGE ST PROJ	GENERAL FUND	ROADS AND STREETS	148.25
	9/15/14	STREETS - GREEN ST PROJECT	GENERAL FUND	ROADS AND STREETS	1,074.75
	9/15/14	STREETS - GREEN ST PROJECT	GENERAL FUND	ROADS AND STREETS	666.00
	9/15/14	PARK&REC - FILL SAND VB CO	GENERAL FUND	PARK & RECREATION	323.36
	9/15/14	SEWER - E MAIN ST PATCH	SEWER FUND	SEWER OPERATING	142.50
				TOTAL:	3,414.36
CULLIGAN WATER TECHNOLOGIES	9/03/14	FIRE - WATER COND RENTAL	GENERAL FUND	FIRE OPERATION	33.95
				TOTAL:	33.95
D & N FENCE COMPANY INC	9/15/14	WATER - FENCE & GATE BY PL	WATER FUND	WATER OPERATING	1,500.00
	9/15/14	WATER - FENCE & GATE BY PL	WATER FUND	WATER OPERATING	2,900.00
				TOTAL:	4,400.00
DEWEYS JACK & JILL	9/15/14	P&R/WATER - SUPPLIES	GENERAL FUND	PARK & RECREATION	116.60
	9/15/14	P&R/WATER - SUPPLIES	WATER FUND	WATER OPERATING	11.54
				TOTAL:	128.14
DORSEY & WHITNEY LLP	9/15/14	LEGAL SERVICES THROUGH 7-3	GENERAL FUND	LEGAL SERVICES	1,745.40
				TOTAL:	1,745.40
ECONO SIGNS LLC	9/15/14	STREETS- SIGNS	ROAD USE TAX	ROADS & STREETS	356.18
				TOTAL:	356.18
EFTPS	9/12/14	FEDERAL WITHHOLDINGS	GENERAL FUND	NON-DEPARTMENTAL	1,505.20
	9/12/14	SOCIAL SECURITY WITHHHOLDI	GENERAL FUND	NON-DEPARTMENTAL	958.58
	9/12/14	MEDICARE WITHHOLDINGS	GENERAL FUND	NON-DEPARTMENTAL	227.07
	9/12/14	FEDERAL WITHHOLDINGS	LIBRARY	NON-DEPARTMENTAL	386.12
	9/12/14	SOCIAL SECURITY WITHHHOLDI	LIBRARY	NON-DEPARTMENTAL	273.99
	9/12/14	MEDICARE WITHHOLDINGS	LIBRARY	NON-DEPARTMENTAL	64.07
	9/12/14	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	POLICE OPERATIONS	401.76
	9/12/14	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	POLICE OPERATIONS	93.96
	9/12/14	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	ROADS & STREETS	135.66
	9/12/14	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	ROADS & STREETS	31.73
	9/12/14	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	LIBRARY	273.99
	9/12/14	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	LIBRARY	64.07
	9/12/14	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	PARK & RECREATION	93.68
	9/12/14	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	PARK & RECREATION	21.91
	9/12/14	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	CEMETERY	173.57
	9/12/14	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	CEMETERY	40.59
	9/12/14	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	MAYOR AND COUNCIL	2.90
	9/12/14	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	CLERK & TREASURER	119.66
	9/12/14	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	CLERK & TREASURER	27.99
	9/12/14	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	LOCAL CABLE ACCESS	34.24
	9/12/14	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	LOCAL CABLE ACCESS	8.01
	9/12/14	FEDERAL WITHHOLDINGS	WATER FUND	NON-DEPARTMENTAL	370.11
	9/12/14	SOCIAL SECURITY WITHHHOLDI	WATER FUND	NON-DEPARTMENTAL	222.78
	9/12/14	MEDICARE WITHHOLDINGS	WATER FUND	NON-DEPARTMENTAL	52.10

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	9/12/14	SOCIAL SECURITY WITHHHOLDI	WATER FUND	WATER OPERATING	222.78
	9/12/14	MEDICARE WITHHOLDINGS	WATER FUND	WATER OPERATING	52.10
	9/12/14	FEDERAL WITHHOLDINGS	SEWER FUND	NON-DEPARTMENTAL	344.47
	9/12/14	SOCIAL SECURITY WITHHHOLDI	SEWER FUND	NON-DEPARTMENTAL	210.66
	9/12/14	MEDICARE WITHHOLDINGS	SEWER FUND	NON-DEPARTMENTAL	49.27
	9/12/14	SOCIAL SECURITY WITHHHOLDI	SEWER FUND	SEWER OPERATING	210.67
	9/12/14	MEDICARE WITHHOLDINGS	SEWER FUND	SEWER OPERATING	49.25
				TOTAL:	6,722.94
ETS CORPORATION	9/03/14	ADMIN - CREDIT CARD FEES	GENERAL FUND	CLERK & TREASURER	9.55
	9/03/14	ADMIN - CREDIT CARD FEES	GENERAL FUND	CLERK & TREASURER	46.48
	9/03/14	WATER/SEWER - CREDIT CARD	WATER FUND	WATER OPERATING	9.97
	9/03/14	WATER/SEWER - CREDIT CARD	SEWER FUND	SEWER OPERATING	9.97
				TOTAL:	75.97
F&B COMMUNICATIONS INC	9/15/14	PARK&REC - HP LAPTOP COMPU	GENERAL FUND	PARK & RECREATION	690.00
	9/03/14	ADMIN - WEBSITE HOSTING	GENERAL FUND	CLERK & TREASURER	29.95
	9/15/14	LIBRARY - COMPUTER SERVICE	LIBRARY	LIBRARY	210.00
				TOTAL:	929.95
FEH ASSOCIATES INC	9/15/14	PARK&REC - PROJ 2014206 RE	GENERAL FUND	PARK & RECREATION	2,360.00
				TOTAL:	2,360.00
FREDERICK MADISON SMITH LIBRARY	9/15/14	LIBRARY - BOOK	LIBRARY	LIBRARY	39.00
				TOTAL:	39.00
GALLS -- AN ARAMARK CO LLC	9/15/14	POLICE - UNIFORMS	GENERAL FUND	POLICE OPERATION	486.83
				TOTAL:	486.83
GAZETTE COMMUNICATIONS	9/15/14	LIBRARY - SUBSCRIPTION	LIBRARY	LIBRARY	72.80
				TOTAL:	72.80
GENERAL PEST CONTROL	9/15/14	LIBRARY - SERVICE	LIBRARY	LIBRARY	70.00
				TOTAL:	70.00
GIERKE-ROBINSON COMPANY INC	9/15/14	STREETS - SUPPLIES	GENERAL FUND	ROADS AND STREETS	1,013.84
				TOTAL:	1,013.84
GREATAMERICA LEASING CORP	9/15/14	ADMIN - COPIER LEASE	GENERAL FUND	CLERK & TREASURER	252.06
				TOTAL:	252.06
HANSEN, TRENT	9/03/14	PARK&REC - SAND VB REFUND	GENERAL FUND	PARK & RECREATION	75.00
				TOTAL:	75.00
HAVLIK-SMITH, TANYA	9/15/14	FIRE - REIMB FOR MED SUPPL	GENERAL FUND	FIRE OPERATION	61.98
				TOTAL:	61.98
HAWKINS INC	9/15/14	WATER - AZONE 15	WATER FUND	WATER OPERATING	803.00
	9/15/14	WATER - AZONE 15	WATER FUND	WATER OPERATING	675.50
				TOTAL:	1,478.50
HHD CLINE COMPANY	9/15/14	CEMETERY - OIL & FILTER	GENERAL FUND	CEMETERY	42.63
				TOTAL:	42.63
HDS WHITE CAP CONSTRUCTION SUPPLY	9/15/14	STREETS - CORDLESS SAW	ROAD USE TAX	ROADS & STREETS	104.19
				TOTAL:	104.19



VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HERB N LOU'S	9/15/14	PARK & REC - VB GIFT CERTI	GENERAL FUND	PARK & RECREATION	100.00
				TOTAL:	100.00
HOLLYWOOD GRAPHICS	9/15/14	PARK&REC - VOLLEYBALL T-SH	GENERAL FUND	PARK & RECREATION	643.10
				TOTAL:	643.10
HORIHAN, MIKE	9/15/14	POLICE - UNIFORM BELTS	GENERAL FUND	POLICE OPERATION	45.56
				TOTAL:	45.56
IMWCA	9/15/14	WATER/SEWER - WORK COMP IN	WATER FUND	WATER OPERATING	1,627.00
	9/15/14	WATER/SEWER - WORK COMP IN	SEWER FUND	SEWER OPERATING	1,627.00
				TOTAL:	3,254.00
INTERNATIONAL INST OF MUNICIPAL CLERKS	9/05/14	ADMIN - CMC APPLICATION FE	GENERAL FUND	CLERK & TREASURER	100.00
				TOTAL:	100.00
IOWA ASSN. MUN. UTILITIES	9/15/14	WATER - EIASO SEPT-NOV	WATER FUND	WATER OPERATING	534.27
				TOTAL:	534.27
IOWA CRIME PREVENTION ASSOCIATION	9/15/14	POLICE - MEMBERSHIP DUES	GENERAL FUND	POLICE OPERATION	50.00
				TOTAL:	50.00
IOWA LEAGUE OF CITIES	9/15/14	ADMIN - IMFOA FALL CONF TR	GENERAL FUND	CLERK & TREASURER	105.00
				TOTAL:	105.00
IOWA LIBRARY ASSOCIATION	9/15/14	LIBRARY - MEMBERSHIP	LIBRARY	LIBRARY	80.00
				TOTAL:	80.00
IOWA ONE CALL	9/15/14	WATER/SEWER - SERVICE	WATER FUND	WATER OPERATING	13.95
	9/15/14	WATER/SEWER - SERVICE	SEWER FUND	SEWER OPERATING	13.95
				TOTAL:	27.90
IOWA PARK AND RECREATION ASSOCIATION	9/15/14	PARK&REC - FALL WORKSHOP	GENERAL FUND	PARK & RECREATION	130.00
				TOTAL:	130.00
IOWA PRISON INDUSTRIES	9/15/14	STREETS- SIGN	ROAD USE TAX	ROADS & STREETS	100.90
				TOTAL:	100.90
IOWA STATE UNIVERSITY, TREASURER'S OFF	9/15/14	PARK&REC - INSECT PRESENTA	GENERAL FUND	PARK & RECREATION	237.06
				TOTAL:	237.06
JOEY DEAN WENNDT	9/15/14	FIRE - SEPT FIRE TRAINING	GENERAL FUND	FIRE OPERATION	150.00
				TOTAL:	150.00
JOHN DEERE FINANCIAL	9/03/14	CEMETERY/SEWER - SUPPLIES	GENERAL FUND	CEMETERY	186.46
	9/03/14	CEMETERY/SEWER - SUPPLIES	SEWER FUND	SEWER OPERATING	219.92
	9/03/14	CEMETERY/SEWER - SUPPLIES	SEWER FUND	SEWER OPERATING	79.96
				TOTAL:	486.34
JOHN E REID AND ASSOCIATES INC	9/15/14	POLICE - TRAINING	GENERAL FUND	POLICE OPERATION	500.00
				TOTAL:	500.00
JOHNSON COUNTY REFUSE INC.	9/03/14	RECYCLING - AUGUST 2014	GENERAL FUND	SOLID WASTE	3,705.00
				TOTAL:	3,705.00
KEVIN D OLSON	9/15/14	LEGAL SERVICES FOR SEPT 20	GENERAL FUND	LEGAL SERVICES	1,500.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	1,500.00
KINGDOM GRAPHICS LLC	9/15/14	PARK&REC -FLAG FOOTBALL SH	GENERAL FUND	PARK & RECREATION	372.00_
				TOTAL:	372.00
L. L. PELLING CO. INC	9/15/14	STREETS - PREMIX	ROAD USE TAX	ROADS & STREETS	162.00_
				TOTAL:	162.00
LIBERTY COMMUNICATIONS	9/03/14	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	POLICE OPERATION	150.99
	9/03/14	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	FIRE OPERATION	122.71
	9/03/14	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	FIRE OPERATION	39.02
	9/03/14	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	PARK & RECREATION	135.02
	9/03/14	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	CLERK & TREASURER	257.16
	9/03/14	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	LOCAL CABLE ACCESS	57.27
	9/03/14	VARIOUS DEPTS - PHONE SERV	CIVIC CENTER	TOWN HALL	37.92
	9/03/14	VARIOUS DEPTS - PHONE SERV	LIBRARY	LIBRARY	172.97
	9/03/14	VARIOUS DEPTS - PHONE SERV	ROAD USE TAX	ROADS & STREETS	43.46
	9/03/14	VARIOUS DEPTS - PHONE SERV	WATER FUND	WATER OPERATING	43.45
	9/03/14	VARIOUS DEPTS - PHONE SERV	SEWER FUND	SEWER OPERATING	43.45_
				TOTAL:	1,103.42
LINN COUNTY R.E.C.	9/15/14	STREETS - UTILITIES	GENERAL FUND	STREET LIGHTING	77.34_
				TOTAL:	77.34
LYNCH'S PLUMBING INC	9/15/14	WATER - CURB STOP E GREEN	WATER FUND	WATER OPERATING	1,644.60_
				TOTAL:	1,644.60
MAIN STREET WEST BRANCH	9/15/14	COMM & CULT - HHTD BAND	GENERAL FUND	COMM & CULTURAL DEVEL	350.00_
				TOTAL:	350.00
MATT PARROTT/STOREY KENWORTHY	9/15/14	ADMIN - WINDOW ENVELOPES	GENERAL FUND	CLERK & TREASURER	123.73_
				TOTAL:	123.73
MIDWEST JANITORIAL SERVICE INC	9/15/14	LIB/TH/ADMIN/POLICE - CLEA	GENERAL FUND	POLICE OPERATION	43.98
	9/15/14	LIB/TH/ADMIN/POLICE - CLEA	GENERAL FUND	CLERK & TREASURER	79.17
	9/15/14	LIB/TH/ADMIN/POLICE - CLEA	CIVIC CENTER	TOWN HALL	224.32
	9/15/14	LIB/TH/ADMIN/POLICE - CLEA	LIBRARY	LIBRARY	299.09_
				TOTAL:	646.56
MISCELLANEOUS V CAMIE KELLEY	9/03/14	CAMIE KELLEY:DAYCAMP REFUN	GENERAL FUND	PARK & RECREATION	40.00
GILLIAN STEELE	9/03/14	GILLIAN STEELE:DAYCAMP REF	GENERAL FUND	PARK & RECREATION	160.00_
				TOTAL:	200.00
MONTGOMERY, LORI	9/03/14	PARK & REC - REFUND IA GYM	GENERAL FUND	PARK & RECREATION	170.00_
				TOTAL:	170.00
MUNICIPAL SUPPLY INC.	9/15/14	WATER - RADIO READ SUPPLIE	WATER FUND	WATER OPERATING	10,521.00_
				TOTAL:	10,521.00
ORIENTAL TRADING CO. INC.	9/15/14	PARK&REC - CRAFT SUPPLIES	GENERAL FUND	PARK & RECREATION	583.45_
				TOTAL:	583.45
OVERDRIVE INC	9/15/14	LIBRARY - EBOOK	LIBRARY	LIBRARY	12.99
	9/15/14	LIBRARY - EBOOKS	LIBRARY	LIBRARY	29.98
	9/15/14	LIBRARY - EBOOKS	LIBRARY	LIBRARY	83.93
	9/15/14	LIBRARY - EBOOKS	LIBRARY	LIBRARY	25.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
				TOTAL:	152.88
PDT SERVICES	9/15/14	FIRE - SERVICE ICE MACHINE	GENERAL FUND	FIRE OPERATION	138.32_
				TOTAL:	138.32
PITNEY BOWES PURCHASE POWER	9/15/14	ADMIN/WATER/SEWER/P&R-POST	GENERAL FUND	PARK & RECREATION	418.08
	9/15/14	ADMIN/WATER/SEWER/P&R-POST	GENERAL FUND	CLERK & TREASURER	193.97
	9/15/14	LIBRARY - POSTAGE	LIBRARY	LIBRARY	1,000.00
	9/15/14	ADMIN/WATER/SEWER/P&R-POST	WATER FUND	WATER OPERATING	193.98
	9/15/14	ADMIN/WATER/SEWER/P&R-POST	SEWER FUND	SEWER OPERATING	193.97_
				TOTAL:	2,000.00
PLUNKETT'S PEST CONTROL INC	9/15/14	ADMIN - PEST CONTROL	GENERAL FUND	CLERK & TREASURER	47.59
	9/15/14	TOWN HALL - PEST CONTROL	CIVIC CENTER	TOWN HALL	45.76_
				TOTAL:	93.35
PORT 'O' JONNY INC.	9/15/14	PARK&REC - SERVICE	GENERAL FUND	PARK & RECREATION	87.00
	9/15/14	CEMETERY - SERVICE	GENERAL FUND	CEMETERY	87.00_
				TOTAL:	174.00
PYRAMID SERVICES INC.	9/15/14	CEMETERY - JD BLADES	GENERAL FUND	CEMETERY	129.90_
				TOTAL:	129.90
QUALITY ENGRAVED SIGNS	9/15/14	ADMIN - NAMEPLATE	GENERAL FUND	CLERK & TREASURER	16.75_
				TOTAL:	16.75
QUILL CORP	9/15/14	ANIMAL CONT - SUPPLIES	GENERAL FUND	ANIMAL CONTROL	154.90
	9/15/14	ANIMAL CONTROL - SUPPLIES	GENERAL FUND	ANIMAL CONTROL	25.27
	9/15/14	ANIMAL CONT- SUPPLIES	GENERAL FUND	ANIMAL CONTROL	46.47
	9/15/14	PARK&REC - COPY PAPER	GENERAL FUND	PARK & RECREATION	31.90
	9/15/14	ADMIN - OFFICE SUPPLIES	GENERAL FUND	CLERK & TREASURER	50.56
	9/15/14	ADMIN - DOCUMENT FRAMES	GENERAL FUND	CLERK & TREASURER	80.95
	9/15/14	ADMIN - OFFICE SUPPLIES	GENERAL FUND	CLERK & TREASURER	38.69
	9/15/14	ADMIN - CARDSTOCK	GENERAL FUND	CLERK & TREASURER	8.79
	9/15/14	LIBRARY - OFFICE SUPPLIES	LIBRARY	LIBRARY	5.99
	9/15/14	LIBRARY - POSTAGE LABELS	LIBRARY	LIBRARY	28.76
	9/15/14	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	47.99
	9/15/14	LIBRARY - OFFICE SUPPLIES	LIBRARY	LIBRARY	12.24
	9/15/14	LIBRARY - CHAIR	LIBRARY	LIBRARY	197.99_
				TOTAL:	730.50
RACOM CORPORATION	9/15/14	POLICE - SERVICE	GENERAL FUND	POLICE OPERATION	138.50_
				TOTAL:	138.50
RIVER PRODUCTS COMPANY INC	9/15/14	STREETS - ROADSTONE	ROAD USE TAX	ROADS & STREETS	569.44_
				TOTAL:	569.44
ROSETTA STONE LTD	9/15/14	LIBRARY - TMM ONLINE SOFTW	LIBRARY	LIBRARY	250.00_
				TOTAL:	250.00
SHANELLE M PEDEN	9/15/14	CABLE - VIDEOTAPING	GENERAL FUND	LOCAL CABLE ACCESS	75.00
	9/15/14	CABLE - VIDEOTAPING	GENERAL FUND	LOCAL CABLE ACCESS	150.00_
				TOTAL:	225.00
ST. PAUL STAMP WORKS INC.	9/15/14	ANIMAL CONTROL - DOG PARK	GENERAL FUND	ANIMAL CONTROL	64.07_
				TOTAL:	64.07

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
STANARD & ASSOCIATES INC	9/15/14	POLICE - SELECTION TEST	GENERAL FUND	POLICE OPERATION	36.00_
				TOTAL:	36.00_
TAC 10 INC	9/15/14	POLICE - SOFTWARE MAINTENA	GENERAL FUND	POLICE OPERATION	880.00_
				TOTAL:	880.00_
TERENCE J GOERDT	9/15/14	ADMIN - BUILDING INSPECTIO	GENERAL FUND	CLERK & TREASURER	350.00_
				TOTAL:	350.00_
TIPTON ELECTRIC MOTORS	9/15/14	SEWER - EQUIPMENT	SEWER FUND	SEWER OPERATING	1,345.61_
				TOTAL:	1,345.61_
TREASURER STATE OF IOWA	9/09/14	IOWA SALES TAX ACH PAYMENT	WATER FUND	WATER OPERATING	2,538.70
	9/09/14	IOWA SALES TAX ACH PAYMENT	SEWER FUND	WATER OPERATING	423.33_
				TOTAL:	2,962.03
TRUGREEN PROCESSING CENTER	9/15/14	PARK&REC - LIONS FIELD SER	GENERAL FUND	PARK & RECREATION	145.00_
				TOTAL:	145.00_
TUMBLEWEED PRESS INC	9/15/14	LIBRARY - SUBSCRIPTION	LIBRARY	LIBRARY	299.00_
				TOTAL:	299.00_
UNIVERSITY OF IOWA: STATE HYGIENIC LAB	9/15/14	WATER - TESTING	WATER FUND	WATER OPERATING	25.00_
				TOTAL:	25.00_
UPS	9/03/14	SEWER - SHIPPING	SEWER FUND	SEWER OPERATING	25.14
	9/15/14	SEWER - SHIPPING	SEWER FUND	SEWER OPERATING	25.14_
				TOTAL:	50.28
US BANK EQUIPMENT FINANCE	9/15/14	LIBRARY - COPIER CONTRACT	LIBRARY	LIBRARY	70.42_
				TOTAL:	70.42_
VEENSTRA & KIMM INC.	9/15/14	STREETS-OLIPHANT SIDEWALK	GENERAL FUND	ROADS AND STREETS	375.00
	9/15/14	STREETS - N DOWNEY CULVERT	GENERAL FUND	ROADS AND STREETS	1,971.36
	9/15/14	STREETS -TERROR TRAIL BOUN	GENERAL FUND	ROADS AND STREETS	271.50
	9/15/14	PARK&REC - ENG REC PROJECT	GENERAL FUND	PARK & RECREATION	630.00
	9/15/14	STREETS - ENG FOR CIP	ROAD USE TAX	ROADS & STREETS	612.00
	9/15/14	WATER-OLIP & COLL WATER MA	WATER FUND	WATER OPERATING	2,720.80
	9/15/14	SEWER - ENG SAN SYS REHAB	SEWER FUND	SEWER OPERATING	205.00
	9/15/14	SEWER - ENG DRAINAGE ISSUE	SEWER FUND	SEWER OPERATING	268.80
	9/15/14	SEWER - SAN SEWER PH 2 & 3	SEWER FUND	SEWER OPERATING	2,000.00_
				TOTAL:	9,054.46_
WALMART COMMUNITY/GEMBE	9/15/14	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	188.68
	9/15/14	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	13.40
	9/15/14	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	8.94_
				TOTAL:	211.02_
WEST BRANCH ANIMAL CLINIC	9/15/14	ANIMAL CONTROL - STRAY CAT	GENERAL FUND	ANIMAL CONTROL	607.00_
				TOTAL:	607.00_
WEST BRANCH REPAIRS	9/15/14	FIRE - BATTERIES	GENERAL FUND	FIRE OPERATION	213.98
	9/15/14	STREETS - DUMP TRUCK SERVI	ROAD USE TAX	ROADS & STREETS	529.23_
				TOTAL:	743.21_
WEST BRANCH TIMES	9/15/14	LEGAL/COM&CULT/AC-PUBLICAT	GENERAL FUND	ANIMAL CONTROL	87.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	9/15/14	LEGAL/COM&CULT/AC-PUBLICAT	GENERAL FUND	COMM & CULTURAL DEVEL	224.00
	9/15/14	LEGAL/COM&CULT/AC-PUBLICAT	GENERAL FUND	LEGAL SERVICES	641.93
				TOTAL:	952.93
WESTRUM LEAK DETECTION INC.	9/15/14	WATER - LEAK DETECTION SUR	WATER FUND	WATER OPERATING	1,000.00
				TOTAL:	1,000.00
WEX BANK	9/03/14	POLICE - FUEL	GENERAL FUND	POLICE OPERATION	149.00
	9/15/14	POLICE/STREETS - FUEL	GENERAL FUND	POLICE OPERATION	743.95
	9/15/14	POLICE/STREETS - FUEL	ROAD USE TAX	ROADS & STREETS	276.76
				TOTAL:	1,169.71
**PAYROLL EXPENSES	9/01/2014 - 9/30/2014	GENERAL FUND		POLICE OPERATION	6,962.07
		GENERAL FUND		ROADS AND STREETS	2,434.53
		GENERAL FUND		PARK & RECREATION	1,576.20
		GENERAL FUND		CEMETERY	2,956.70
		GENERAL FUND		MAYOR AND COUNCIL	200.00
		GENERAL FUND		CLERK & TREASURER	1,994.74
		GENERAL FUND		LOCAL CABLE ACCESS	552.18
		LIBRARY		LIBRARY	4,419.33
		WATER FUND		WATER OPERATING	3,935.50
		SEWER FUND		SEWER OPERATING	3,696.89
				TOTAL:	28,728.14

## ===== FUND TOTALS =====

001	GENERAL FUND	57,930.68
022	CIVIC CENTER	839.95
031	LIBRARY	10,070.38
110	ROAD USE TAX	3,026.59
112	TRUST AND AGENCY	1,523.72
226	GO DEBT SERVICE	8,364.57
600	WATER FUND	34,773.18
610	SEWER FUND	13,940.70

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GRAND TOTAL: 130,469.77

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VENDOR SORT KEY

DATE

DESCRIPTION

FUND

DEPARTMENT

AMOUNT\_

WAGeworks

8/27/14 FLEX - HCfSA2014 PAYMENT

BC/BS FLEXIBLE BEN INVALID DEPARTMENT

395.00

8/27/14 FLEX - HCfSA2014 PMT

BC/BS FLEXIBLE BEN INVALID DEPARTMENT

355.00

TOTAL:

750.00

===== FUND TOTALS =====

950 BC/BS FLEXIBLE BENEFIT 750.00

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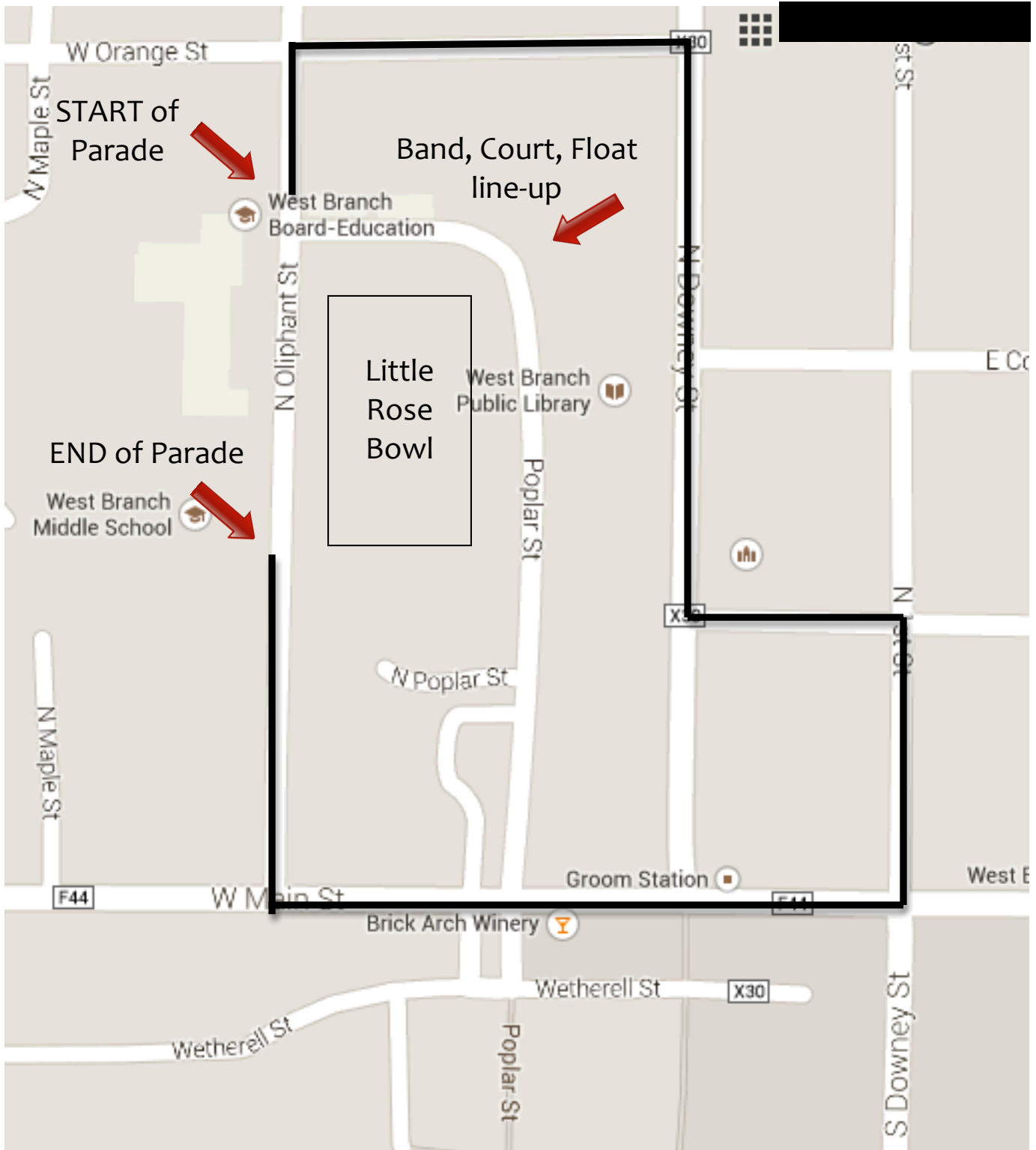
GRAND TOTAL: 750.00

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TOTAL PAGES: 1

West Branch High School Homecoming Parade, Wednesday, September 24, 2014 – 6 p.m.

- All parade entries are to be lined up in front of the bus barns on Poplar St. and will wrap around the field. The parade will be led by the American Legion Post, WBHS Band, Grand Marshals, Crown Bearers, and Court Members. All other floats and entries will be lined up on Poplar St. along the east side of the football field.
- After the parade, all participants are invited to stay for the coronation and pep rally at the Little Rose Bowl (Hoover Gym: rain location).
- **Please direct all questions or concerns to Abby Noelck (WBHS Spanish Teacher/Student Government Adviser), 319-643-7216, [anoelck@west-branch.k12.ia.us](mailto:anoelck@west-branch.k12.ia.us)**



**RESOLUTION 1233**

BE IT RESOLVED by the City Council of the City of West Branch, Iowa, Cedar County, that the Street Finance Report for Fiscal Year 2014, prepared by Deputy City Clerk Dawn Brandt, be approved and forwarded to the Iowa Department of Transportation.

\* \* \* \* \*

Passed and approved this 15th day of September, 2014.

\_\_\_\_\_  
Mark Worrell, Mayor

ATTEST:\_\_\_\_\_  
Matt Muckler, City Administrator/Clerk



## City Street Financial Report

City Name	City Number
WEST BRANCH	8252

Fiscal Year
2014

### Welcome Page!

**Welcome to the Iowa Department of Transportation, Office of Local Systems, City Street Financial Report (SFR)**

Complete the City SFR according to the instructions that are available on the Iowa DOT SFR website located [here](#).

Please direct all questions, comments, and feedback about the City SFR and the on-line process, to: Tammi Bell at [tammi.bell@dot.iowa.gov](mailto:tammi.bell@dot.iowa.gov), 515-239-1529.

Thank you for using the City SFR on-line process.

## City Street Financial Report

City Name	City Number
WEST BRANCH	8252

Fiscal Year
2014

### Cover Sheet

Now therefore let it be resolved that the city council of WEST BRANCH, Iowa  
(city name)

on 09/15/2014 did hereby approve and adopt the annual  
(month/day/year)

City Street Financial Report from July 1, 2013 to June 30, 2014.  
(year) (year)

#### Contact Information

Name	E-mail Address	Street Address	City	ZIP Code
Matt Muckler	matt@westbranchiowa.org	110 N Poplar Street, PO Box 218	West Branch	52358-0000
Hours	Phone	Extension	Alternate Phone	
8 AM to 4 PM	(319) 643-5888		(319) 530-1320	

#### Preparer Information

Name	E-mail Address	Phone	Extension
Dawn Brandt	dawn@westbranchiowa.org	(319) 643-5888	

#### Mayor Information

Name	E-mail Address	Street Address	City	ZIP Code
Mark Worrell	mark@westbranchiowa.org	110 N. Poplar Street	West Branch	52358-0000
Phone	Extension			
(319) 643-5888				

Resolution Number 1233

Mark Worrell  
Signature Mayor

Matt Muckler  
Signature City Clerk

## City Street Financial Report

City Name	City Number
WEST BRANCH	8252

Fiscal Year
2014

### Summary Statement Sheet

Column 1    Column 2    Column 3    Column 4  
Road Use    Other Street    Street Debt    Totals  
Tax Fund    Monies

Round Figures to Nearest Dollar

A. BEGINNING BALANCE				
1. July 1 Balance	43,071	176,258	0	219,329
2. Adjustments (Note on Explanation Sheet)		-149,364	149,364	0
3. Adjusted Balance	43,071	26,894	149,364	219,329
B. REVENUES				
1. Road Use Tax	231,860			231,860
2. Transfer of Jurisdictions Fund				
3. Property Taxes		257,093		257,093
4. Special Assessments				
5. Miscellaneous				
6. Proceeds from Bonds, Notes, and Loans				0
7. Interest Earned				
<b>8. Total Revenues (Lines B1 thru B7)</b>	231,860	257,093		488,953
<b>C. Total Funds Available (Line A3 + Line B8)</b>	274,931	283,987	149,364	708,282

Column 1    Column 2    Column 3    Column 4  
Road Use    Other Street    Street Debt    Totals  
Tax Fund    Monies

Round Figures to Nearest Dollar

EXPENSES				
D. Maintenance				
1. Roadway Maintenance	136,712	193,980		330,692
2. Snow and Ice Removal	17,267	53,963		71,230
E. Construction, Reconstruction and Improvements				
1. Engineering	5,048			5,048
2. Right of Way Purchased				
3. Street/Bridge Construction				
4. Traffic Services				
<b>F. Administration</b>		9,149		9,149
<b>G. Equipment (Purchased or Leased)</b>	7,350			7,350
<b>H. Miscellaneous</b>				
J. Street Debt				
1. Bonds, Notes, and Loans - Principal Paid			74,682	74,682
2. Bonds, Notes and Loans - Interest Paid			3,384	3,384
TOTALS				
<b>K. Total Expenses (Lines D thru J)</b>	166,377	257,092	78,066	501,535
<b>L. Ending Balance (Line C-K)</b>	108,554	26,895	71,298	206,747
<b>M. Total Funds Accounted For (K + L = C)</b>	274,931	283,987	149,364	708,282

## City Street Financial Report

City Name	City Number
WEST BRANCH	8252

Fiscal Year
2014

### Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B5 on the Summary Statement Sheet) (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt	
Line B5 Totals			

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees, bond fees etc. (See instructions)	Column 2 Other Street Monies	Column 3 Street Debt	
Line H Totals			

## City Street Financial Report

City Name	City Number
WEST BRANCH	8252

Fiscal Year
2014

### Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1 or after	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30	
<input type="checkbox"/>	General Obligation	Equipment	401	02/15/2013	149,364	100%	2015	149,364	74,682	3,384	74,682	3,384	74,682	
			New Bond Totals		0	0	Totals	149,364	74,682	3,384	74,682	3,384	74,682	

## City Street Financial Report

City Name	City Number
WEST BRANCH	8252

Fiscal Year
2014

### Project Final Costs Sheet

For construction, reconstruction, and improvement projects with costs equal to or greater than 90% of the bid threshold in effect as the beginning of the fiscal year.

#### Section A

Check here if there are no entries for this year ☒

Line No.	1. Project Number	2. Estimated Cost	3. Project Type	4. Public Letting?	5. Location/Project Description (limits, length, size of structure)	
1						

#### Section B

		Contract Work			City Labor				
Line No.	1. Project Number	6. Contractor Name	7. Contract Price	8. Additions/Deductions	9. Labor	10. Equipment	11. Materials	12. Overhead	13. Total
1									

## City Street Financial Report

City Name	City Number
WEST BRANCH	8252

Fiscal Year
2014

### Road/Street Equipment Inventory Sheet

Check here if there are no reportable equipment ☐

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used on Project this FY?	8. Status	
Truck	1991	International Series 4900 with plow	10,550					No	No Change	
Truck	2002	Ford Ranger	5,200					No	No Change	
Pickup #4	2003	Ford Ranger	9,300					No	No Change	
Truck	2004	Ford F-350 1 Ton	29,500					No	No Change	
Loader	1984	Caterpillar	60,000					No	No Change	
Plow Truck	2000	Oshkosh P1823	146,000					No	No Change	
Pickup #3	1997	Ford Ranger	24,000					No	No Change	
Dump Trk	1997	Ford F70	24,000					No	No Change	
Truck	2012	Dodge Ram 1500 ST	20,598					No	No Change	
Skid Loader	2012	Cat 262C Skid	36,788					No	No Change	
Street Sweeper	2013	Elgin Pelican NP	165,203					No	No Change	

## City Street Financial Report

City Name	City Number
WEST BRANCH	8252

Fiscal Year
2014

### Explanation Sheet

Comments
<p>Column 3 Street debt balance, line G equipment for \$149,364 from the FY13 report was entered in the wrong column. The \$149,364 was an expense for equipment that was paid from other street general fund monies and should have been included in the equipment line G in column 2 for a total of \$165,203.</p> <p>Column 3, line G equipment should have been zero as no debt was paid off in FY13, and that was the balance of the street debt loan.</p> <p>FY13 Line K, column 2 balance should have been \$344,467, column 3 balance should have been zero. The FY13 ending balance line L column 2 should have been \$26,894 and column 3 should have been \$149,364.</p> <p>Adjustments to correct the column error were made on the FY14 street finance report on line 2 in column 2 and 3.</p>



## City Street Financial Report

City Name	City Number
WEST BRANCH	8252

Fiscal Year
2014

### Monthly Payment Sheet

Month	Road Use Tax Payments	Transfer of Jurisdictions Payments
JULY	\$19,015.61	
AUGUST	\$22,515.29	
SEPTEMBER	\$20,903.30	
OCTOBER	\$24,575.88	
NOVEMBER	\$17,557.93	
DECEMBER	\$18,297.75	
JANUARY	\$18,128.80	
FEBRUARY	\$22,044.20	
MARCH	\$21,786.73	
APRIL	\$14,773.45	
MAY	\$10,890.99	
JUNE	\$21,370.45	
<b>Totals</b>	\$231,860.38	

RESOLUTION NO. 1234

RESOLUTION APPROVING PARTIAL PAYMENT ESTIMATE NUMBER FOUR (FINAL) IN THE AMOUNT OF THE RETAINAGE (\$11,604.08) TO VISU-SEWER, INC. OF PEWAUKEE, WI AND ACCEPTING THE WEST BRANCH, IOWA SANITARY SEWER REHABILITATION – PHASE I PROJECT AS SUBSTANTIALLY COMPLETED.

WHEREAS, Visu-Sewer, Inc. of Pewaukee, WI was awarded the construction contract for the West Branch, Iowa Sanitary Sewer Rehabilitation – Phase I Project (the “Project”) by the West Branch City Council on December 2, 2013; and

WHEREAS, Project Engineer Dave Schechinger, PE, with Veenstra & Kimm, Inc. has declared that said Project has now been completed in accordance with the drawings and specifications on the Project; and

WHEREAS, Veenstra & Kimm, Inc. has declared that said Project has now been completed based on observations during construction, certification by the material suppliers, testing performed, and an on-site review of the completed construction by Project Engineer Dave Schechinger, P.E.; and

WHEREAS, it is now necessary for the City Council to accept the aforementioned Project as substantially completed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the West Branch, Iowa, that Partial Payment Estimate Number Four (final) in the amount of the retainage (\$11,604.08) to Visu-Sewer, Inc. of Pewaukee, WI is approved the West Branch, Iowa Sanitary Sewer Rehabilitation – Phase I Project is accepted as substantially completed

\* \* \* \* \*

Passed and approved this 15<sup>th</sup> day of September, 2014.

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Mark Worrell, Mayor

ATTEST:

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Matt Muckler, City Administrator/Clerk



**VEENSTRA & KIMM, INC.**

860 22nd Avenue - Suite 4 • Coralville, Iowa 52241-1565  
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

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September 3, 2014

Matt Muckler  
City Administrator  
City of West Branch  
110 Poplar Street  
P.O. Box 218  
West Branch, IA 52358

WEST BRANCH, IOWA  
SANITARY SEWER REHABILITATION — PHASE 1  
CERTIFICATE OF COMPLETION

Enclosed are two copies of the Certificate of Completion for the project. The final contract price is \$232,081.51. The certificate should be executed by the Mayor after the City Council has approved acceptance of the project.

Please sign both copies of the Certificate of Completion. Forward one copy to our office and keep the other copy for your files.

Partial Payment Estimate No. 4 (final) in the amount of the retainage will be submitted to the City after 31 days has elapsed from the date of acceptance of the project by the City.

Should you have any questions or comments concerning the enclosed information, please contact us at 319-466-1000.

VEENSTRA & KIMM, INC.

Eric Gould  
EDG:mmc  
368104  
Enclosure

## ***CERTIFICATE OF COMPLETION***

### **SANITARY SEWER REHABILITATION — PHASE 1 WEST BRANCH, IOWA**

September 2, 2014

We hereby certify that we have made an on-site review of the completed construction of the SANITARY SEWER REHABILITATION — PHASE 1 under the Contract as performed by Visu-Sewer, Inc. of Pewaukee, Wisconsin.

As Engineers for the project it is our opinion that the work performed is in substantial accordance with the plans and specifications, and that the final amount of the contract is Two Hundred Thirty-Two Thousand Eighty-One and 51/100 Dollars (\$232,081.51).

**VEENSTRA & KIMM, INC.**

Accepted: **CITY OF WEST BRANCH, IOWA**

By  \_\_\_\_\_

By \_\_\_\_\_

Title Project Engineer

Title Mayor

Date September 3, 2014

Date \_\_\_\_\_

Shanelle M. Peden  
557 N 4<sup>th</sup> Street  
West Branch, IA 52538-9661

September 3<sup>rd</sup>, 2014

City of West Branch  
110 N Poplar Street  
P.O. Box 218  
West Branch, IA 52358-0218

Dear City Administrator Matt Muckler, Mayor Mark A. Worrell, and Members of the City Council,

Please accept this letter as my resignation from the position of Administrative Assistant for the City of West Branch, Iowa. My decision to resign was made after long and careful deliberation, as I consider West Branch my home and have a strong connection to this community. Going forward, I plan to work towards fulfilling my personal and professional goals. I am asking that my last day of employment be Friday, October 31<sup>st</sup>, 2014.

It was a pleasure to work for and learn from the citizens of West Branch, and I am thankful to have been given the opportunity to serve in that capacity. The City of West Branch will always have a special place in my heart, and I wish you all continued success in the future.

Sincerely,

A handwritten signature in cursive script that reads "Shanelle M. Peden".

Shanelle M. Peden

## Deputy City Clerk Recruitment Information

### Advertising:

WB Times and West Liberty, Tipton, Solon, North Liberty, and Mt. Vernon papers, 2 x 2 box ad for 3 weeks (September 18 and 25, October 2)	\$279.00
The Gazette Career Corridors Online – (September 16-October 6)	\$289.00
Iowa League of Cities Website (September 16-October 6)	Free
Clerk Net (September 16-October 6)	Free
City of West Branch Website (September 16-October 6)	Free
Iowa Workforce Development Website (September 16-October 6)	<u>Free</u>
Total	\$568.00

The following job summary would be advertised:

The City of West Branch, Iowa seeks a full-time deputy city clerk to perform a variety of duties under the direction of the city administrator/clerk. Up to \$35,396 DOQ plus excellent benefits. Applications available at [www.westbranchiowa.org](http://www.westbranchiowa.org). City employment application, resume, cover letter and three professional references must be mailed to City of West Branch, Attn: Deputy City Clerk Candidate Search, PO Box 218, West Branch, IA 52358 or e-mailed to [dawn@westbranchiowa.org](mailto:dawn@westbranchiowa.org) by noon on October 6, 2014. EOE.

### Proposed Recruitment Schedule:

Tuesday, September 16, 2014– Officially post the position.

Monday, October 6, 2014 – Application deadline and review of applications.

Week of October 13, 2014 – Interviews.

Monday, October 20, 2014 – City administrator appointment submitted for Council approval.

Thursday, November 3, 2014 – Tentative start date for new Deputy City Clerk.

### Identification

Position Title: DEPUTY CITY CLERK  
Department: ADMINISTRATION  
Immediate Supervisor: CITY ADMINISTRATOR  
Classification: FULL-TIME, HOURLY

### Job Summary

Performs a variety of duties under the supervision of city administrator/clerk. Completes all administrative utility billing and payroll functions. Organizes and maintains files. Performs customer service duties and answers general questions about city services. Self motivated to meet deadlines on various reports, written materials and internal office procedures. Assists with accounting functions. Operates the City Office independently when co-workers are absent.

The duties of the job would include, but are not limited to, these areas:

1. Completes all administrative duties associated with utility billing and payroll systems.
2. Prepares and/or helps prepare agenda and packet information for City Council, Planning and Zoning Commission, and other city board and commission meetings.
3. Prepares correspondence from City Administrator or department directors as directed.
4. Tracks and orders supplies as needed for office.
5. Processes building permits and related documents as directed by city administrator/clerk and zoning administrator.
6. Explains recycling and solid waste program to new and current residents.
7. Creates and maintains paper and electronic files for proper storage of city information.
8. Creates and distributes forms for efficient recording of city operations.
9. Responsible for city newsletter preparation and distribution.
10. Research and prepare grant applications.
11. Prepare marketing documents and packets for the City.
12. Responsible for issuing and maintaining animal control registrations.
13. Maintain cemetery records and files.
14. Assist Park & Rec Director in accepting and maintaining Park & Recreation registrations and program information.
15. Creates and posts informational slides for Local Access Channel.
16. Maintains city website.
17. Provides technical assistance and training regarding procedures, specialized applications of computer programs, resources, and use of forms and information for the records management program to meet the goals of the City.
18. Ensures the preparation of minutes and other documents; including the publication, filing, indexing and storage of all proceedings of the City Council.
19. Tracks board and commissions appointments.
20. Performs significant computer work, copiers, and general office equipment.
21. Receives mail, applications, administrative forms, work orders, registration forms, reservation requests or other documents from the public and/or employees; prepares documents for processing; receives and records payments.
22. Ensures that all official City business is advertised.

23. Regularly attends training pursuant to municipal clerk duties and responsibilities; makes recommendations to City Council and/or City Staff.
24. Posts and advertises official meetings, public hearings, and other documents of public interest; maintains affidavit of publications and postings.
25. Coordinates office activities with those of other departments and outside agencies and organizations; prepares and presents staff reports and other necessary correspondence.
26. Interacts with citizens, candidates, management, and staff on a variety of often complex and sensitive issues.
27. Maintains efficient and accurate records management system including retention and disposition.
28. Assists in development and administration of departmental budget; exercises management control over expenditures. Performs research and composes reports based on findings. Makes recommendations based on research findings.
29. Prepares documents, records, and forms, requiring knowledge of department programs and services, in a clearly organized fashion with proper sentence construction, grammar, and punctuation.
30. Performs other duties as assigned.

#### Minimum Education, Experience and Certification

A two-year AA degree in related field and three years of experience as a clerk or deputy city clerk or an equivalent combination of education and experience is required.

#### Knowledge, Skills and Abilities

Excellent written and verbal communication skills are required, including knowledge of grammar, spelling, punctuation, formatting, and clerical operations; ability to use a wide range of media equipment, web software, knowledge of office practices, equipment, and materials; knowledge of local government and its functions; knowledge of administration policies and procedures. Skills in basic mathematical calculations and accounting; customer service skills including the handling of complaints in person and on the telephone. Proficient in computer software applications and new technology. Ability to establish and maintain files; ability to compile, analyze, and display data for written reports; ability to use a variety of computer software products for word processing, spreadsheet, data base functions, online systems; ability to follow oral and written directives; ability to work with the public and fellow employees, ability to work independently with little supervision; ability to work with the public under stressful conditions. Desire to attend meetings that relate to job duties.

**SALARY:** As established by the City Council with recommendation by the City Administrator.

**HIRING:** Approval of the City Council with recommendation by the City Administrator.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel so classified in this position.

Job Description Approved by City Administrator: September 11, 2014  
Subject to change by the City Council at any time.



### Storm Study Results for Pedersen Valley

	Pedersen Valley Storm Study			
	On site			
	Pre	Post	Post	Post
Size (acre)	14.5	14.5	14.5	14.5
Land Use	Row Crop (SR+CR)	Ball Field & Park	Residential Housing	Residential Housing
Impervious Area (Acre)	0	8 acre	Sudas (recommendation)	Weighted
Water Shed Length (ft)	970	970	970	970
TOC (Min)	15	15	15	15
Runoff Coefficient	0.17	0.41	0.41	0.41
NRCS CN	82	98 & 80	87	98 & 65 (1/2 lawn ½ imp)
CN (average)	82	89.9 (84 w/ bmp)	87	82
<b>Hyd. Volume (Cuft)</b>				
5yrs	49,791	64,648	52,827	49,791
50yrs	71,321	78,278	75,670	71,321
100yrs	78128	85,750	82,892	78,128
<b>Runoff Q (cfs)</b>				
5yrs	55.32	60.72	58.70	55.32
50yrs	79.25	86.98	84.08	79.25
100yrs	86.81	95.28	92.10	86.81
Detention Volume (cuft)		62,459		
Pipe Size (inch)		15		
Free Board (ft)		0.6		
Release Rate (100 yr)		10.61		





Soil Map—Cedar County, Iowa  
(Pederson Valley Storm Study)





## MAP LEGEND

### Area of Interest (AOI)

 Area of Interest (AOI)

### Soils

 Soil Map Unit Polygons

 Soil Map Unit Lines

 Soil Map Unit Points

### Special Point Features



Blowout



Borrow Pit



Clay Spot



Closed Depression



Gravel Pit



Gravelly Spot



Landfill



Lava Flow



Marsh or swamp



Mine or Quarry



Miscellaneous Water



Perennial Water



Rock Outcrop



Saline Spot



Sandy Spot



Severely Eroded Spot



Sinkhole



Slide or Slip



Sodic Spot



Spoil Area



Stony Spot



Very Stony Spot



Wet Spot



Other



Special Line Features

### Water Features



Streams and Canals

### Transportation



Rails



Interstate Highways



US Routes



Major Roads



Local Roads

### Background



Aerial Photography

## MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:12,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service  
Web Soil Survey URL: <http://websoilsurvey.nrcs.usda.gov>  
Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Cedar County, Iowa  
Survey Area Data: Version 18, Dec 11, 2013

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Apr 12, 2011—Sep 11, 2011

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

## Map Unit Legend

Cedar County, Iowa (IA031)			
Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
65E2	Lindley loam, 14 to 18 percent slopes, moderately eroded	0.5	2.6%
120C2	Tama silty clay loam, 5 to 9 percent slopes, moderately eroded	1.2	6.5%
162D2	Downs silt loam, 9 to 14 percent slopes, moderately eroded	7.1	37.1%
911B	Colo-Ely complex, 2 to 5 percent slopes	10.3	53.8%
<b>Totals for Area of Interest</b>		<b>19.2</b>	<b>100.0%</b>

## 2014 Annual Goal Setting Analysis

Staff is recommending the removal of six items of the twelve 2013 Annual Goals because they have been completed or are ongoing projects. We are recommending that five (or some portion of these items) be considered again in the coming year:

- 1) Complete I & I Phase II Work
- 2) Implement CIP Plan in FY16 Annual Budget
- 3) Creek Clean Up (litter clean-up, stream bank stabilization, brush removal, and native plantings, especially at Main Street bridge)
- 4) Funding for HHTD inflatables and fireworks
- 5) Continue trail expansion
- 6) Bike racks downtown

Staff also recommends consideration of the following items:

- 1) Add 4<sup>th</sup> Full-Time Police Officer in FY16 Annual Budget
- 2) Pilot 5 Stormwater Best Management Practices in the City as an alternative to curb & gutter (rain gardens, bioswales, permeable pavement, etc) - identify high priority location
- 3) Adopt a PTO plan, including short-term/long-term disability and maternity leave policy
- 4) Place Cemetery Information Online
- 5) Seal coat Greenview and Cemetery
- 6) Annex Cemetery and Slach's Commercial Subdivision into City Limits
- 7) Construct Wapsi Creek Parking Lot (at the south end of park, not to be confused with trailhead lot)
- 8) Provide online payment option for utility bills

Staff also welcomes consideration of any other items that members of the City Council may wish to have included as potential future goals. Those items may be suggested during the 2014 Annual Goal Setting Session to be held during a City Council Work Session immediately following the September 15, 2014 regular City Council Meeting.

## GOAL SETTING SESSION RESULTS: 2010-2013

The City Council adopted the following set of goals at their September 3, 2013 Goal Setting Session:

1. Capital Improvement Plan (CIP) to include sidewalks (20)
2. Bus Barn/Library discussion between Council and School Board (17)
3. Park planning process (14)
4. Renew partnership with CEDCO (13)
5. Street upkeep (11)
6. Funding for HHTD inflatables and fireworks (10)
6. Place cemetery information online (10)
6. Creek Clean-Up (litter clean-up, stream bank stabilization, brush removal, and native plantings, especially at Main Street Bridge (10)
9. Adopt a stormwater utility (9)
10. Electronic Council packets (IPads, Kindles, Nooks or notebook computers) (8)
10. Continue trail expansion (8)
12. Bike racks downtown (4)

The City Council adopted the following set of goals at their October 9, 2012 Goal Setting Session:

1. Make repairs to wastewater infrastructure identified in I & I Study (27)
2. Continue I&I work (21)
3. New lift station (12)
4. Develop comp plan and CIP plan (11)
5. Acquire automated water meter reading equipment (10)
6. Two pedestrian bridges across the Wapsi Creek - WB Village to Hoover Trail and Beranek Park to the proposed dog park (10)
7. Street Upkeep (10)
8. Plan for future community center site acquisition and/or purchase (9)
9. Creek clean up (8)
10. Work with School District to increase safety of children going to and from the elementary/middle school complex (7)
11. Adopt plan for Wapsi Creek Park based on recommendations from the Park & Rec Commission (6)
12. Work with Animal Control Commission and community organizations to construct a dog park (5)
13. Update City's Zoning Map (3)

The City Council adopted the following set of goals at their September 19, 2011 Goal Setting Session:

1. Offer for sale the Cookson Center Property and plan for future community center site acquisition and/or purchase. (10 votes)
2. Parking on Main Street between Parkside Dr and Second Street. (9 votes)
3. Creek clean up. (8 votes)

September 19, 2011 Goal Setting Session Results (continued):

4. Create stormwater utility. (7 votes)
5. Adopt plan for park space (Wapsi View Trailer Court) based on recommendations from the Park & Rec Commission. (7 votes)
6. Continue I&I work (7 votes)
7. Develop comp plan and CIP plan. (7 votes)
8. Adopt financial and purchasing policies including spending limits and debt limits. (7 votes)
9. Increase funding for Hoover's Hometown Days, including band for fireworks and larger fireworks display. (6 votes)
10. Make repairs to wastewater infrastructure identified in I & I Study. (6 votes)
11. New lift station (6 votes)
12. Provide raises for employees in FY 11 & 12 (6 votes)
13. Update resolution and ordinance books (5 votes)
13. Clear site of Wapsi View Trailer Court and plant grass. (4 votes)
14. Continue second year of funding of the three-year plan to bring up salaries at Library. (4 votes)
15. Work with School District to increase safety of children going to and from the elementary/middle school complex. (4 votes)
16. Increase partnership and level of support for West Branch Main Street. (4 votes)

The City Council adopted the following set of goals at their September 1, 2010 Goal Setting Session:

1. Consolidate City offices (19 votes)
2. Provide raises for employees in FY 2011/2012 (17 votes)
3. New lift station (15 votes)
4. Continue I&I work (15 votes)
5. Plan for Park and Rec building – Cookson. (15 votes )
6. Look at consolidating cleaning services ( 10 votes)
7. Adopt a PTO plan. Comp to be used as time off only (9 votes)
8. Contract with independent financial advisor (7 votes)
9. Have a teen program for summer (7 votes)
10. Library expansion (7 votes)
11. Acciona to build wind turbine to power City buildings. &/or whole town. (7 votes)
12. Make administrative assistant full time position. (6 votes)
13. Develop comp plan and CIP plan (6 votes)
14. Update resolution and ordinance books (6 votes)
15. Sidewalk plan - repair current sidewalks. Build new sidewalks. (4 votes)
16. Growing population. Need more police officers. (4 votes)
17. Repaint water tower (3 votes)
18. Annex the interstate (3 votes)
19. Conduct an annexation study. (1 vote)
20. Increase revenue for the City (1 vote)