

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

**City Council
Work Session #2**

**April 7, 2014
8:40 p.m.**

Mayor Worrell opened the West Branch City Council work session by welcoming the audience and the following City staff: City Administrator Matt Muckler, Administrative Assistant Shanelle Peden, Deputy City Clerk Dawn Brandt, and City Attorney Kevin Olson. Council members: Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, and Mary Beth Stevenson.

City Council and Staff viewed a video on the Iowa League of Cities website entitled Municipal Leadership Academy Part III-Creating the Future: Goal Setting and City Governments. The video provided guidance on policy leadership and how city councils can act strategically. Instruction was also provided on developing a shared vision and focus for a city council, as well as how to involve community stakeholders and gain citizen input. The video closed with the importance of city councils setting priorities and working with limited resources.

Motion by Miller to adjourn the work session, second by Shields. Motion carried on a voice vote. City Council work session adjourned at 9:11 p.m.

Mark Worrell, Mayor

ATTEST: _____
Matt Muckler, City Administrator/Clerk