

# City of West Branch

~A Heritage for Success~

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110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358  
(319) 643-5888 • Fax (319) 643-2305 • www.westbranchiowa.org • city@westbranchiowa.org

**CITY COUNCIL MEETING AGENDA**  
**Monday, August 18, 2014 • 7:00 p.m.**  
**City Council Chambers, 110 North Poplar Street**  
*Action may be taken on any agenda item.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
  - a. Approve minutes from the August 4, 2014 City Council Meeting.
  - b. Approve claims.
  - c. Approve Class C Liquor License with Outdoor Service and Sunday Sales for Thirsty on 30 Inc. DBA Thirsty on 80.
  - d. Approve street closure for the 200 Block of 5<sup>th</sup> Street on Saturday September 6, 2014 from 4:00 p.m.-8:00 p.m. for a block party.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
  - a. Animal Control Commission Member Amy Lynch – August 28<sup>th</sup> Dog Park Grand Opening
  - b. Resolution 1228, adding dog park fees to the West Branch Schedule of Fees./Move to action.
  - c. Resolution 1213, accepting bids and awarding the construction contract for the Oliphant Street Sidewalk Improvements – Phase 2 Project./Move to action.
  - d. Resolution 1229, calling an election on the proposition to enter into a loan agreement and issue bonds./Move to action.
  - e. Resolution 1230, approving the purchase of a 2015 Freightliner M2 106 Conventional Chassis Rescue/Emergency Service Vehicle from Toyne Inc. in the amount of \$380,029./Move to action.
  - f. Resolution 1231, approving an engineering services agreement with Veenstra & Kimm, Inc. in an amount not to exceed \$3,500 for the Terror Trail alley survey./Move to action.
8. City Staff Reports
  - a. City Engineer Dave Schechinger - Driveway Permits/Parking in Yards
  - b. Deputy City Clerk Dawn Brandt – Fiscal Year 2014 Debt Report
  - c. Park & Rec Director Melissa Russell – September 3<sup>rd</sup> Community Center Charrette
  - d. Public Works Director Matt Goodale – Sealcoat Plan for Fiscal Year 2014-2015
  - e. Police Chief Mike Horihan – Traffic Control Issues on Fawcett Drive
9. Comments from Mayor and Council Members
10. Adjournment

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**Mayor:** Mark Worrell • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson  
**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin  
**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

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**CITY COUNCIL WORK SESSION**  
**Monday, August 18, 2014**  
**Immediately following regular City Council Meeting**  
**City Council Chambers, 110 North Poplar Street**

1. Call to order
2. Roll call
3. Pat Callahan, Capital Improvement Planning Process
  - a. Review of Mayor and City Council Rankings of Projects
    - Review of Individual Rankings – Revised
    - Review of Composite Scores – Revised
  - b. General Overview of Possible Scheduling of Projects
    - Capital Projects – 2014-2015
    - Capital Projects – 2015-2016
    - Capital Projects – 2016-2017
    - Capital Projects – 2017-2018
    - Capital Projects – 2018-2019
    - Capital Projects – 2020 and beyond
4. Maggie Burger, Speer Financial
  - a. General Overview of City’s Financial Capacity to fund projects
  - b. Review of the potential impact on the City’s overall financial condition, if all proposed projects are complete.
  - c. Recommendations regarding the financing of proposed capital projects.
5. Discussion regarding the City Council’s need to conduct a second ranking of projects.
6. Discussion regarding the preparation of the first draft of the Capital Improvements Plan.
7. The Next CIP Meeting – September 15, 2014
  - a. Review first draft of CIP
  - b. Preliminary approval of CIP
  - c. Set date for public hearing of CIP
8. Comments and Suggestions
9. Adjournment