

City of West Branch

~ A Heritage for Success ~

110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@Lcom.net

CITY COUNCIL WORK SESSION #1
Monday, January 6, 2014 • 6:00 p.m.
City Council Chambers, 110 North Poplar Street

1. Call to order
2. Oath of Office, Mayor Mark Worrell and Councilperson Mary Beth Stevenson
3. Roll call
4. City Attorney Kevin Olson – Presentation on Open Meetings, Open Records, Gift Law, Conflict of Interest and West Branch City Council Rules of Procedure
5. Adjourn

CITY COUNCIL MEETING AGENDA
Monday, January 6, 2014 • 6:30 p.m.
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
 - a. Approve minutes from the December 16, 2013 City Council Meeting.
 - b. Approve claims.
 - c. Approve 2014 City Council Meeting Schedule.
 - d. Approve Class C beer license including Class B native wine and Sunday Sales privileges for Shivji LLC DBA BP Amoco.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
 - a. Resolution 1170, adopting a policy authorizing the city clerk or deputy city clerk to pay certain bills prior to the City Council's approval./Move to action.
 - b. Councilperson Brian Pierce - Appointments/Reappointments/Move to action.
 - i. Kami Poppen – Zoning Board of Adjustment, December 31, 2017
 - c. Councilperson Colton Miller - Appointments/Reappointments/Move to action.
 - i. Wayne Frauenholtz – Zoning Board of Adjustment, December 31, 2018
 - d. Councilperson Mary Beth Stevenson - Appointments/Reappointments/Move to action.
 - i. Paul Stagg – Zoning Administrator/Iowa Certified Construction Site Pollution Prevention Inspector (ICCSPP)

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CITY COUNCIL MEETING AGENDA
Monday, January 6, 2014 • 6:30 p.m. (continued)
City Council Chambers, 110 North Poplar Street
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- e. Councilperson Jordan Ellyson - Appointments/Reappointments/Move to action.
 - i. Nevin Tucker – West Branch Volunteer Firefighter
 - ii. Allison Kusick – West Branch Volunteer Cadet
- f. Councilperson Tim Shields - Appointments/Reappointments/Move to action.
 - i. Mayor Mark Worrell – Cedar County Economic Development Corporation
- g. Mayor Mark Worrell - Appointments/Reappointments/Move to action. (continued)
 - i. Mayor Pro Tem – Colton Miller
 - ii. Official City Newspaper - West Branch Times
 - iii. Dr. Thomas Novak – Public Health Officer
 - iv. West Branch Animal Clinic – Animal Control Facility
 - v. City Engineer – Dave Schechinger, Veenstra & Kimm, Inc.
 - vi. Leesa Johnson - Animal Control Commission, December 31, 2016
 - vii. Lane Shields – Historic Preservation Commission, December 31, 2015
 - viii. Beth Noe – Park & Recreation Commission, December 31, 2016
- 8. City Staff Reports
- 9. Comments from Mayor and Council Members
- 10. Adjournment

CITY COUNCIL WORK SESSION #2
Monday, January 6, 2014
Immediately following regular City Council Meeting
City Council Chambers, 110 North Poplar Street

- 1. Call to order
- 2. Roll call
- 3. Updated City of West Branch, Iowa FY 15 Proposed Budget Timeline
- 4. Review of City Council Goals
- 5. FY 13 Expenditures & Revenue, Property Tax Distribution, My Tax Dollars at Work
- 6. Supervision of Information Technology Services and Cable Access
- 7. Total Employee Compensation – FY 2014/15
- 8. Introduction of Budget Forms & Department Director Budget Presentations
- 9. Council Member Input - Questions and Comments for Staff
- 10. Adjourn

Mayor: Mark Worrell • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson
City Administrator/Clerk: Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin
Parks & Rec Director: Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale